

**22 December 2023**

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Ms Camilla Southworth  
**Town Clerk – Torpoint Town Council**  
2-3 Buller Road  
Torpoint  
Cornwall  
PL11 2LD

Dear Ms Southworth

**Torpoint Community Building – Internal review request**

Thankyou for your letter of 21<sup>st</sup> December.

Unfortunately, I am dissatisfied with the handling of my request:

Your letter does not address our questions, and we do not believe that there is a public interest / commercial confidentiality exception to be applied in this case. In fact the reverse: as participants in your Tender process we are entitled to have full disclosure of the scores and the scoring notes made by the assessors of all 26 ITT submissions, including the tender sums submitted. This information is essential as feedback and in helping us to assess whether or not to participate in any further public tenders of this nature.

We recently received the full set of notes and an analysis of the scoring of the tenders from another authority for a very similar ITT.

Therefore, I would be grateful if you would carry out an internal review of the handling of my request and consider changing your position.

I look forward to receiving your response within the next 20 working days, as outlined in the Information Commissioner's guidance:

"The Information Commissioner's Office recommends that public authorities carry out internal reviews within 20 working days. Under Environmental Information Regulations there is a legal requirement that internal reviews must be carried out as soon as possible and within 40 working days."