

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Friday 24th February 2017 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 2nd February 2017.

4. Matters arising from the Minutes.

- a) Fire Risk Assessment (minute 104-16AMO (a) refers).
- b) Disability Access [Sparrow Park] (minute 104-16AMO (b) refers).
- c) Cleaning/Repairs Ellis Memorial – (minute 104-16AMO (c) refers).
- d) Bus Shelters (minute 104-16AMO (e) refers).
- e) Electrical report (minute 105-16AMO refers).
- f) Benodet Park Sound Hut – (minute 114-16AMO refers).

5. Operational Report.

Report on any matters relating to council assets, facilities and operations including:-

- i) Electrical Installation Condition Report.

6. Policies Reviewed by this Committee.

None.

7. To consider the Council Business Risk Management

Asset Management Condition Survey

8. Items referred to this Committee.

- a) Gazebo Purchase (minute 108-16AMO (a) refers).

9. Health and Safety.

- a) Reports and any new, proposed regulations/legislation and current issues.
- b) Public Protection (Cornwall) – Regulation (EC) No 852/2004 (The Food Safety and Hygiene (England) Regulations 2013).
- c) LCAS Meeting.

10. Correspondence.

- a) South West Water – Changes to the Water Industry from 1st April 2017.
- b) Cornwall Council – Street Works Fees from 1st April 2017.

11. Planning Applications.

- a) PA17/00935 – Trevol Business Park, Trevol Road, Torpoint – Erection of 15 two storey business units with ancillary car parking, landscaping and new vehicular access (x2).

12. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Nisbets	Kitchen Utensils	52.71	8.78	43.93
Clifton Emery Design	NDP Printing and production	1,542.00	257.00	1,285.00
Aston Energy	EPC Inspection and Production (Annex)	145.00	0.00	145.00
M Acton	Laundry Service	66.00	0.00	66.00
British Gas	Electricity - Public Conveniences	18.20	0.86	17.34

13. Date of next meeting.

Thursday 23rd March 2017.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris Town Clerk

Friday 17th February 2017