

TORPOINT TOWN COUNCIL

MINUTES of a meeting of Torpoint Town Council held on Thursday 20th April 2017 at 7.00pm in the Council Committee Room, 1-3 Buller Road, Torpoint.

PRESENT: - Town Mayor (Councillor M J Crago), Deputy Town Mayor (Councillor L E Keise), Councillors E H Andrews, Mrs. K Brownhill, G J Davis, P R Edwards, A P Glanville, Mrs. C E Goodman, B Hobbs, Mrs. C A Jackson, Mrs. J M Martin, M N Pearn MBE, Mrs. R A Southworth, Miss R A Tanner BEM and J Tivnan plus the Town Clerk with the Deputy Town Clerk in attendance.

	ACTION
<p>1-17 Apologies for absence:- Apologies for absence were submitted on behalf of the J F Creek.</p>	
<p>2-17 Declarations of Interest relating to items on the Agenda:- Non-Registerable Interests (NRI) were declared by the following: Councillor P R Edwards – Agenda item 7 (b) (Relative adjoins the property). Councillor B Hobbs – Agenda item 7 (a) (as related to the applicant) Councillor Mrs R A Southworth – (as a Committee member of the Comrades Club).</p>	
<p>3-17 Minutes of the previous meeting:- The minutes of the previous meeting held on Thursday 16th March 2017 were taken as read, confirmed and signed by the Mayor.</p>	
<p>4-17 Matters arising from the minutes a) Minutes of the Coastal Community Team Advisory Committee:- Pursuant to minute 173-16 (a) Councillor G J Davis reported that has now received the outstanding signatories on the director’s forms and will be submitting the documents to Companies House. b) Planning Application – Police Station: - Pursuant to minute 173-16 (b) Councillor G J Davis again apologised for not completing and circulating the email detailing what was considered to be a conflict between the emerging Neighbourhood Development Plan and the police proposals for the redevelopment of the police station site. The Deputy Town Clerk announced that a planning application had been received from the police to develop the site that was similar to the pre-application. It was therefore resolved that in the absence of the email and therefore comments on the pre-application and subsequent receipt of a planning application for the site, it would be considered by the Asset Management and Operations Committee on the 28th April and that all Councillors are invited to attend to consider and comment on the application. c) Cornwall Council – Queens Park Estate: - Pursuant to minute 173 -16 (c) Councillor Hobbs reported that currently a tree has been replaced but Councillor Hobbs has pressed for the remaining tree stumps to be removed and a re-planting exercise to be undertaken. d) Lloyds Bank Meeting: - Pursuant to minute 173-16 (d) Councillor Mrs. R A Southworth briefed members on the recent meeting. Councillor Mrs. Southworth questioned if the post office had the capacity to undertake and fill the void left by the bank closure. It is understood that Lloyds Bank will investigate this point further. Councillor Mrs. Southworth had also received assurances that the bank as the freeholder would not leave the building in a similar condition to which Barclays</p>	<p style="text-align: center;">GJD</p> <p style="text-align: center;">BH/GJD</p>

Bank did when vacating premises. Whilst the ATM is being removed there would be facilities in the town for customers to access money. Councillor B Hobbs considered the meeting to be disappointing and he has pressed MP Sheryll Murray to assist in the campaign to prevent the bank closure. Councillor Hobbs claimed that it was a government initiative to prevent bank closure. Councillor G J Davis had obtained a copy of a letter from Sheryll Murray MP that had been sent to the Executive Director at Lloyds Bank. The letter requests that a temporary banking service is introduced into the town to prevent travelling of up to 3 hours to undertake banking. The letter also drew attention to business banking that would be undertaken in the post office by the end of the year and the need for arrangements to be made to accommodate banking during the busy summer months. The Mayor thanked Councillor Hobbs and Mrs. Southworth for attending the meeting on behalf of the Council.

e) Bus Shelters:-

Pursuant to minute 173-16 (e) the Clerk reported that the proposed Deed of Transfer had been received to transfer all 12 shelters to Cornwall Council ownership and he was anticipating the transfer would be undertaken shortly.

f) Cornwall Council – Grassed area Kingsley Avenue:-

Pursuant to minute 173-16 (f) Councillor B Hobbs reported that he has been discussing this issue with Cornwall Council. Councillor Hobbs has requested that barriers are installed to prevent car parking on the grass. The Mayor observed that cars were parking on the grass and children were playing football in the road.

g) Sargeant Crow leaving:-

Pursuant to minute 173-16 (g) Councillor J Tivnan reported that although Sargeant Crow was leaving she was reticent to have a formal farewell gathering. Councillor M N Pearn understood that a locally arranged event was being arranged by the police. The Mayor would purchase a card for all members to sign.

