

TORPOINT TOWN COUNCIL

NOTICE is hereby given that the annual meeting of Torpoint Town Council will be held on Thursday 18th May 2017 at 7.00pm in the Council Hall, 4, York Road, Torpoint to which you are summoned to attend.

Prior to opening the meeting the Mayor will review the year of his term in office and make presentations.

AGENDA

- 1. Election of Town Mayor for the Civic Year 2017-18.**
- 2. Apologies for absence.**
- 3. Election of Deputy Town Mayor for the Civic Year 2017-18.**
- 4. Appointment of Committees, Working Parties and Outside Bodies for the Civic Year 2017-18.**
- 5. Adjournment of the meeting**

- 6. Apologies for absence for the adjourned meeting**
- 7. Declarations of Interest relating to matters on the Agenda**
- 8. To approve the co-option process to fill the casual vacancy.**
- 9. Minutes of the previous meeting.**
Minutes of the meeting held on Thursday 20th April 2017.
- 10. Matters arising from the minutes.**
 - a) Minutes of the Coastal Community Team Advisory Committee – minute 04-17(a) refers).
 - b) Cornwall Council – Queens Park Estate (minute 04-17(e) refers) [Councillor G J Davis].
 - c) Bus Shelters (minute 04-17 (e) refers).
- 11. Mayor’s communications.**
- 12. Question of which notice has been given or notice of motion.**
- 13. Planning Applications.**
 - a) Extensions and alterations to Garage PA17/02720 – Review of comments made by the Town Council (email from Planning Officer refers (as circulated).
(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).
- 14. Minutes of the Asset Management Committee.**
Minutes of the meeting held on Thursday 27th April 2017 and to consider the recommendations contained therein.
- 15. Minutes of the Finance and Personnel Committee.**
Minutes of the meeting held on Tuesday 2nd May 2017 and to consider the recommendations contained therein.
- 16. Minutes of the Development and Localism Committee.**

Minutes of the meeting held on Thursday 4th May 2017 and to consider the recommendations contained therein.

17. To consider and approve the Committee Terms of Reference for the 2017-18 Civic Year.

- a) Asset Management and Operations Committee
 - b) Development and Localism Committee
 - c) Finance and Personnel Committee
 - d) Coastal Community Team Advisory Committee
 - e) Neighbourhood Plan Steering Group
- (All to follow).

18. To approve the Annual Return for 2016-17

- a) Annual Governance Statement
- b) Accounts Statement and Financial Accounts
- c) Consider the Internal Auditor report.

19. Financial Comparison.

April 2017 Financial Comparison (as circulated).

20. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) June	1,083.00	0.00	1,083.00
Cornwall Council	Rates (Public Cons) June	123.00	0.00	123.00
Time and Motion	Alterations Mayoral Chain/Collarette	693.60	115.60	578.00
DDC CRC Ltd	Rehabilitation Team (April)	448.00	74.67	373.33
SW Hygiene	Sanitary Disposal Service (Annual)	736.54	122.76	613.78
SW Water	Water (Pub Cons - Antony Rd)	49.88	3.85	46.03
British Telecom	Telephone Invoice	41.08	6.85	34.23
White Tornado (M Acton)	Laundry	44.00	0.00	44.00
Humphries Electrical Serv	Electircal Work (Annex)	30.00	0.00	30.00
Don Benson	Clock Winding	28.00	0.00	28.00
EDF Energy	Haldo Pillar	17.20	0.82	16.38
Clegg and Shortman	Roof Repairs Buller Road	1,042.39	173.33	869.06
Viking Direct	Stationery/Stamps	357.67	35.78	321.89

21. Correspondence.

- a) A Bond – Boundary Fence (via email).
- b) RTPA Awards – Vision (via email).
- c) Cornish Christmas – Man Engine Project.

22. Reports.

- a) Neighbourhood Plan Steering Group - Report.
- b) Cornwall Council.
- c) Torpoint Town Partnership.

23. Date of next meeting.

Thursday 15th June 2017.

Christ Harris

Town Clerk

Thursday 11th May 2017
