

TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 6th July 2017 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint.

PRESENT: - Councillors Miss R A Tanner BEM (Chair), Ms. R Baker, L Clarkson, G J Davis, Mrs. C A Jackson, Mrs S Ryder and J Tivnan plus the Deputy Town Clerk.

	ACTION
<p>29-17 DL Apologies for absence:- Councillors L E Keise (Town Mayor), Mrs. C E Goodman (Deputy Town Mayor), Miss L Hocking and Mrs. J M Martin.</p>	
<p>30-17 DL Declarations of Interest relating to items on the Agenda:- None.</p>	
<p>31-17 DL Minutes of the previous meeting:- The minutes of the Development and Localism Committee meeting held on the Thursday 1st June 2017 were taken as read, confirmed and signed by the Chairman.</p>	
<p>32-17 DL Matters arising from the minutes:- a) Devolution of a programme of assets/services:- Pursuant to minute number 20-17 DL (a) the Deputy Town Clerk explained that dialogue is continuing with Cornwall Council to pursue the proposed devolution of the assets/services listed from Cornwall Council as previously recorded, the information will be discussed by Cornwall Council at a Strategic Development Group meeting in July 2017. Assuming a response is received from Cornwall Council after the July council meeting, then members were of the opinion that this committee would need to meet prior to the August council meeting.</p> <p>Members noted that dialogue has re-commenced about the future of the library provision in the town and asked Officers to check the progress with Cornwall Council.</p> <p>b) Adela Road:- The Chair recapped a history of events which has led the town council to this point. This has included the recent hand delivery of a survey/questionnaire to local residents, also uploaded to the council website, consulting on the proposal to close Adela Road. The Chair explained that the deadline for survey completion has now passed and nearly 200 surveys were completed. Summarising the results, the Chair explained the vast majority of respondents indicated they did not wish the road to be closed to vehicular traffic, adding that the majority of respondents would like Adela Road re-surfaced to some degree. However, a small number of respondents would like the road to be left in its current condition, fearing an improved road surface will increase the traffic levels, particularly as the route leads to Torpoint Nursery and Infant School. Parking appears to be at premium in this area and concern was expressed that closing the road would lead to increased parking problems on adjacent</p>	Officers

<p>roads. The Chair continued, the erection of the yellow signs prompted an Officer from CORMAC Environment to contact the town council, a meeting was held with the Countryside Officer from CORMAC Environment, and it transpires that the route is a Public Right of Way. It is claimed that the route would be maintainable by the Highways Authority and to this end, the resurfacing of this section of footpath 6 should be added onto Cornwall Council's Capital Programme. Members highlighted the need to issue a press release to publicise these outcomes and recommended:</p> <ul style="list-style-type: none"> i) A letter providing a summary on the current situation is hand delivered to all local addresses; ii) Website is updated; iii) Town council officers continue to ensure regular progress updates from CORMAC are received. <p>The Chair highlighted that several respondents had commented on the current condition of Sydney Road, members were reminded this road is owned by the residents.</p> <p>c) Car Parking Improvements:- Making reference to the Vision for Torpoint, Councillor G Davis summarised a meeting held earlier this year with the CORMAC Highways office, where Vision project Tor22(m) was discussed. This project considers the areas of Harvey Street and St James Church with a view to general landscape improvements and the creation of a high quality and dignified pedestrian space around St James Church. Councillor Davis added that support from Cornwall Council to include this project in their 2019 Transport Agenda and a meeting to move this forward is being arranged.</p> <p>d) Yellow hatch areas:- Members asked the Officers to seek timings when the additional yellow hatch areas could be added to the roads.</p> <p>e) Bus shelters:- A paper detailing proposed locations and quotations for three bus shelters had previously been circulated. Members were of the opinion that the locations of the proposed shelters were suitable, however they considered the appearance of the shelters to be dull and utilitarian and not necessarily in-keeping with the areas in which they are to be placed. For example, the Harvey Street location is an area identified in the vision as requiring an improved streetscape. An opportunity could exist for a high quality shelter similar to ones referenced on the Rame Peninsula and in Tideford. It was suggested quality was the key, not quantity of shelters and it was agreed for further designs/options/quotations be sourced.</p> <p>f) Speed reduction:- Councillor J Tivnan reported that no feedback had been received from the CORMAC representative on this matter.</p>	<p>Officers Council</p> <p>Officers</p> <p>Members/ Officers</p>
<p>33-17 DL Items Referred to this Committee:- None.</p>	