Clerk

5-17 Mayor's Communications

Thursday 23rd March – I attended the Torpoint Nursery and Infant School for their charity concert. It was a wonderful evening with all the young children enjoying themselves – a credit to the school and community.

Saturday 1st April - Tina and I attended the Golden Wedding anniversary of Mr Terry and Mrs Margaret Martin at the Comrades Club that was a complete surprise to them and their many assembled guests. Another wonderful evening with them all communicating by sign language. I also attended the YMCA sports centre with Sherryl Murray MP together with Councillor Mrs Chris Goodman and Mr Chris Still. The objective was to look at ways of securing funding for the all-weather pitch and to discover how many pitches there are in Cornwall. Cornwall Council does not publicise the facility we have here in Torpoint. Our MP has promised to contact the minister and other contacts to assist with securing funds. Mrs Murray has also promised to help with the planning process and other matters including the provision of a pavilion and changing rooms. I also attended a Health Living day at Torpoint Community College.

Forthcoming Events: -

Saturday 22nd April – The rolling of the first wood at Torpoint Bowling Club to start the season.

Sunday 23rd April –Mrs Pauline Murphy Lord Mayor of Plymouth Civic Service. Also on that day is the St Georges Day parade of scouts at Saltash.

Thursday 27th April – We will be hosting a reception to mark the 30th anniversary of the twinning of Torpoint with Benodet.

Friday 28th April – Tina and I will be attending the Gala Dinner to celebrate the 30th anniversary.

Thursday 4th May – Polling Day. It is a little disappointing to note that the town council didn't have enough candidates for an election in both wards so it appears the council will have to co-

<p>opt 4 new members. Sunday 7th May – We will be attending the Callington Town Council civic service. Wednesday 10th May – I will be attending the Torpoint Branch of the RBL presentation evening at the Comrades club.</p>	
<p>6-17 Planning Applications a) PA17/02913 – 7, Wellington Street, Torpoint – Proposed first floor bedroom extension. No objections or observations. (Councillor B Hobbs declared a non-registerable interest and left the meeting whilst this item was discussed). b) PA17/02940 – 39, Trevithick Avenue, Torpoint – Construction of a two storey extension. No objections or observations. (Councillor P R Edwards declared a non-registerable interest and left the meeting whilst this item was discussed).</p>	
<p>7-17 Minutes of the Asset Management and Operations Committee It was resolved that the minutes of the meeting held on Thursday 23rd March 2017 (as circulated) are received and the recommendation in minute 133-16AMO (Fire Panel and alarm system) is adopted and implemented. Pursuant to minute 132-16AMO (d) (Gazebo purchase) the Clerk sought guidance on how the Council wished to approach any hiring or loan of the equipment. Councillor Mrs J M Martin reminded the Council that any potential hirer should take responsibility for the equipment and safeguards put in place. After further consideration it was resolved to delegate to the Clerk to make proposals to the next meeting of this Committee. It was further resolved to delegate authority to this Committee to decide on the hiring arrangements. Pursuant to minute 133-16AMO (Boilers) members were advised that following an inspection by an engineer it was concluded that the current boilers had several years life expectancy and it was probably more cost effective to repair the current boilers than to replace them. After due consideration it was resolved to accept the quotation from Cornwall Academy Maintenance Services of £1,092 to repair the current boilers to make them fully operational.</p>	<p>Clerk/ AMO</p>
<p>8-17 Minutes of the Finance and Personnel Committee It was resolved that the meeting held on Monday 3rd April 2017 (as circulated) are received and the recommendations in minutes 123-16F&P (a) (Internal Controls Self-Assessment), 123-16F&P (b) (Statement of Internal Controls), 126-16F&P (b) (Huggins Marine – Reconfiguration of the Public Conveniences – both recommendations) and 126-16F&P (d) (iSight Cornwall (Cornwall Blind Association) – Request for financial assistance (£400) are adopted and implemented. Pursuant to minute 130-16F&P (Any business that has been disclosed to the Chairman and members prior to the meeting) members suggested that the council might wish to make engage with the Post Office with Councillor Miss R A Tanner suggesting that the lease of the premises has now been sold.</p>	
<p>9-17 Minutes of the Development and Localism Committee It was resolved that the minutes of the meeting held on Thursday 6th April 2017 are received and the recommendations in minute 92-16D&L (b) (Cornwall Council (CORMAC) Transport Officer meeting) (i) (Adela Road), (ii) (Car Parking), iii (Yellow hatched area), iv (Bus Shelters), and v (Speed Reduction) are adopted and implemented. Pursuant to minute 92-16D&L (b) (Cornwall Council (CORMAC) Transport Officer meeting) (iv) (Bus Shelters) Councillor J Tivnan suggested the Council should be diplomatic in the approach to proposals erecting a bus shelter</p>	

at the comrades club being of the opinion that the council pays reinstatement money to the club should the shelter be removed in the future. Councillor E H Andrews drew attention to the location being the reviewing area for parades although it was suggested the shelter was more appropriate.
(Councillor Mrs R A Southworth requested it is minuted that she has abstained from voting).

