

TORPOINT TOWN PARTNERSHIP

MINUTES of the meeting of the Torpoint Town Partnership Committee held on Thursday 9th February 2012 at 7.00pm in the Committee Room of the Torpoint Council Chambers, 4 York Road, Torpoint.

PRESENT:- Councillor T Moore, Councillor M Pearn MBE, Councillor Mrs J Martin, Mrs K Brownhill – Torpoint Community Events Ltd, Mrs L Jeavons – Chamber of Commerce, Mr M Jeavons – Lions, Mr J Whiting – CHAT, Councillor Mrs R Southworth, Councillor E H Andrews – Town Mayor, Councillor C Fowle and the Town Administrator.

Councillor E Andrews welcomed all to the meeting and informed that the meeting was being recorded.

1. APOLOGIES:- Apologies were submitted on behalf of Mr A Martin – Production Support, Mr J Tivnan – Torpoint Community Events Ltd, Mrs C Martin – Torpoint Twinning Assoc., Mrs C Goodman – Community College.

2. Minutes of the Previous Meeting

Minutes of the meeting held on the 12th January 2012.

(a) Councillor Southworth informed the Twinning Assoc. have cancelled their event to fall in line with other events planned for the Diamond Jubilee celebrations. Benodet Park ideal as a storage facility.

(b) Councillor Pearn informed members HMS Raleigh would lend barriers for the event and requested a copy of the insurance cover to send on. However no transport or extra manpower will be available. Generator has been sorted and the Lions have agreed to fund £1000.00. The Beacon will not be near the ferry and will be re-located.

(c) Regarding the 'Tea Dance' Councillor Martin suggested approaching St James Church to include their regular Sunday Tea Dance on the 3rd June 2012 in the Diamond Jubilee celebrations, with the possibility of live music. Councillor Andrews will write to Rev Lynn Parker.

(d) Councillor Pearn has written to Sheryll Murray MP inviting her to be a judge at the Carnival and also to light the Beacon.

Regarding the Tug of War, the YMCA will be approached to assist with the event and possibly bring along their bouncy castle.

Coins should be delivered by the end of March 2012.

3. Progress Reports

(a) Mrs K Brownhill informed members that a photo-shoot has taken place in the Library advertising the world record bunting attempt for the Cornish Times. The Infant and Junior Schools are keen to be involved together with various organizations. A barometer showing progress will be made by Councillor Fowle and placed on the wall of the Comrades Club.

Mr J Tivnan - Quotes for liability insurance for 4th June 2012 Diamond Jubilee celebrations and the carnival, are in hand. Regarding the carnival, route, timings, etc should be submitted shortly

to ensure road closures are put in place in time. Road Marshalls and signage can be sorted closer to the event.

Raffle tickets are now on sale at various places around Torpoint.

2000 coins have been purchased and the closing day for applications has been extended until the 6th March 2012.

(b) Mrs L Jeavons – the date for the program appearing in the Advertiser is April.

(c) Mr M Jeavons – Mike Allan – 813109 organising stalls.

(d) Mr J Whiting – Apologised for CHAT turning down the application for a grant. He also offered to pay the £100.00 personally to cover the cost of the burners.

(e) Cllr Mrs J Martin – requested a cheque for £2,100.00 incl. vat. to ‘Lightyears light and sound’ as payment for the sound system. A vote for payment was taken and was unanimous.

4. Fundraising

A cheque has been received from Cornwall Foundation for £250.00.

‘Awards for All’, ‘Cornwall Council’, ‘Co-Op’ have been applied to.

Charity Bingo – 27th March 2012 – 200 Club.

Table Top, Big Breakfast – 24th March 2012 – Council Chambers.

Hopefully events will raise £500, Mayors Charity Account will match fund.

Faces of Torpoint and Torpoint’s Got Talent are also fundraising events.

Mr C Fowle requested a letter asking for a donation be sent to the Comrades Club Mayor’s Ball on the 18th February 2012 should also raise money for the event.

5. Financial Report

The Treasurer will attend quarterly meetings of the TTP to present a full financial report.

BANK BALANCE

Date	Item	Payment	Receipt	Balance
08/12/2011	Donation: Sir Richard Carew Pole		£ 250.00	£ 250.00
08/12/2011	Grant: Torpoint Town Council		£ 5,000.00	£ 5,250.00
08/12/2011	Celebration Pyrotechnics (Deposit)	£ 200.00		£ 5,050.00
19/12/2011	Brandon Hire (Deposit): Portaloos	£ 78.00		£ 4,972.00

An additional £250.00 to be added to the total, being the grant from the Cornwall Community Grant Foundation.

6. REVIEW OF TORPOINT CELEBRATIONS DOCUMENT

Members reviewed the document produced by Mr A Martin starting with the ‘Build up events programme’. Cllr Mrs J Martin went through the Faces of Torpoint and Torpoint’s Got Talent schedule. Cllr C Fowle suggested approaching Torpoint Mini Soccer to hold a 5 ‘A’ side tournament, possibly on Friday 8th June 2012, held on the school field.

Good progress is being made with the Main Events Programme schedule, with at least one event planned for each day.

The Job Allocation Chart was considered and Cllr E Andrews and The Town Administrator were volunteered to take on the task of administration.

The Event Programme is almost full. A vote was taken on which band to book, ‘Freshly Squeezed’ or ‘Atomic 80’s’ and the vote was unanimous to book ‘Atomic 80’s’.

Maps showing layout were reviewed. Mr C Fowle donated a large tent to be used as the Central Information Point.

7. ANY OTHER BUSINESS

Cllr M Pearn informed members that the Carnival is coming together and would arrange a programme for the next meeting. Insurance for floats is being looked into.

A detailed programme will be issued closer to the event.

Marshalls will be issued with formal identification. Cllr C Fowle will approach his employers to sponsor whichever form of identification is used.

Cllr E Andrews will purchase the official union flag out of his Mayor’s allowance fund.

8. DATE OF NEXT MEETING

Thursday 8th March 2012 at 7 pm in the Committee Room of the Council Chambers.

Meeting closed at 8.20pm..... Chairman