



# TORPOINT TOWN PARTNERSHIP

**MINUTES** of the Torpoint Town Partnership Committee held on Thursday 14<sup>th</sup> January 2016 at 7.00pm in the Committee Room of the Torpoint Council Chambers, 4 York Road, Torpoint.

**PRESENT:** - Cllr. M.N. Pearn MBE – Chairman, Cllr. E Andrews, Cllr. G Davis, J Tivnan and Mrs K Brownhill – Torpoint Community Events Co., Mrs J Martin, Mrs L Murray - CHAT, Mrs C Southworth - Assistant Town Clerk (ATC).

## **1. Welcome – Chairman**

The Chairman welcomed all present to the meeting and thanked those members for attending.

## **2. Apologies**

Apologies were submitted on behalf of Mrs K Brown – Coppola School of Performing Arts, A. Martin, T. Moore – RBL, S. Morris – Lions and Mrs R Pellew – Torpoint Archives.

## **3. Minutes of the Meeting and matters arising (10<sup>th</sup> November 2015)**

The minutes of the previous meeting were confirmed as an accurate record.

Matters Arising.

a) Christmas Party – A decision was taken to cancel the Christmas Party as another location in the town were holding a similar event on the same day.

b) Christmas Lights switch on – The Chair wished to extend thanks to all those involved in the organisation of the Christmas Light switch on, adding that although the weather was terrible, the event still went ahead, albeit with a re-location of the events to all being held in the Cornerstone Church. The Chair gave thanks to Cornerstone Church for kindly offering the Church as a venue for the scheduled events, adding that this re-location to the Church was organised at very short notice. Mrs L Murray explained that unfortunately the message that events had been transferred to Cornerstone Church did not filter through to all participants.

Mrs L Murray added, with Father Christmas relocated to The Gardens, (again this was at very short notice) then business was unfortunately taken away from the local traders, as parents with their children followed Father Christmas away from Fore Street. Members discussed a solution to enable Father Christmas to be more centrally located, and the possibility of erecting the stage in the centre of Fore Street, between Boots and Cornerstone Church was suggested. This would need to be followed up with Andy Martin and the question of the availability of power at this location was made.

Car movements in Fore Street were highlighted as an issue, J Tivnan explained that due to a shortage of manpower marshalling of events is becoming increasingly difficult. Members discussed how it is best to ask/recruit volunteers for future events in the town; J Tivnan suggested adding a post to the Diamond Jubilee Facebook Page, giving details and dates would be the best method, capturing a large audience. All members agreed with this suggestion and J Tivnan agreed to action, once an updated Diary of Events page has been compiled, **action J Tivnan.**

A question was made over Father Christmas being in the CHAT shop, in addition to the Torpoint & Rame Peninsula Lions Father Christmas on the sleigh, being towed up Fore Street, explaining that for children this can be quite confusing and difficult for parents to explain. Mrs L Murray agreed to forward these comments to the CHAT team, **action Mrs L Murray**.

J Tivnan reported that the Town Council 3 year hire agreement with The Festive Lighting Company for the town Christmas Lights has now expired. Therefore, the Town Council will be looking to consider renewing/letting the agreement and a small group of members will be invited to visit the company to view new lights, in the very near future, J Tivnan agreed to commence organisation, **action J Tivnan**.

The Chair reported receiving correspondence from the Headteacher at Carbeile Junior School, formally expressing a desire for the school to be more involved in community events such as the Mayor's Civic Service and the Christmas Lights on. The Headteacher, Mr Pete Hamlyn understood that historically Torpoint Nursery and Infant School have performed at these events, but indicated that these are opportunities to showcase all community group talents, relishing the opportunity to be included much more. The Chair has already thanked the Headteacher, and members agreed to consider this offer when organising future events.

