

TORPOINT TOWN COUNCIL
 1-3, BULLER ROAD, TORPOINT, CORNWALL PL11 2LD
www.torpointtowncouncil.gov.uk
 clerk@torpointtowncouncil.gov.uk

Application Form

Please complete in black ink or print

Position applied for:	Closing date and source of application:
Surname:	First names and title:
Address:	Telephone: Email:

Personal Details:	
Do you require a work permit to take up employment in the UK?	Yes <input type="radio"/> No <input type="radio"/>
Do you hold a current clean driving licence?	Yes <input type="radio"/> No <input type="radio"/>

Employment Record - Please list all employment in reverse chronological order, starting with your present or last position. Please continue on a separate sheet if you need to.

Date From/To	Position Held/ Duties	Name and address of Employer	Reason For Leaving

Education (since age 11)

Date From/To	Name of School, College or University	Qualifications Gained

Please give your reasons for applying for this position, say what experience you feel you have which would enable you to do it well. Please use a separate sheet if necessary.

A large, empty rectangular box with a thin black border, occupying the upper two-thirds of the page. It is intended for the applicant to provide details of their outside interests or other information.

Please give details of any outside interests or other information that you feel will support your application.
Include here memberships of professional bodies and service on voluntary organisations etc.

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References. Please give the names and addresses of two referees. One should be your present or last employer if possible.

Referee 1	Referee 2
Name	Name
Address	Address
May we approach them now? Z Yes	May we approach them now? Z Yes
Z No	Z No

I apply for the above position and confirm that this is a true and complete record	
Signature	Date

Please return your completed application together with any other documentation requested to Town Clerk at the address above.