34-17 DL To consider the Council Risk Management:-

a) Budget Monitoring – Development and Localism responsibilities (May 2017 Financial Comparison):-

Income	% Actual of Budget	Comments	Actions
Project Funding	0		
Expenditure			
Marketing and Publicity	0	Town event will impact on this next month.	
Localism/Devolution	0	Budget is currently unspent.	Quotations to replace individual items of broken equipment at some play parks in the town could be sought.
Neighbourhood Plan/Vision	2		
Parks Improvement (AMOC & D&L)	2	Skate park equipment need improvement; funding sources requires investigation.	Quotations should be sought to upgrade the facilities at the skate-park.

Cllr Davis

Chair

Members were aware that until the play parks are devolved from Cornwall Council then approval to replace equipment will be required from Cornwall Council.

35-17 DL Policies referred to this Committee:-

a) Publicity Policy – to include social media:-

Members debated the existing publicity policy and the social media discussion paper previously circulated. Members expressed enthusiasm for the council to join social media, whilst were accepting that a review of the existing Officer resources to manage this increase in workload be required. Members tasked Officers to investigate best practice of other social media users and **recommended** a referral is made to the Finance and Personnel Committee to undertake a resource review, which will look at the future of the council.

Officers Council

36-17 DL Localism:-

a) Vision Projects:-

Councillor G Davis provided a brief explanation of what the projects in the Vision for Torpoint seek to achieve and volunteered to compile a summary document, detailing this information and provide suggestions of how the projects could be delivered, as part of a small working party to meet at the close of the meeting. The summary document was to be distributed to members for consideration at the next meeting of this committee. It was highlighted that new Members require a copy of the Vision.

Cllr Davis

Chair

b) Development and Localism Budget Proposal 2017-2020:-

Members considered the circulated budget proposal for 2017-2020 with the following comments:

	2017-18 Budget (£)	Notes	Actions
Parks and Open Spaces			
Bench replacement programme	1,600	To be considered by AMOC. Proposed all benches should be taken on and to look at replacing poorest Cornwall Council benches next.	AMOC
Weed spraying roads/pavements	3,000	Currently two sprays are undertaken annually.	Check date next spray is scheduled.
Tourism/Marketing			
Christmas Lights	2,000		
Freedom of Torpoint	1,000		
Tourism Festival	5,000		
Localism/Devolution			
Japanese Knotweed removal	1,500	Removal at Thanckes Park to be included as part of devolution package.	
Library		Re-commence discussions with Cornwall Council.	
Tennis Courts	5,000	Part of devolution package.	
Play Areas	16,500	Discussed making improvement to the skate park and other play parks.	Quotations to be sought for skate-park improvements. (Other play parks Springy – Thanckes Park, Swings Cambridge Field, See-Saw Borough Park).
Other Projects			
CCTV Coverage	1,000		
War Memorial	2,500		
Road Improvement	2,000		
Bus Shelter	3,000	Options of alternative shelters to be investigated.	Grant funding application from Cornwall Council to be submitted
Transport Initiatives	15,000		

Officers

Officers

Chair
Cllr Davis

Members/
Officers

37-17 DL Correspondence:-

a) Devon and Cornwall Police – J Morris Sector Inspector, update on Policing arrangements:-
Noted.

b) Cornwall Council – 2017 Off-Street Consolidation Order:-
Noted.

38-17 DL Accounts for Payment

PAYEE	REASON	GROSS	(VAT)	NETT
J R PAT Testing Ltd	PAT Testing of Appliances	134.40	22.40	112.00
Torpoint Builders Merchants & Hire Centre	Various cable ties	19.10	3.18	15.92
Bunzl	Public Conveniences/Cleaning Materials	129.03	21.50	107.53
Complete Business Solutions Ltd	Equipment for knapsack spraying	24.12	4.02	20.10
Biffa	Trade Waste /Annual transfer Note	155.52	25.92	129.60
Westcare Supply Zone	Torpoint Feel Good Festival	59.90	9.98	49.92

39-17 DL Date of Next meeting

Thursday 3rd August 2017 (an extra meeting) apologies in advance were recorded by Councillor Ms. R Baker.

40-17 DL Any Business that has been disclosed to the Chairman and members prior to the meeting

- Councillor Mrs. C A Jackson reported the library had received many positive comments about the event held recently in the town "Feel Good Festival."

Meeting Closed at 8.45pm. _____Chairman