10-17 Minutes of the Coastal Community Team Advisory Committee

It was reported that the meeting was inquorate although Councillor G J Davis announced that the Rame Peninsula Development Trust had been successful in obtaining grant assistance toward work units in Millbrook. Councillor Davis announced that Torpoint Town Council had supported this application.

11-17 Financial Comparison

It was **resolved** that the March 2017 financial comparison (as circulated) is received and adopted. It was reported that the Deputy Town Clerk has reviewed the income and expenditure and confirmed the financial comparison as being accurate.

12-17 Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates Council Complex May 2017	1,083.00	0.00	1,083.00
Cornwall Council	Rates Public Cons May 2017	123.00	0.00	123.00
Cornwall Council	Salaries/Mayors Allow (Jan-March 2017)	28,281.86	36.00	28,245.86
SSE	Electricity	765.21	127.53	637.68
D Benson	Clock Winding (March)	35.00	0.00	35.00
British Telecom	Telephone	35.98	6.00	29.98
C F Southworth	Keys Cut (Annex)	6.00	1.00	5.00
Waterwise	Bottle Trap	7.18	1.20	5.98
Waterwise	Seat S/Steel Hinge	31.58	5.26	26.32
Cleaning Equip Services	Floor Buffer/Delivery	468.00	78.00	390.00
Buyer Direct Tld	Roof Canopy/Sidewalls and Printing	592.98	98.83	494.15
DDC CRC Ltd	Probation Team	448.00	74.67	373.33
Cornwall Council	Fixed Penalty Refresher Training	50.00	0.00	50.00
British Gas	Repairs/Maintenance Boiler	491.10	81.85	409.25
British Telecom	Telephone Bills	749.01	124.83	624.18
ITEC	Photocopier Lease	189.42	31.57	157.85
EE/T Mobile	Telephones	61.49	10.25	51.24
Isight	Grant	400.00	0.00	400.00

13-17 Correspondence

None

14-17 Reports

a) Neighbourhood Plan Steering Group.

It was reported that the meeting scheduled for Monday 10th April did not proceed as the meeting was inquorate.

b) Cornwall Council: -

Councillor M N Pearn presented the ferry report: -

WEEK COMM	DAY AND DATE	FERRY	IMPACT ON SERVICE	SCHEDULED SERVICE	REASON	OVERALL EFFICIENCY %
13/03/2017	Sunday 19 th March	Lynher	1	1292	North chain check	99.9
20/03/2017	Saturday 25 th March	Tamar	4	1292	Hydraulic leak	99.7
27/03/2017			0	1292		100
03/04/2017	Monday 3 rd April	Lynher	7	1292	Sheave defect	99.5
11/04/2017	Thursday 13 th April	Tamar	5	1292	Loose seg. bolts	99.2
		Lynher	5		Sheave defect	

Overall availability 98.8% Target 99%
 Councillor Pearn then went on to thank members and officers for their support during his term in office.
 a) Torpoint Town Partnership (TTP): -
 It was reported that the carnival would be held on Saturday 30th September 2017 and members were also reminded of the Torpoint Feel Good Festival to be held in June.
 d) Reports from Delegates to outside bodies:-
 Councillor B Hobbs reported that the Youth Organisation are now operating on another evening as a result of a successful grant application.

15-17 Date of next meeting
 Thursday 18th May 2017 (Annual Meeting).

Meeting Closed at 8.05 pm.....Town Mayor

OPEN FORUM

- M Howells – Asked for an update on the Library. The Mayor confirmed that this would be reviewed further in June/July when the new Council were functional. Councillor Davis reported that there are no concerns that the Library will be closing down.
- M Howells – Observed that the postal ballot papers did not fit in the envelopes and are of an incorrect size.
- Councillors B Hobbs and M N Pearn MBE were thanked for their terms in office as Cornwall Councillors. Both members were seeking re-election to Cornwall Council.
- The Town Councillors who were not seeking re-election were also thanked for their terms of office. The Town Mayor Councillor M J Crago was thanked for his longevity of service and his stewardship as was Councillor M N Pearn MBE for his former Mayor Ship and term of office. Councillors A P Glanville and J F Creek were also thanked for their service..