

TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 7th September 2017 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint.

PRESENT: - Councillors Ms. R Baker, L Clarkson, G J Davis, and J Tivnan BEM plus the Deputy Town Clerk.

ALSO PRESENT: - Councillor S Corbidge MBE.

Election of Chair:-

In the absence of the Chair and Vice-Chair, members elected Councillor G J Davis to chair the meeting.

	ACTION
<p>54-17 DL Apologies for absence:- Councillors L E Keise (Town Mayor), Mrs. C E Goodman (Deputy Town Mayor), Miss L Hocking, Mrs. C A Jackson, Mrs. J M Martin, Mrs S Ryder and Miss R A Tanner BEM.</p>	
<p>55-17 DL Declarations of Interest relating to items on the Agenda:- None.</p>	
<p>56-17 DL Minutes of the previous meeting:- The minutes of the Development and Localism Committee meeting held on the Thursday 3rd August 2017, with the amendment to minute number 48-17DL a) Vision Projects Tor4(i) Bringing colour to the town should read "Councillor J Tivnan detailed the red, white and blue colour scheme for some of the town", the minutes were taken as read, confirmed and signed by the Chairman.</p>	
<p>57-17 DL Matters arising from the minutes:-</p> <p>a) Devolution of a programme of assets/services:- Pursuant to minute number 44-17 DL (a) the Deputy Town Clerk explained that no further correspondence had been received from Cornwall Council on this matter adding that the meeting with Cornwall Council to re-commence dialogue about the future of the library and the car park located nearby had taken place and this would be discussed under a separate agenda item at this meeting.</p> <p>b) Bus shelters:- Pursuant to minute number 44-17 DL (d) the Deputy Town Clerk explained that, along with Councillor Miss Tanner, research into costings for a wooden shelter to be located at Harvey Street flats were still ongoing adding that as soon as a suitable aesthetically looking shelter was found the details would be circulated. Councillor Tivnan highlighted some concerns about wooden bus shelters, re-iterating the need for the shelter to be graffiti proof.</p> <p>c) Town wide competition:- Pursuant to minute number 48-17 DL (a) Tor2(i) Marketing and branding Members recommended to change the closing date for the competition to design a corporate logo for the Town Council from 31st October 2017 to Thursday 30th November 2017. Members re-iterated the need to have a press release prepared ready to issue and recommended a Kindle is an appropriate gift for the prizewinner.</p>	<p style="text-align: center;">Council</p> <p style="text-align: center;">Council</p>

d) Bringing colour to the town:-

Pursuant to minute number 48-17 DL (a) Tor4(i) Bringing colour to the town, Councillor Tivnan explained after visiting Liskeard in Bloom and contacting Liskeard Town Council about their plant watering and feeding scheme, urged Councillors to visit Liskeard and see the scheme in operation. The town have purchased a water bowser, at a cost of approximately £550.00. Councillor Tivnan has contacted a local plant Nursery who have indicated that approximate costings for 20 hanging baskets would be in the region of £300.00. Councillor Tivnan explained that he has checked the existing fixings located above the shops in Fore Street which require some repair work, the approximate cost for this work is £100. Councillor Tivnan added that he was willing to fund the fixings repair costs himself, and volunteered to provide guidance to the Council on setting up of a watering scheme. Councillor Tivnan explained that the hanging baskets could be in place by the spring of 2018; Members were supportive of Councillor Tivnan's suggestion and encouraged this project to be considered for inclusion in the Development and Localism Budget for 2018/19.

Councillor Tivnan made reference to a recent email which he had circulated about volunteering to bring out the best in your community, making reference to the Guinness World Record achieved for the longest Bunting where the whole town came together towards working to a common theme. Councillor Corbidge cited another example of a volunteer whilst walking the coastal path, litter picking along the route.

In anticipation of the Mayor inviting local stakeholders to a Council networking event, Councillor Tivnan volunteered to prepare a Powerpoint presentation highlighting how Torpoint could be brightened up.

e) Marine wild flower meadows:-

The Chair explained this is an ongoing project.

f) Carnival to Fore Street:-

Councillor Tivnan explained the Torpoint & Rame Chamber of Commerce has not held a meeting during the summer period and therefore it was now too short notice to consider changing the route for the 2017 Carnival.

g) Mrs B J Cunningham, children close to property:-

The Chair detailed a recent meeting held with the correspondent and Councillor Miss Tanner, where Mrs Cunningham shared her concerns about children playing near to her property. The Chair gave advice on a solution to the problem and it was **recommended** this Council erects a laminated sign on a stick, giving a polite reminder that the area is not a play area, the stick to be located alongside Mrs Cunningham's property on York Road.

Cllr
Tivnan

Council

58-17 DL Items Referred to this Committee:-

Planning Applications

a) PA17/07047 – 57, Maple Avenue, Torpoint – Construction of 6ft high fence.

This planning application was referred from the Finance and Personnel Committee meeting held on Monday 4th September 2017. Having looked at the on-line information of the planning application on

the Cornwall Council website, Members debated the planning application in great detail. Councillor Tivnan indicated undertaking a site visit. A proposal to accept the planning application without any objections was defeated and on the Chairman's casting vote it was **resolved** that the planning application would be objected to. Council Members further debated the reason for the objections and on the Chairman's casting vote it was **resolved** that the Town Council, as consultee, contact the Cornwall Council Planning Officer to advise the applicant to request consideration for the setting back of the proposed fence and possible greenery planting to the pavement to soften the street scene.

59-17 DL To consider the Council Risk Management:-

a) Budget Monitoring – Development and Localism responsibilities (July 2017 Financial Comparison):-

Members reviewed and noted any changes since last month.

