



**Town Team Project Board Meeting
Via MS Teams
Thursday 9th November 2023 7.00pm**

Present:

		Voting or Advisory Member?
Les Allen	Lead Consultant	Advisory
Kim Brownhill	Torpoint Town Partnership representative	Voting
Councillor Gary Davis (Chairman)	Torpoint Town Councillor / Chairman Neighbourhood Development Plan	Voting
Councillor Kate Ewert	Cornwall Councillor for Rame and St. Germans	Voting
Councillor Chris Goodman	Torpoint Town Councillor	Voting
Julie Martin	Coppola School of Performing Arts representative	Voting
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting
Milly Southworth	Town Clerk and RFO	Advisory

		ACTION
228. TTPB	<p>Welcome and apologies for absence</p> <p>The Chairman (Councillor Gary Davis) welcomed everyone to the meeting. Apologies for absence were received from:</p> <p>Kelly-Jane Brown – Coppola School of Performing Arts Jules Cook - Torpoint Post Office and Shop Sheena Morton - Torpoint Neighbourhood Development Plan Becky Lingard - CHAT Catherine Thomson - Cornwall Council – Community Link Officer William Trinick - Antony Estate Rob White - Deputy Chairman Torpoint Neighbourhood Development Plan</p>	
229. TTPB	<p>Declarations of interest</p> <p>Members’ had been CONFIDENTIALLY shared the names of the tender companies for the Community Building Feasibility Study and asked to declare an interest in any these, Julie Martin highlighted a non-pecuniary interest with an employee of one of the organisations, however, it was felt that this would not preclude her for taking part in the discussions/voting on the matter.</p>	
230. TTPB	<p>Minutes of the previous meeting held Wednesday 11th October 2023.</p>	

	<p>The minutes of the previous meeting held on Wednesday 11th October 2023, as circulated, were taken as read and confirmed.</p>	
<p>231. TTPB</p>	<p>Update on the Lower Fore Street Redevelopment (consultant) The consultant, gave an update on the projects as detailed. A reminder of the confidentiality of the PowerPoint slides which are shared with these minutes.</p> <p>Torpoint Project 1 – One Public Estate Bid & Removal of the Police Station The consultant was pleased to advise that all the surveys on the Police Station are now complete. Information regarding the proposed cost of the demolition is anticipated in the next few days. Once this figure is known, additional funding may be needed, the deadline for this information is one week’s time.</p> <p>Torpoint Project 3 – Community Levelling Up Programme – Mobility Hubs (TITAN) The contract with Arcadis Consulting (UK) Ltd is continuing and the progress meetings and workshops have taken place according to the programme. The final submission of the report is scheduled for 11th December 2023. The tour of sites was undertaken and the six sites [for this feasibility study] have been agreed: - two in Torpoint, one in Wilcove, one at Antony, one at Rame Head car park, one at Mt. Edgcombe (actual location to be confirmed). The recent workshops considered what key features each hub require, in order of priority. Following the recent workshop, Councillor Kate Ewert had requested (via the consultant) information [from Arcadis Consulting Ltd.] about the cost to undertake a similar feasibility study at an undecided location in either Kingsand or Cawsand, whilst the feasibility study for the six sites is being undertaken. The consultant explained this information has been emailed to Councillor Ewert, with a reminder this cost does not include any consultant/administrative expenditure. Councillor Ewert will forward this information to Maker with Rame Parish Council.</p> <p>Torpoint Project 4 – BUS006 Bid for Feasibilities on New Build The consultant advised the Invitation to Tender (ITT) has now closed and there had been a delay in holding this meeting, due to the high number of bids received.</p> <p>The consultant drew members’ attention to another funding opportunity which had been posited, via Cornwall Council, the opportunity to bid for Community Levelling up funding for a feasibility study towards ‘Veteran’s Housing’. Members’ gave their full support to this suggestion.</p> <p>Torpoint Project 5 – CLUP Bid Cycle Connectivity across Torpoint & The Rame Peninsula The consultant detailed there are bids available for sums up to £200k. With the Arcadis Consulting (UK) Ltd. report due on 11th December 2023, there is an</p>	<p>Clr Ewert</p>

	<p>opportunity to use the report to make a further bid to deliver some/possibly all of the 6 mobility hubs. The consultant would need confirmation from the other Parish Councils whether they wish to be included in this funding bid. Members' were enthusiastic to bid for further funding and approved the suggestion for the two Torpoint sites. Councillor Kate Ewert will liaise with Mount Edgumbe as well as write to the other Parish Councils, to establish whether they wish to be included (Maker with Rame PC and Antony PC), although the consultant advised that Antony Estate has given the go ahead as landowner (for the hub at Antony). The consultant has asked for a definitive answer as soon as possible.</p> <p>Other Items'</p> <ul style="list-style-type: none"> ➤ The University of Plymouth BSc Lecture is completed. ➤ Also MSc students will be commencing projects shortly. <p>Funding secured so far:</p> <p>£ 74,000 (New Build Feasibility) £546,468 BFRF £ 76,850 Growth Fund £ 9,000 Cornwall Council <u>£ 50,000 Town Vitality Fund</u> <u>£755,318 TOTAL</u></p>	<p>Clr Ewert</p>
<p>232. TTPB</p>	<p>Consider results of Invitation to Tender for the Torpoint Lower Fore Street Community Building Feasibility Study – this item was taken as CONFIDENTIAL</p> <p>It was resolved to take this item confidentially, due to the nature of the business being transacted.</p> <p>Following discussion, and having been shared confidential information, it is recommended to award the contract for the Community Building Feasibility Study to the company scoring a number 1 in the matrix shared on the screen, out of a total number of 26 tender responses received.</p> <p>The consultant explained the importance of ensuring Cornwall Council as property/land owner will be kept informed once the results of the tender are published and then continually kept abreast of the project/feasibility study, once contracts are in place.</p>	<p>Council</p>
<p>233. TTPB</p>	<p>Discussion / Action Plans</p> <p>None other than that already discussed.</p>	
<p>234. TTPB</p>	<p>Neighbourhood Development Plan (NDP) update</p> <p>The Chairman (Councillor Gary Davis) gave an update on the NDP, the Regulation 14 consultation deadline was extended and is now closed, the steering group are meeting on Monday 13th November to consider all the responses.</p>	

235. TTPB	Stakeholder and Communications Plan. Nothing required for current publication.	
236. TTPB	Correspondence. a) Correspondence from Councillor John Weale, Maker with Rame Parish Council: - The correspondence was discussed, as already discussed Councillor Kate Ewert will forward information regarding adding a hub to the existing feasibility study (on the proviso the decision is taken quickly), secondly the Chairman (Councillor Gary Davis) will formally reply to Councillor Weale, assuring him that Maker with Parish Council are included in the process.	Clr Ewert Clr Davis
237. TTPB	Any other Business None.	
238. TTPB	Date and time of next meeting: Wednesday 13 th December 2023 via Teams.	

The meeting closed at 7.52pm.