

## TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Wednesday 6<sup>th</sup> December 2017 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint.

**PRESENT:** - Councillors Miss R A Tanner BEM (Chair), L Clarkson (late arrival), Mrs. C E Goodman (Deputy Town Mayor), Miss L Hocking, Mrs S Ryder plus the Deputy Town Clerk.

|  | <b>ACTION</b>  |
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| <p><b>94-17 DL Apologies for absence:-</b><br/>Councillor G J Davis, Mrs. C A Jackson, L E Keise (Town Mayor), Mrs. J M Martin and J Tivnan BEM.</p>   |                |
| <p><b>95-17 DL Declarations of Interest relating to items on the Agenda:-</b><br/>None.</p>  |                |
| <p><b>96-17 DL Minutes of the previous meeting:-</b><br/>The minutes of the Development and Localism Committee meeting held on the Thursday 7<sup>th</sup> November 2017 were taken as read, confirmed and signed by the Chairman.</p>   |                |
| <p><b>97-17 DL Matters arising from the minutes:-</b><br/>a) Devolution of a programme of assets/services:-<br/>Pursuant to minute number 83-17 DL (a) the Deputy Town Clerk referred to correspondence received from Cornwall Council (CC) with their proposals for the Council's consideration. Members reviewed their proposals and agreed the comments/considerations and priority order for devolution as per <i>Appendix A</i>, as attached. Members <b>recommended</b> that devolution negotiations continue with Cornwall Council in the order of priority as per <i>Appendix A</i>.</p> <p>Members discussed any possible recompense which may be available from Cornwall Council and reiterated the importance of ensuring all the financial implications for the town council are considered in the discussions. The Deputy Town Clerk explained that a meeting with the Head of Community Safety and Localism from Cornwall Council has been set up and will include a minibus tour of the town to look at the proposed devolution sites and the Mayor, Committee Chairs, Officers and CC representatives are being invited to attend.</p> <p>b) Bus shelters:-<br/>Pursuant to minute number 83-17 DL (b) the Deputy Town Clerk detailed a site meeting with the CORMAC representative, accompanied by the Cornwall Councillors M J Crago and G J Davis, to the proposed three bus shelter locations:</p> <ul style="list-style-type: none"> <li>i) in front of Harvey Street flats;</li> <li>ii) at the bottom of Goad Avenue, near to the junction with Trevol Road and</li> <li>iii) along Goad Avenue, opposite the junction with Clegg Avenue.</li> </ul> <p>The Deputy Town Clerk continued that permission has been granted to install the shelters at the three sites, although further discussion is required at location ii) bottom of Goad Avenue, due to insufficient</p> | <b>Council</b> |

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| <p>room on the pavement, costings from B &amp; C Shelter Solutions Ltd. to prepare the site ready for the installation will be sought.</p> <p>c) Bringing colour to the town:-<br/>Pursuant to minute number 83-17 DL (c) Tor4(i) bringing colour to the town the members agreed to defer further discussions until the next meeting.</p> <p>d) War Memorial:-<br/>Pursuant to minute 83-17 DL (d) on the war memorial proposals, an update will be anticipated at the next meeting of this Committee.</p> <p>e) CCTV:-<br/>Pursuant to minute 83-17 DL (e) members were reminded by the Deputy Town Clerk that the Council is waiting for further information from Cornwall Council Fire and Rescue Service. The Deputy Town Clerk highlighted a recent conversation with the local Police representative, who suggested positioning a CCTV camera at Cambridge Field, which may then help with reports of anti-social behaviour at this location.</p> | Officers           |
| <p><b>98-17 DL Items Referred to this Committee:-</b><br/>None.</p>   |                    |
| <p><b>99-17 DL To consider the Council Risk Management:-</b><br/>a) Budget Monitoring – Development and Localism responsibilities (November 2017 Financial Comparison):-<br/>Members reviewed and noted any changes since last month.</p>   |                    |
| <p><b>100-17 DL Policies referred to this Committee:-</b><br/>a) Communications Policy:-<br/>The Chair circulated the first draft of the Communications Policy which had been compiled by the working party and invited those present to take it away and review, with comments welcomed. The Chair anticipated further work will be completed on the draft document before full circulation to Members for comments. The Chair was mindful that internal Communications, including a review into setting up personalised email accounts, will be considered in the policy.</p>   | Chair/<br>Officers |
| <p><b>101-17 DL Localism:-</b><br/>a) Vision Projects:-<br/>Member reviewed the Vision Projects tracking document, the Chair explained that projects are currently moving forward. Councillor Mrs Ryder added that enough material is available to produce bunting which can be strung across Fore Street.</p> <p>b) Torpoint Library and Car Park:-<br/>The Chair explained that the next meeting to discuss the Library and car park is scheduled, Cornwall</p>   |                    |

Council are anticipating bringing the completed asset condition survey to this meeting for discussion. The Chair anticipates the deadline for submission of a draft business model to Cornwall Council will be extended.

Chair/  
Officers

c) Markets:-

The Chair highlighted that the Town Council have now gained approval from the licensing authority to hold markets in the town and are therefore permitted to arrange for markets to commence in Fore Street. The Chair added that it is anticipated a market could be run sometime next year, which will promote local businesses and bring a bigger footfall to Fore Street. Advice is now being sought from other towns who operate markets.

Chair/  
Officers

**102-17 DL Correspondence:-**

None.

**103-17 DL Planning Applications:-**

None.

**104-17 DL Accounts for Payment:-**

| PAYEE            | REASON   | GROSS  | (VAT) | NETT   |
|------------------|--|--------|-------|--------|
| Cornwall Council | East Ward Uncontested Election<br>West Ward Uncontested Election 4 May<br>17 | 448.90 | 0.00  | 448.90 |

**105-17 DL Date of Next meeting**

Thursday 1<sup>st</sup> February 2018.

**106-17 DL Any Business that has been disclosed to the Chairman and members prior to the meeting**

None.

Meeting closed at 8.40pm. \_\_\_\_\_Chairman