

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 23rd March 2017 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Friday 24th February 2017.

4. Matters arising from the Minutes.

- a) Disability Access [Sparrow Park] (minute 118-16AMO (b) refers).
- b) Cleaning/Repairs Ellis Memorial – (minute 118-16AMO (c) refers).
- c) Gazebo Purchase (minute 118-16AMO (f) refers).
- d) Benodet Park Sound Hut – (minute 118-16AMO (g) refers).

5. Operational Report.

Report on any matters relating to council assets, facilities and operations including:-
Report on repairs/refurbishments etc. to prioritise (to follow).

6. Policies Reviewed by this Committee.

None.

7. To consider the Council Business Risk Management

Asset Management Condition Survey

8. Items referred to this Committee.

- a) Buffer Purchase/Hire (delegated responsibility) (minute 119-16AMO refers).

9. Health and Safety.

- a) Reports and any new, proposed regulations/legislation and current issues.

10. Correspondence.

None.

11. Planning Applications.

None.

12. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
NDF Civils	Flagpole repairs	50.00	0.00	50.00
C F Southworth	NDP Refreshments/postage	16.90	0.00	16.90
Western Web	Flash Drives - System backup	69.00	11.50	57.50
M Acton	Laundry Service	35.00	0.00	35.00
British Gas	Electricity - Public Conveniences	16.28	0.77	15.51

13. Date of next meeting.

Thursday 27th April 2017.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris Town Clerk

Friday 17th March 2017