



TORPOINT TOWN COUNCIL

Torpoint and Rame Peninsula Coastal Community Team

Advisory Committee

MINUTES of a meeting of the Torpoint and Rame Peninsula Coastal Community Team held on Wednesday 1st March 2017 at 4.00pm in the Committee Room, York Road, Torpoint.

The Chair welcomed everyone to the meeting.

PRESENT: Cllr. Gary Davis (Chair - Torpoint Town Councillor/Chair of the Neighbourhood Plan steering group), Cllr. Brian Hobbs (Cornwall Councillor – Torpoint East), Cllr. John Isaac (Shevioc Parish Council), Cllr Mike Pearn MBE (Torpoint Town Councillor/Cornwall Council – Torpoint West), Cllr. Bruce Taggart (Millbrook Parish Council), Catherine Thomson (Cornwall Gateway Community Link Officer – Cornwall Council), Cllr. George Trubody (Vice-Chair – Cornwall Councillor – Rame) and Milly Southworth (Torpoint Deputy Town Clerk [DTC] – Secretariat).

The Chair welcomed Mr Jamie Watts (Torpoint & Rame Chamber of Commerce) to the meeting and indicated that as representative of the recently formed Chamber of Commerce, who are a membership body of this Advisory Committee, Mr Jamie Watts will join the committee as a full voting member.

	ACTION
<p>85-16 CCT Apologies for absence Apologies for absence were submitted on behalf of David Marshall (Business Development Manager – Mount Edgcumbe), Cllr. Derek Richards (St John Parish Councillor), Cllr. Lyndon Wilton (Maker with Rame Parish Council).</p> <p>Apologies were also received from Simon Ryan – The Peninsula Trust.</p>	
<p>86-16 CCT Declarations of Interest relating to items on the Agenda None.</p>	
<p>87-16 CCT Minutes of the previous meeting The minutes of the Torpoint and Rame Peninsula Coastal Community Team meeting held on Wednesday 8th February 2017 were confirmed as accurate.</p>	
<p>88-16 CCT Matters arising from the minutes a) Pursuant to minute 66-16 CCT (a) the amendments to the Rame Peninsula Discovering Cornwall's Hidden Corner document are to be forwarded to Cornwall Council, accompanied by the CCT logo and the amendments.</p> <p>b) Pursuant to minute 66-16 CCT (b) the Chair highlighted the continuing objective to set up a meeting with representatives from Plymouth City Council (PCC) to progress various economic projects further. Cllr G Trubody volunteered to provide an update on this later at the meeting.</p>	Chair/DTC

