

Cornwall's Armed Forces Day

Honouring Britain's Armed Forces, Past, Present & Future



20th June 2015 - Torpoint

ARMED FORCES DAY COMMITTEE

Minutes of the Armed Forces Day Committee held on Tuesday 17th March at 7.00pm in the Committee Room of Torpoint Council Chamber.

Present: Mike Pearn MBE, Mike Wood, BJ Waterfield, Mark Keyworth, Mike Symons, Mike Trace, Simon Coy, Eddie Andrews, Julie Martin, Colin Prideaux, Rose Southworth, Roger Cook, Maggie Cardew, John Tivnan, Kim Brownhill.

The Chairman welcomed everyone to the meeting and thanked them for attending.

1. Apologies were received from Andy Martin, Elwyn Clarke, Nicki Dunwell, Natalie Dunwell, Louise Wooller, Steve Murray, Terry Moore, Angie Crow, Gary Davis, Jan Creek, Paul Diamond and Jon Lord.
2. The minutes of the last meeting were read through and the following points made and discussed.
 - The MOD grant will only cover 40% of the total funding required for the event.
 - Mike Pearn mentioned the possibility of some funding from 2 of the officers at Cornwall Council.
 - Awaiting details reference the Parachute Drop and Air Display - Action Jess Kinsman /Jon Lord

At this point John Tivnan introduced the RAG sheet which was then gone through and updates made. Please note that this document is READ ONLY – any further items or amendments will need to be passed to Kim so that we are all working from the same version of the action sheet.

3. AOB
 - Letters to be sent to Lions club, RBL and RNA requesting funding towards a standard for HMS Heroes. Action Kim
 - Invites to be sent to local schools to join massed choir for the event. Action Kim
 - Continuity announcer being sourced. Action BJ
 - Balance sheet of funds for event to be produced for next meeting. Action Eddie
 - All organisations to bring along contact details for their media/PR people to next meeting. Action ALL

Date of next meeting Tuesday 14th April 7pm – same venue.