Christmas Lights switch on this year, date agreed Saturday 26<sup>th</sup> November 2016.

c) Murder Mystery event - The Chair has made contact with a resident who has organised a similar event in the past. Members discussed this as an option and although this is a great event for fund raising a horse-racing evening event may be more suitable and easier to organise and promote. J Tivnan volunteered to investigate details of this, **action J Tivnan**.

d) St. Piran's Day – As other events are being run on this date in the town, the decision was made to try to support these instead of compete with them.

e) Queen's 90<sup>th</sup> Birthday celebrations – The town has been invited to organise a Beacon Lighting Ceremony on the Queen's 90<sup>th</sup> Birthday, Thursday 21<sup>st</sup> April 2016, time to be confirmed. Members felt that this would be a great way to start the town's celebrations, celebrating this momentous occasion. Discussions over possible locations ensued, with Rendel Park being suggested as the most suitable: the Chair agreed to contact The Tamar Bridge and Torpoint Ferry Joint Committee for permission. (Post meeting note, permission has been given, on condition that all Health and Safety considerations/documentation is completed). Discussion over who should light the Beacon took place and after listening to the guidelines and the suggestion of running a competition in schools, members agreed that Sir Richard Carew-Pole and the Mayor of Torpoint should light the Beacon together, possibly accompanied by a representative from each of the schools. The Chair agreed to invite Sir Richard Carew-Pole – **action the Chair**. The ATC will contact the three local schools to discuss their possible input in this event – **action ATC**. The Town Council Millennium Beacon could be used and Mrs J. Martin agreed to contact Ray Skelly over the whereabouts of sections of the beacon – **action Mrs J Martin**. The ATC is to advise the organisers of our participation and information needs to be uploaded to the website, **action ATC**. It was acknowledged that this event is scheduled for the same date as a meeting of the Town Council, ATC to inform the Town Clerk – **action ATC**. J. Tivnan to undertake Health and Safety considerations for this event – **action J Tivnan**.

Sunday 12<sup>th</sup> June – Queen's 90<sup>th</sup> Birthday celebration in Thanckes Park, A. Martin to meet with J. Tivnan to sketch out a plan – **action A Martin/J Tivnan**. It will be held during the day, need publicity, residents' will be encouraged to organise their own groups, bring their own chairs, food and refreshments. Tables will be provided, decorations to be considered, along with entertainment. The Chair to add these events to the February edition of the Mayor's Column – **action Chair**.

#### 4. Financial Report

- The Treasurer will complete the Financial Report and it will be forwarded along with the minutes - **action Treasurer/ATC.**
- Re-imburement required to the Chair for the hirer entertainer at the Christmas Lights switch on.
- Invoice received and paid for Armed Forces Day – National Trust - £101.00.

#### 5. Updates on projects in and around the Town

Already noted.

#### 6. Fund Raising

Already noted.

#### 7. News Letter / Advertising

Mayor's Column as previously noted.

#### 8. Diary Dates 2016

These will be updated and circulated. No other diary dates to add currently.

#### 9. Reports from any organisations

None.

#### 10. A.O.B.

- Cllr. E Andrews reported having recently attended the Dementia Action Committee group meeting and would like to invite them to a future meeting of the Torpoint Town Partnership to give a short presentation, members agreed. L Murray added that CHAT is hoping to set up a carer's group in the town.
- Cllr. G Davis reported that a few business owners in the town have got together and discussed the lack of a business networking opportunities across Torpoint and the Rame Peninsula. Explaining that after gaining support on social media, they have decided to set up a business club for Torpoint and Rame; initially called Torpoint and Rame Business Club. The first of their 'networking' evenings will be hosted at the Jetty, Torpoint on Thursday 28<sup>th</sup> January 2016 starting at 5pm.
- J Tivnan reported that some scaffold poles, currently used for various events in the town including Remembrance Sunday, are currently stored in the old Fire Station building and now need to be moved by this Saturday (16<sup>th</sup> January). Members discussed options for new storage and J Tivnan agreed to ask St James Church for their assistance in this matter – **action J Tivnan.**
- J Tivnan reported having made contact with the Lord Chamberlain's office over suitable flower planting for the Queen's garden, a reply has not yet been received.
- J Tivnan explained that organisation/planning of 'Proms on the Peninsula' at Mount Edgcombe Park on Saturday 3<sup>rd</sup> September is going well.
- J Tivnan has drafted a letter which could be send to all organisations in the town and will circulate it those present for comments, **action J. Tivnan.**

#### 11. Date of next meeting

The date of the next Torpoint Town Partnership is set for Thursday 11<sup>th</sup> February 2016, 7pm, Committee Room, Council Chambers.

Meeting closed 8.20pm.....Chairman