

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 28th September 2017 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 27th July 2017.

4. Matters arising from the Minutes.

- a) Cleaning/Repairs Ellis Memorial – (minute 35-17AMO (a) refers).
- b) Benodet Park Sound Hut – (minute 35-17AMO (b) refers).
- c) Fire Alarm Panel/Detection system – (minute 35-17AMO (c) refers).
- d) Sparrow Park – (minute 35-17 refers).
- e) Operational Report updates – (minute 36-17AMO refers)

5. Operational Report.

Report on any matters relating to council assets, facilities and operations. (Report to follow).

6. Policies Reviewed by this Committee.

- a) Health and Safety Policy (as circulated).

7. To consider the Council Business Risk Management

Assets – Security, Insurance review and fixed asset register.

8. Asset Management and Operational Plan

To review the 3 year plan 2018-2021 (to follow).

9. Items referred to this Committee.

10. Health and Safety.

- a) Reports and any new, proposed regulations/legislation and current issues.

11. Correspondence.

- a) NHS Blood Transfusion Service – Reviewing the Blood Transfusion Service.

12. Planning Applications.

- a) PA17/08719 – Construct a first floor rear extension to dwelling to enlarge the bedroom. (Plans can be viewed on-line <http://planningcornwall.gov.uk/online-applications> and entering the above reference number and clicking the search button).

13. Budget Monitoring Report

To consider the August Financial Comparison (as circulated with September Council minutes).

14. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Any Occasions Catering	Refreshments - Civic Service	1,237.50	0.00	1,237.50
Clear Sight	Window Cleaners	70.00	0.00	70.00
Cornwall Council	Election - Torpoint East Ward	4,366.08	0.00	4,366.08
ITEC	Photocopies	21.28	3.55	17.73
BIFFA	Wheelie Bin	108.25	21.65	86.60
British Telecom	Phone Bill	419.95	69.99	349.96

15. Date of next meeting.

Thursday 26th October 2017.

16. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris Town Clerk

Friday 22nd September 2017