

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 30th October 2017 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

(Please note – all members of the Council are summoned to attend for agenda items 1-4 inclusive).

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to items on the agenda.

3. To consider Hiring and Letting Charges for the 2018-19 financial year.

(Working Paper as circulated).

4. To consider the Council Budget for the 2018-19 financial year.

(Working Papers as circulated).

5. Minutes of the previous meeting.

Minutes of the meeting held on Monday 2nd October 2017.

6. Matters arising from the minutes.

- a) Civic Functions (minute 55-17F&P (a) refers).
- b) Internal Audit Report – Model publication policy (minute 55-17F&P (b) refers).
- c) Training update and training policy (minute 55-17 (d) refers).

7. To consider Policies Delegated to this Committee

None

8. To consider the Council Risk Management

- a) Overtime – Deputy Town Clerk (to follow).
- b) Creditors/Debtors – Deputy Town Clerk (to follow).
- c) Budget Monitoring – Finance Committee (September Financial Comparison as circulated).

9. Items referred to this Committee.

10. Correspondence.

- a) Torpoint Players – Request to use Council facilities at no cost.
- b) Cornwall Air Ambulance – Grant Report.
- c) Lizeta Fellows (Macmillan Coffee Morning) – Grant Report.

11. Planning Applications.

- a) None

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

12. Accounts for payment

| PAYEE | REASON | GROSS | (VAT) | NETT |
|------------------|----------------------------|-------|-------|-------|
| Cornwall Council | Garage rent (30.10- 30.11) | 65.65 | 10.95 | 54.70 |

13. Date of next meeting.

Monday 4th December 2017.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

Clerk

Tuesday 24th October 2017