

## Cornwall's Armed Forces Day - 2015



**Torpoint – 20<sup>th</sup> June 2015**

### **ARMED FORCES DAY COMMITTEE**

**Minutes** of the Armed Forces Day Committee held on Thursday 11<sup>th</sup> December at 7.00pm in the Committee Room of Torpoint Council Chamber.

**Present:** Julie Martin, Eddie Andrews, Mike Trace, Mike Symons, Mike Pearn, Terry Moore, Kim Brownhill, (John Tivnan & Gary Davis joining the meeting later)

1. The Chairman welcomed everyone to the meeting and thanked them for attending.
2. Apologies were received from John & Chris Rankin, Colin Prideaux, Jessica Kinsman, Jan Creek, Mike O'Mahony, Rose Southworth, Nicki Dunwell, Flt Lt Lord, Andy Martin, Admiral Mike Woods, Lambert Keise.
3. The minutes of the last meeting were read and accepted as a true record with the correction made to the spelling of the surname Wooler, not Voller as stated.

Matters arising:

- Cornwall Council are happy that the post in the park may be removed and replaced and that some clipping of tree branches may take place.
  - The wet weather track system may not now be needed due to moving the site of the larger display vehicles to the top of the park.
  - Both Antony House and the Community College are happy to allow parking on their sites.
  - Mike Trace produced the essence of a master plan of units attending and would send it out to all members.(Copy attached to these minutes)
  - It was suggested that Babcock be approached for funding in the new financial year.
  - It was suggested that Karen Walker from the events team at Plymouth City Council be approached, as she may be able to offer some advice.
4. Site meeting report
    - The top area of the park will need to be measured so that the organisations bringing large pieces of equipment can be allocated a pitch.
    - It was noted that each organisation attending is required to hold £50k liability insurance by Cornwall Council.

- Mike Pearn had been in contact with Flt Lt Lord regarding air displays.
- After the meeting a report from Jessica Kinsman regarding air displays was received and is shown here:
- Negotiations are ongoing for access to the Restricted Airspace over Devonport which currently prevents any aircraft being able to overfly the Lawns below 2000ft. We have recently gone through a changeover of boss so things are taking a while to settle at the moment.
- I have liaised with numerous military flying squadrons who are all keen to participate but it is not possible to arrange anything concrete until (if) permission is granted from the Nuclear body to fly through the Restricted Airspace. I hope to have an answer in the New Year and hopefully by the next meeting but there is a LOT of work involved in it.

#### 5. Sponsorship/funding/grants

- It was reported that there are 3 potential opportunities for funding, 2 in January and 1 in March. Julie Martin & Eddie Andrews are gathering a list of known and predicted costs for the event and Simon Coy has been very helpful, providing a list of expenditure from the Hartlands event. Torpoint Town Council will also be sponsoring the event up to £5k, this sum to be repaid should sufficient funding be gained elsewhere.

#### 6. Publicity/media

- After discussion it was decided to show Nicki Dunwell the proposal from Dynamic Edge to see if they could work together on the project. Decision to be made on the way forward at the next meeting. **Action All.**

#### 7. Programme Design Competition

- Nothing further to report, Rose Southworth contacting the Ogburns. **Action Rose Southworth**

#### 8. Veterans Parade update

- Service Charities across the region have been contacted but no response yet.
- Letters to invite county representation from RBL & RNA to be sent. **Action Terry Moore**

#### 9 & 10 Entertainment

- Various acts already confirmed attendance and Fireworks display booked.
- Suggested that the Community College be invited to create some form of display for the event. Head teacher to be contacted **Action Kim Brownhill**

#### 11 Treasurers Report

- Nil
- Town Council to be approached for the £5k grant in case money needed for deposits. **Action Kim Brownhill**

AOB.

- The meeting was reminded that an event notification would need to be completed sooner rather than later (a Public/Military Event - PME) and it was suggested that perhaps HMS Raleigh may help with this. **Action Mike Pearn**
- Beer Tent- regarded as being important. Skinners to be approached **Action Kim Brownhill**

Date of next meeting

Thursday 20<sup>th</sup> January

Mike Trace & Mike Symons then left the meeting and TTP business discussed as follows.

- Christmas Lights switch on had gone well, with Santa's Grotto working well on the stage.
- Bill for lollies of £15.75 to be presented.
- Suggested that perhaps the costumed figures in the parade next year could carry buckets to try and raise funds for the event.
- Account balance £1387.25 with lollies and Tyhee Times being our only commitments. Perhaps some form of fundraising (table top sale?) should be organised next year.
- Gary Davis to look into applications for grants for replacement of play equipment in parks which has been vandalised. To be discussed at next meeting. **Action Gary Davis**

Date of next meeting 20th January. Any organisations wishing to attend are welcome to do so or to send in a report of activities.