<p>c) Pursuant to minute 78-16 CCT (a) the Chair reported that all the forms to set up the community interest company (CIC) are now completed and are ready to be submitted to Companies House. The Chair added that the newly formed company is to be known as Torpoint and Rame Peninsula Coastal Community Team CIC, with the Registered Office as 1 -3 Buller Road, Torpoint, Cornwall. Catherine Thomson re-iterated to the Chair the importance of confirming to her via email as soon as possible, that the CIC application had been submitted before the end of this financial year, to secure an offer letter for £13K from Cornwall Council Devolution funding.</p> <p>d) Shared dog warden/Enforcement Officer:- Pursuant to minute 83-16 CCT (c) the DTC reported receiving the following information from parish councils in response to the proposal of sharing a Dog Warden/Enforcement Officer:</p> <ul style="list-style-type: none"> ➤ Maker with Rame Parish Council – last year employed a dog warden for one hour per week throughout the school holiday periods ➤ Sheviocck Parish Council – very interested in a shared dog warden scheme, having recently lost the services of theirs ➤ Millbrook Parish Council – have agreed an annual sum of £1,000 for shared warden patrol ➤ Torpoint Town Council – have agreed to increase the number of enforcing hours undertaken in the town by 5 hours per week, once the Caretaker has completed the training. <p>Cllr Bruce Taggart explained that the parish clerk from St Cleer has emailed suggesting that their parish Enforcement Officer could travel to Millbrook to undertake similar work for Millbrook Parish Council. Members agreed that there did not seem to be sufficient hours to warrant a shared employee to travel around Torpoint and the neighbouring parishes. Cllr George Trubody (Vice-Chair) highlighted a current Parking Enforcement Service Level Agreement (SLA) which is set up between the five cluster parishes and Cornwall Council. Cllr George Trubody (Vice-Chair) explained the benefits of the scheme to the individual parish councils adding that the approximate cost of the SLA is £508, which is split between the five parishes per year. Members felt that a similar shared scheme for sharing a dog warden/enforcement officer would benefit all parish councils. Cllr George Trubody (Vice-Chair) agreed to pursue the possibility of a similar SLA with Cornwall Council for dog warden/enforcement for the parish councils only.</p>	<p>Chair</p> <p>Chair</p> <p>C Thomson</p> <p>Cllr G Trubody</p>
<p>89-16 CCT Update from the Chair / Projects in Progress</p> <p>a) Torpoint and Rame Peninsula Chamber of Commerce: - The Chair reported recently attended the third meeting of the Torpoint and Rame Peninsula Chamber of Commerce, where approximately 21 people representing local businesses attended. The Chair explained his invitation to the Chair of the organisation, Jamie Watts from The Jette, to attend the next meeting of the Coastal Community Team and to also become a member of this committee. The Chair invited Jamie Watts to give a summary of the groups immediate plans; Jamie Watts explained that the group are hoping to set up and launch a new website in the near future and have been in discussions with Tavistock Chamber of Commerce on this matter. The Chair indicated that there may be an opportunity to share resources for the proposed Chamber of Commerce website, explaining that one of the initial planned projects of the CIC is to develop a website, with the anticipation that the Cornwall Council Devolution funding could be used for this purpose.</p>	

<p>90-16 CCT Projects in Development / Project Tracking</p> <p>a) Planning Application PA17/00935 – Trevol Business Park, Trevol Road, Torpoint – Erection of 15 two storey business units with ancillary car parking, landscaping and new vehicular access (x2). The Chair highlighted a planning application recently submitted to Cornwall Council for 15 business units at Trevol Business Park. Jamie Watts indicated that in his opinion there is a shortage of small business units in Torpoint.</p>	
<p>91-16 CCT Review other Economic Plan Projects</p> <p>a) A374 – Antony Junction Improvements: - Cllr George Trubody (Vice-Chair) provided a synopsis of the work undertaken to date, reminding members that officer support from Cornwall Council has been confirmed. He reported bringing the Antony Junction improvements to the attention of Sandra Rothwell (Chairman and CEO, Cornwall and Isles of Scilly Local Enterprise Partnership) who has agreed to attend a future meeting of the CCT, to help to progress funding opportunities to enable the project to go ahead. Cllr George Trubody cited various funding opportunities available, adding that one of the key components to securing external funding for these improvements would be to seek some funding towards to the total cost of the scheme. He added that various amounts of funding could be sought and indeed funding could be from various sources, including councils and businesses. He continued that it is anticipated that the newly formed CCT CIC would act as the facilitator for the project. Members sought a one-page reminder of what the proposed Antony Junction Improvements would look like and Cllr George Trubody agreed to action this for circulation.</p> <p>b) Meeting with Plymouth City Council:- Cllr George Trubody explained it is anticipated that Sandra Rothwell will assist with the introductions to set up a meeting with Plymouth City Council.</p>	<p>Cllr G Trubody</p>
<p>92-16 CCT Funding Opportunities</p> <p>As noted.</p>	
<p>93-16 CCT Correspondence</p> <p>None.</p>	
<p>94-16 CCT Any Business that has been disclosed to the Chairman and members prior to the meeting</p> <p>a) Cllr George Trubody reported the Rame Peninsula Neighbourhood Plan will be going for Referendum on 4th May 2017.</p>	
<p>95-16 CCT Date of next meeting</p> <p>Wednesday 5th April 2017, 4pm, Committee Room, 4 York Road, Torpoint – Cllr Bruce Taggart submitted his apologies for this meeting.</p>	

The meeting closed at 5.15pm.