60-17 DL Policies referred to this Committee:-

None.

61-17 DL Localism:-

a) Vision Projects:-

Referring to the Vision Projects tracking document previously circulated, it was agreed to discuss these in more detail at the next meeting of this committee.

b) Development and Localism Budget Proposal 2018-2021 (2017 – 2020) paper circulated:-

Due to low number of attendees it was agreed to defer this item to the next meeting of this committee

The Chair invited Councillor Tivnan to provide an update on the War Memorial project who explained that the intention at the War Memorial site is to remove the current granite plinths in their entirety and lay one horizontal plinth for the distance between the two Parking Advisory posts - a total distance of 22 feet, the concrete infill will be edged with kerbstone. It was observed, the ground surface falls to the left (when facing the rear of the church in Eliot Square) and through this section the fall from right to left as you face the church is 11 inches. Onto the infill will be placed railings which will stand 1 metre high and will be topped off with Fleur de Leys profiles rounded off on the top to prevent any possibility of causing any stabbing injuries. Behind the railings on the infill will be 2 granite stones 6 feet tall, 2 feet wide and 18 inches thick. These will be placed at angles to the left and right of the World War I Phosphor Bronze Memorial currently in position. The left granite stone will be a memorial to all those who died on active service in World War II and in subsequent conflicts in Iraq, Afghanistan and Northern Ireland. The right granite stone will be inscribed with all the civilians killed in the bombings during World War II in Torpoint.

Councillor Tivnan is obtaining costings for the following:-

1. 9 metres of railings with a central gate and powder coated black,
2. Polished Granite Stones x 2 engraved as above,
3. Removal of current galvanised gates/fencing and reduce current raised plinths to ground/tarmac

level and install one section 22 foot long and 1 metre wide and edge same with kerbstone or recycled stone currently used as edging.

Councillor Tivnan continued stage three of the project is awaiting a response from CORMAC/Highways for written/documented permission to undertake this work, prior to seeking quotes as per the Council Best Value Statement. CORMAC/Highways has already requested that once the work is approved and completed it will seek approval from the Town Council to maintain the site in perpetuity, although it is not thought that there will be any ongoing maintenance costs for the Town Council for a number of years, due to the nature of the substances/material being used.

The Chair thanked Councillor Tivnan for his efforts and time spent on this project.

c) Torpoint Library and Car Park – meeting held with Cornwall Council:-

The Deputy Town Clerk detailed a recent meeting held with Library and Property representatives from Cornwall Council, Councillor Mrs Edwina Hannaford (Portfolio Holder for Neighbourhoods and Localism Cornwall Council), Chaired by the Deputy Mayor and attended by Councillors Miss R Tanner (as Chair of the Development and Localism Committee), Mrs R Southworth (as Chair of the Finance and Personnel Committee), the Clerk and Deputy Town Clerk to discuss the Torpoint Library and Car Park. The Deputy Town Clerk explained that notes of this meeting had been taken and these would be circulated in due course. The Chair sought clarification on the details of what Cornwall Council's statutory duty for library services actually is, explaining that Cornwall Council is seeking savings of approximately £1.5 million on the delivery of the library service in Cornwall by the 2019 financial year end. The Deputy Town Clerk explained that Councillor Mrs Hannaford had suggested a visit to Devonport Library and it had been beneficial, members agreed with arranging a visit to Devonport Library. The Deputy Town Clerk explained the end of this calendar year is the deadline set by Cornwall Council for an initial response from the Town Council. Members **recommended:**

- i) Dialogue continues with Cornwall Council, and are mindful of the deadline set by Cornwall Council
- ii) Correspond with five other local Parishes to ask if they wish to participate in an arrangement with Torpoint Town Council to secure the library service in Torpoint.

d) CCTV – meeting with the Office of the Police and Crime Commissioner:-

Councillor Tivnan who attended the meeting with a representative from the Office of the Police and Crime Commissioner, chaired by the Deputy Mayor and attended by the Clerk and Deputy Town Clerk, provided members with a brief synopsis of the meeting, explaining that SSE will provide a quotation of all costs for Council's consideration. Councillor Tivnan explained that he had visited the Control Centre located at Tolvadden, a cluster of seven local towns in West Cornwall link to the Centre and 44 hours per week of CCTV camera monitoring is undertaken, with cameras recording 365 days, 24 hours per day. The Deputy Town Clerk will circulate notes of this meeting. Councillor Tivnan felt that in order to see the full benefit of the operation and monitoring of CCTV cameras then a visit to the site would be most useful and it was **recommended** to arrange a visit to the Control Centre at Tolvadden.

Officers

Council

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62-17 DL Correspondence:-

a) Penntorr Youth and Family Activity Day Invitation – 23rd September:-

The Chair asked whether the Council wanted have a representation at this event and it was debated that this was not required, adding that feedback after the event would be welcomed. Councillor Miss Baker was not aware of this event and asked for details to be circulated. Councillor Tivnan explained he was not sure if the event was proceeding, due to minimal interest from local youth organisations adding that events similar to this are held annually in Saltash and Liskeard.

63-17 DL Planning Applications:-

See Minute Number 58-17 DL, a) PA17/07047 – 57, Maple Avenue, Torpoint – Construction of 6ft high fence.

64-17 DL Accounts for Payment:-

PAYEE	REASON	GROSS	(VAT)	NETT
Mr D Benson	Clock Winding	35.00	0.00	35.00
John Tivnan	Travel Expenses/parking (Operation Griffin)	63.70	0.00	63.70

65-17 DL Date of Next meeting

Thursday 5th October 2017.

66-17 DL Any Business that has been disclosed to the Chairman and members prior to the meeting

None

Meeting closed at 9.20pm. _____ Chairman