



# TORPOINT TOWN PARTNERSHIP

**MINUTES** of the Torpoint Town Partnership Committee held on Thursday 13<sup>th</sup> October 2016 at 7.00pm in the Committee Room, York Road, Torpoint

**PRESENT:-** Cllr. MJ Crago – Town Mayor (Chairman), Cllr. J Tivnan, Mr A Brownhill – Torpoint & Rame Peninsula Lions, Cllr Mrs JM Martin, Mr A Martin, Cllr E Andrews, Cllr A Glanville, Cllr M Pearn MBE, Cllr G Davis, Mr T Moore – Royal British Legion

## 1. Welcome – Chairman

Cllr MJ Crago thanked members for attending

## 2. Apologies

Apologies were submitted on behalf of Cllr Mrs K Brownhill and Mrs C Southworth – Deputy Town Clerk.

Cllr Mrs J Martin agreed to minute the meeting

## 3. Declarations of interest relating to items on the agenda

None

## 4. Minutes of the Meeting and matters arising (8<sup>th</sup> September 2016)

The minutes of the previous meeting were accepted as a true and accurate record

Matters Arising

- a) Cllr J Tivnan has the form for the bank signatories
- b) Cllr MJ Crago confirmed that the Town Fryer is going to sort out a banner for the carnival next year and commented on the success of the event this year
- c) Cllr J Tivnan raised that the Events Company insurance quote had gone up by £400 for next year which will be a challenge
- d) Cllr MJ Crago commented on the success of the Freedom of the Town event but said it was a shame that more members of the public hadn't turned out. He thanked those who attended and thanked the Comrades Club for allowing the use of the dias to take the salute.

## 5. Financial Report

- a) Cllr E Andrews confirmed that the only change was the income of £332.20 from the caterers at the carnival who donated all their profit from the event.  
There was a discussion around trying to sell raffle tickets earlier to increase the profit.  
Cllr MJ Crago suggested raising the stallholders charge but this was not taken forward.
- b) The bank signatories form to be completed.

## 6. Forthcoming Events and Projects

- a) Christmas Lights  
Christmas Tree being chosen at the weekend.  
Lights being collected on 10<sup>th</sup> November and erected on 20<sup>th</sup> November.  
Mr A Martin went through the entertainment programme.  
Cornerstone Church had raised concerns regarding insurance in relation to holding any events, Mrs K Brown had been dealing with them and would confirm their requirements with the participants.

Cllr Mrs J Martin confirmed she would provide the chocolate lollies for the children and Mr A Brownhill confirmed the Lions would provide Santa.

Mr A Martin raised the procuring of a gazebo but it was considered to be too expensive for the TTP. Mr G Davis suggested this is raised with the Council who should consider procuring it and also suggested grant funding should be investigated.

It was confirmed the lights would be switched on by the Citizen of the Year Mrs Pellew – action Cllr M Pearn MBE.

It was agreed to try and keep stalls back in an effort to keep the street as clear as possible.

It was confirmed the street would be closed at 3.30pm. Cllr J Tivnan suggested procuring yellow road signs to inform residents of the road closure – Action Cllr J Tivnan.

#### **b) June Event 2017**

Details were progressing, the headline band had been booked and the Arrow Barrows confirmed.

It was suggested to show the Town Fryer as sponsors.

Costs etc. to be worked out and toilets, barriers and generator etc. to be booked and paid for in this financial year. Cllr E Andrews suggested giving the Council the heads up that deposits would be required.

Cllr M Pearn to book Bouncy Castle and get costs of providing this as a free attraction – Action Cllr M Pearn.

A letter would need to be written to the Friends of Thanckes Park advising them of the event.

Cllr M Pearn agreed to seek permission from Cornwall Council – Action Cllr M Pearn.

Mr A Martin outlined the idea to have a DJ Night on the Friday for the teenagers.

Cllr J Tivnan to approach Army Cadets about providing security – Action Cllr J Tivnan

Cllr M Pearn to find out if Function Band available – Action Cllr M Pearn

Fireworks planned Mr A Martin to get a quote – Action Mr A Martin

Stalls were to be encouraged and a name of the event to be agreed

#### **7. Fundraising**

Cllr Mrs J Martin agreed to look at grant funding opportunities - Action Cllr Mrs J Martin  
Sainsbury's and Cooperative to be approached

#### **8. Newsletter / Advertising**

Kernewek Link deadline was Wednesday for any Christmas Lights feature.

#### **9. Diary Dates for 2016/2017**

Sparrow Park – 11am on 11<sup>th</sup> November 2016

Mayor's Valentine Charity Ball – Saturday 18<sup>th</sup> February 2017 – Council Chambers

#### **10. Report(s) from any organisations**

None

#### **11. Any Other Business**

None

#### **12. Date of Next Meeting**

Thursday 10<sup>th</sup> November at 7pm

Meeting closed 20.15.....Chairman