

## TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 2<sup>nd</sup> March 2017 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint.

**PRESENT:** - Councillors G J Davis (Chair), Town Mayor M J Crago, Mrs. C E Goodman, Mrs. C A Jackson, Mrs. J M Martin, Miss R A Tanner BEM and J Tivnan plus the Deputy Town Clerk.

	ACTION
<p><b>77-16 DL Apologies for absence</b> There were no apologies for absence.</p>	
<p><b>78-16 DL Declarations of Interest relating to items on the Agenda</b> None.</p>	
<p><b>79-16 DL Minutes of the previous meeting</b> The minutes of the Development and Localism Committee meeting held on the Thursday 26<sup>th</sup> January 2017 were taken as read, confirmed and signed by the Chairman.</p>	
<p><b>80-16 DL Matters arising from the minutes</b> a) Devolution of a programme of assets/services:- Pursuant to minute number 71-16 DL (a) the Deputy Town Clerk reported that the Town Clerk has contacted Cornwall Council to confirm the projects/services as feasible, for devolution within the Town Council 2017-18 budget and Cornwall Council have indicated they will now pursue this further with their Devolution and Environment teams.</p> <p>b) War Memorial:- Pursuant to minute number 71-16 (b) DL the Chair sought an update from Cllr J Tivnan on progress of the war memorial. Cllr J Tivnan responded that following the discussions with the Chair at the previous Development and Localism Committee meeting he understood that a meeting with Cornwall Council to review the transport strategy, including the parking provision at Eliot Square, was now being arranged by the officers of the town council. Therefore, no further progress would be made on the war memorial until after the attendance of the Cornwall Council officer to the town. Cllr J Tivnan detailed a meeting with took place to consider and review the plans to provide a war memorial at Eliot Square two years ago. The Deputy Town Clerk reported that the meeting with an officer from Cornwall Council is being arranged.</p> <p>c) Adela Road:- Cllr J Tivnan explained that he has forwarded the email to Councillors present at the last meeting of the Development and Localism Committee, which details the possible routes that can be taken. Cllr J Tivnan explained that this email was forwarded to several councillors in mid-September 2014, adding that nothing further has progressed with Adela Road since then. The Deputy Town Clerk explained that it is anticipated for Adela Road to be included in the meeting being arranged with the Cornwall Council officer.</p>	DTC

<p><b>81-16 DL Items Referred to this Committee</b></p> <p>a) Town Council objectives:-  The Chair distributed papers on the town council approved objectives for consideration by Members. Highlighting the objectives which were agreed last year, the Chair offered Members the opportunity to consider these objectives, discussing which Committees of the town council each objective could be reviewed by. The Chair referred to the LGAS (Local Government Awards Scheme) Assessment criteria and members briefly discussed the Foundation, Quality and Gold Standards requirements of the scheme, identifying that this council already meets some of the criteria. The Chair asked the Deputy Town Clerk to forward this information, via email, to all members. At this point Councillor J Tivnan expressed concern that Members discussions were taking place without the relevant information being circulated prior to the meeting, which was not conducive to good decision making. Councillor Mrs J Martin highlighted the benefits of the council exploring their current position against the standards set within the LGAS Awards Scheme Assessment criteria, members then <b>recommended</b> the appointment of an auditor to explore the feasibility of the council working towards the Gold Assessment criteria of the LGAS Awards Scheme.</p>	<p>DTC  Council</p>						
<p><b>82-16 DL Policies referred to this Committee</b></p> <p>None.</p>							
<p><b>83-16 DL Localism</b></p> <p>a) Development Plan 2016-17: -  The Chair and Members discussed the planned expenditure within the Development Plan budget for 2016/17 and future budgets for 2017/18 and 2018/19. Members identified that some of the planned projects had not been achieved within the timeframe, during the financial year 2016/17, and felt that if at the end of this financial year council accounts indicate a surplus, it would be of benefit to allocate this unspent funds to reserves. Members <b>recommended</b> that should there be an operating surplus for financial year 2016/17, the following activities/projects and total amounts should be allocated to reserves:</p> <table border="1" data-bbox="280 1304 1036 1430"> <tr> <td>War Memorial</td> <td>£2,500</td> </tr> <tr> <td>Bus Shelters</td> <td>£10,000</td> </tr> <tr> <td>Adela Road</td> <td>£2,000</td> </tr> </table> <p>Members briefly discussed the planned installation of two additional bus shelters in the town, for the Deputy Town Clerk to investigate suitable locations.</p>	War Memorial	£2,500	Bus Shelters	£10,000	Adela Road	£2,000	<p>DTC</p>
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Adela Road	£2,000						
<p><b>84-16 DL Correspondence</b></p> <p>a) Torpoint Neighbourhood Plan – Advertiser Issue 424 – Mr M A Watkiss:-  The Chair read the contents of the letter and members identified that the letter related to the draft Neighbourhood Plan. It was agreed to bring this to the attention of the Neighbourhood Plan steering group for consideration.</p>	<p>DTC</p>						
<p><b>85-16 DL Planning Applications</b></p> <p>None.</p>							

**86-16 DL Accounts for Payment**

PAYEE	REASON	GROSS	(VAT)	NETT
Mrs C Southworth	Reimbursement - electrical/resource	17.00	0.00	17.00
Mrs C Southworth	Reimbursement – additional travel Town Clerk/DTC – Conference	29.60	0.00	29.60
KepLifts/Kent Elevators & Platforms Ltd	Annual lift service	180.00	30.00	150.00
Jillings Heynes Planning	Planning consultancy - draft NDP	2775.00	462.50	2312.50
British Telecom	Phone expenses	34.08	5.68	28.40

**87-16 DL Date of Next meeting**

Thursday 6<sup>th</sup> April 2017.

**88-16 DL Any Business that has been disclosed to the Chairman and members prior to the meeting**

➤ Recent road traffic incident on Trevol Road

Councillor J Tivnan referred members to a recent road traffic incident on Trevol Road whereby a young girl had unfortunately been hit by a vehicle. He explained that the young girl was leaving school, crossing the road at the traffic island beside the Carbeile Inn and apparently she did not suffer any serious injuries. A report from Devon and Cornwall Police indicated that no further action is being taken with the driver of the vehicle. Councillor J Tivnan explained that he has met with a local resident who was already supporting a social media local call out for volunteers to set up a Speedwatch scheme, predominantly for Antony Road and Trevol Road. Cllr J Tivnan has already forwarded the names of Speedwatch scheme volunteers to Devon and Cornwall Police, as they are responsible for co-ordinating the training of volunteers. Adding, according to survey statistics received from the Police there does not appear to warrant a presence, due to the low number of accidents/incidents reported. Cllr J Tivnan agreed to forward the correspondence from the Police on this matter, highlighting in his opinion, that there is a shortage of speed restriction signage along Antony Road.

Cllr J  
Tivnan

Meeting Closed at 8.15pm. \_\_\_\_\_Chairman