



TORPOINT TOWN PARTNERSHIP

MINUTES of the Torpoint Town Partnership Committee held on Tuesday 7th July 2015 at 7.00pm in the Committee Room of the Torpoint Council Chambers, 4 York Road, Torpoint.

PRESENT: - Cllr M.N. Pearn MBE – Chairman, Cllrs E. Andrews, G.Davis, J. Tivnan and Mrs K Brownhill – Torpoint Events Co., T. Moore - RBL, Mrs L Murray - CHAT, Debrah Chinn and A. Glanville – Kernewek Link, Mrs C. Southworth - Assistant Town Clerk.

1. Welcome – Chairman

The Chairman welcomed all to the meeting and thanked the members for attending. Also thanking all those involved with the organisation of the recent Cornwall Armed Forces Day event, held in the town, which was a phenomenal success.

2. Apologies

Apologies were submitted on behalf of Mrs J Martin, A. Martin and S Morris - Lions.

3. Minutes of the meeting and matters arising held 9th October 2014

The minutes of the meeting held 9th October 2014 were approved. All agreed that the Diary Dates newsletter should be continued, **Action M Pearn.**

4. Updates on projects in and around the town

- Torpoint and Rame Peninsula Lions Club Annual Fayre, Torpoint Community College Saturday 18th July from 12 Noon
- Andy T Day at Defiance Field (Rugby Club) Saturday 18th July
- Thursday 30th July Concert of the Band of H.M. Royal Marines, Benodet Park, 7pm start – weather permitting – K Brownhill volunteered to offer tea and coffees for sale **action K Brownhill**
- Sunday 2nd August Mt. Edgcumbe Classic Car and Fayre 10am start
- Saturday 8th August Torpoint & District Garden & Craft Show, Council Chambers, entries 9.30am – 11.30am
- Torpoint Carnival and Procession, Cambridge Field Saturday 12th September – Lizard Stallions are already booked to attend at a cost of £200.00. Application for road closure will need to be approved for payment £42.00

D Chinn suggested that any local organisations who are considering putting a float in for the event Steve Wassell could be contacted regarding insurance. J Tivnan is available and can be contacted for advice regarding floats if needed. J Tivnan explained that Craffhole has sorted their Insurance recently and agreed to contact them for details. **Action J Tivnan.**

D Chinn has approached Citybus, who are unable to assist at the event and has approached First buses for assistance and will await an outcome. D Chinn offered to set up a Facebook page for the Carnival event and asked members for any old carnival photos which could be added to the Facebook page, members approved this proposal. **Action D Chinn.** This Facebook page will also be shared with members of the Torpoint Topics Facebook page.

G Davis agreed to contact Tom and Fiona regarding availability of them providing their Vintage car for the procession. **Action G Davis.**

Stalls – G Davis commented that at the event last year he did not feel there were very many stalls. M Pearn explained that charities will be charged £5.00 per stall and businesses charged

£10.00 per stall. K Brownhill offered to administer the stall bookings prior to the event, **action K Brownhill**. The Town Fryer will be selling food/refreshments and they have agreed to donate any profits to the Carnival. The number of fancy dress categories was discussed and a review of this was agreed. A volunteer is required to go around to the businesses for donations or raffle prizes for the carnival.

- Sunday 11th October Civic Parade Buller Road/St James Church. Meet 10.30am at Buller Road.
- Friday 16th October Poppy Appeal Launch Concert St James Church 7.30pm
- Friday 30th October Torpoint & Eddystone Rotary Club Concert Guildhall 7.30pm
- Sunday 8th November Remembrance Elliott Square parade forms at 10.30am in Albion Road
- Saturday 28th November Christmas Lights Switch On Fore Street, starts 4pm
- Friday 18th December Joint Choir Christmas Concert St James Church 7.30pm
- Mrs L Murray highlighted a new Carer's project group being set up by CHAT – linking with other groups from Cornwall, the aim is to invite any Carer's to meet to provide support for themselves. Explaining that all carer's will be welcome to join, those interested need to contact Becky Lingard on either the telephone: 01752 823251 or alternatively her email address: beckylingard@gmail.com.

A Dementia Awareness session is planned to be run in the Council Chambers for one hour, at a date to be agreed, for those interested in attending. (Post meeting date Friday 31st July at 10am all welcome.)

- E Andrews explained that Torpoint Town Partnership is available to support a variety of different projects in the town, and are not exclusively there for social events.

5. News Letter / Advertising

- Kernewek Link commenced production and free distribution of a magazine in April 2015. It is being distributed around the Torpoint and Rame Peninsula and is available free of charge. Deadline for submission is the 19th of each month, articles of local interest for publication are welcomed. The magazine publishes an event diary, so any forthcoming events can be included.
- The Advertiser is distributed free of charge to households in the geographical area, although the Tyhee Times has not featured for several months. G Davis explained that the reason for this is articles for inclusion had not been forwarded to him.

6. Torpoint & Rame Youth Project Report

No report.

7. Diary Dates for 2015/16

All detailed.

8. Fund Raising

- Running a tabletop sale to raise funds for the Christmas Lights was proposed for September.
- Murder mystery event discussed.
- Horse racing night discussed.

9. Financial Report – The Treasurer

Expenditure:

£42.00 to Cornwall Council Road closure application

£200.00 to Lizard Stallions Carnival booking

All approved for payment.

E. Andrews distributed the current financial report and was thanked for the detailed set of accounts presented. E. Andrews explained the £5,000 income from Torpoint Town Council for Armed Forces Day is not included in the budget. The Cornwall Armed Forces Day income / expenditure details will be prepared for the wash-up on 21st July.

It was suggested that for future meetings Financial Report and Fund Raising are on the agenda in this order – **action M Pearn.**

10. Any Other Business

- G Davis explained a “Tea in the Park” event for 2016/17 has been proposed with funding of £5,000 suggested to Torpoint Town Council, with the idea that Torpoint Town Partnership could organise and run this event at The Lawn. After much discussion, members discussed trying to make it a ticketed event, although the pitfalls of this were highlighted, i.e. how this could be managed. Suggestions to overcome this issue included, selling tickets in advance, with a deadline date for a minimum to be sold. If the minimum number is not reached by the deadline date then the event would need to be cancelled. Also discussed, the likely cost to be charged by Cornwall Council for the use of Thanckes Park for this event, M Pearn agreed to investigate, **action M Pearn.**
- G Davis suggested a “pop up cinema” could be offered in Benodet Park. J Tivnan replied that a cinema night is currently run by members of St James Church and it was then recommended that liaison with the Church could be made to investigate this further.
- K Brownhill suggested organising a continental market which could be held on the top field of Thanckes Park.
- All organisations within the town should be invited to attend the Torpoint Town Partnership, ATC agreed to review other clubs/societies who may be interested to attend and then email an invitation to attend the next meeting, **action ATC.**

14. Date of next meeting

The date of the next Torpoint Town Partnership meeting will be Thursday 20th August 2015 at 7.00pm in the Committee Room of the Council Chambers. In absence of the ATC, K Brownhill agreed to take the minutes at this meeting.

Meeting closed 8.25pm.....Chairman