



Application for permission to use Council facilities at no cost

A charge of £10.00 is made for a maximum number of 6 free of charges uses to be applied for, in any 12 month period.

Please Note - The Council will **not permit** free of charge use of facilities for the following:-

- a. Companies, private businesses or organisations seeking to make profit or financial gain for their business or organisations *
 - b. Individuals seeking to make personal financial gain.
- (*The Town Council may consider an exception for a new organisation wishing to start up and located within the parish. If this is relevant to the application, please speak to the Town Clerk & RFO in the first instance.)

1	Name of Organisation or Individual	Torpoint Town Partnership
2	Name, Address and Status of Contact	Mrs K Brownhill 13 Goad Ave Torpoint PL11 2 ND Treasurer
3	Telephone Number of Contact	
4	Email of Contact	Abrown7357@aol.com
5	Reason for the request	Community lantern making workshop for lights switch on
6	Please list the beneficiaries from any free use of the facilities	
7	Is the organisation a Registered Charity?	No
8	If an organisation, please confirm bank statement or accounts are enclosed	Milly has latest statement
9	Please confirm the status of the organisation (if applicable)	
10	Venue and Dates (s) Required	Council chambers 4/11/23
	Notional Value of Hire (To be completed by the Council Officer)	

You may use a separate sheet of paper to submit any other information which you feel will support this application. By signing this form you are agreeing to provide the Council with a receipts and payments record within 28 days of the event or use and also confirming that no individual is making personal financial gain from the event or use.

Signed...*K Brownhill*..... Date 4/4/23.....

