



Town Team Project Board Meeting
Via MS Teams
Wednesday 11th October 2023 7.00pm

Present:

		Voting or Advisory Member?
Les Allen	Lead Consultant	Advisory
Kim Brownhill	Torpoint Town Partnership representative	Voting
Councillor Gary Davis (Chairman)	Torpoint Town Councillor / Chairman Neighbourhood Development Plan	Voting
Councillor Chris Goodman	Torpoint Town Councillor	Voting
Sheena Morton	Torpoint Neighbourhood Development Plan	Voting
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting
William Trinick	Antony Estate	Voting
Milly Southworth	Town Clerk and RFO	Advisory

		ACTION
219. TTPB	<p>Welcome and apologies for absence</p> <p>The Chairman (Councillor Gary Davis) welcomed everyone to the meeting. Apologies for absence were received from:</p> <p>Kelly-Jane Brown – Coppola School of Performing Arts Jules Cook - Torpoint Post Office and Shop Councillor Councillor Kate Ewert - Cornwall Councillor for Rame and St. Germans Julie Martin - Coppola School of Performing Arts representative Becky Lingard - CHAT Catherine Thomson - Cornwall Council – Community Link Officer Rob White - Deputy Chairman Torpoint Neighbourhood Development Plan</p>	
220. TTPB	<p>Minutes of the previous meeting held Wednesday 13th September 2023.</p> <p>The minutes of the previous meeting held on Wednesday 13th September 2023, as circulated, were taken as read and confirmed.</p>	
221. TTPB	<p>Update on the Lower Fore Street Redevelopment (consultant)</p> <p>The consultant, gave an update on the projects as detailed. A reminder of the confidentiality of the PowerPoint slides which are shared with these minutes.</p> <p>Torpoint Project 1 – One Public Estate Bid & Removal of the Police Station</p>	

	<p>Awaiting outcome of surveys etc. and the next phase of the decision making towards demolition.</p> <p>Early December - new programme is expected from Cormac.</p> <p>Hoardings are being designed, amendments have been advised following a meeting with local residents' who live in very close proximity to the site.</p> <p>Torpoint Project 3 – Community Levelling Up Programme – Mobility Hubs (TITAN)</p> <p>The consultant was pleased to advise that the Town Council is now in contract with Arcadis Consulting (UK) Ltd and the inception meeting has taken place. The programme has been agreed, with a one-week delay agreed for submission of the final report, as the programme started one week later than scheduled (11th December 2023). The consultant (and Clerk for Torpoint area only) is meeting with the appointed contractor to tour the proposed six sites, being included in the feasibility report. The six sites [for this feasibility study] have been agreed: - two in Torpoint, one in Wilcove, one at Antony, one at Rame Head car park, one at Mt. Edgcumbe (actual location to be confirmed). Land ownerships are being confirmed at all six sites.</p> <p>The consultant reported, having attended a meeting with key stakeholders earlier the same week, regarding the project to bring 'Beryl Bikes' to the towns of Torpoint and Saltash. The meeting was led by Cornwall Council, who are seeking funding for this project, the consultant explained it was an opportunity to co-ordinate the efforts of the TITAN project with the proposed 'Beryl Bikes' locations, for Torpoint.</p> <p>The Clerk will be submitting the first funding claim for this project, to Cornwall Council, over the next two weeks.</p> <p>The consultant recently attended / presented details of the project to members' at The Rame Cluster meeting and enquired whether the Clerk had received any work requests [to contract the consultant to work directly with them] from other Parish Council's in the Cluster, the Clerk replied – none received to date.</p> <p>The next stage of the project is to hold a Workshop [online], which will consider and agree the specifics for each mobility hub. The key stakeholders / landowners are being invited to attend, the consultant will suggest Councillors John Tivnan BEM and Kate Ewert are also invited to attend this Workshop, meeting date to be agreed.</p> <p>Torpoint Project 4 – BUS006 Bid for Feasibilities on New Build</p> <p>The consultant advised the Invitation to Tender (ITT) has been published and explained there have been a significant volume of questions on the ITT submitted to the Clerk, which have all been responded to and uploaded to the</p>	<p>Clerk</p> <p>Consultant to advise contractor attendees details</p>
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	<p>Contracts Portal. A date has been agreed for scoring the results of the tender, the consultant, Chairman (Councillor Gary Davis) and the Clerk will undertake this together. It is anticipated the results of the scoring will be available for consideration at the next TTPB meeting with a recommendation to the Town Council being put to their meeting on Thursday 16th November.</p> <p>Torpoint Project 5 – CLUP Bid Cycle Connectivity across Torpoint & The Rame Peninsula</p> <p>The consultant detailed there are bids available for sums up to £200k.</p> <p>'Other Items'</p> <ul style="list-style-type: none"> ➤ The consultant is meeting with the Plymouth University MSc students and detailed possible MSc options, the first briefing will be on 19th October in Plymouth University Business School. <p>Funding secured so far:</p> <p>£ 74,000 (New Build Feasibility)</p> <p>£546,468 BFRF</p> <p>£ 76,850 Growth Fund</p> <p>£ 9,000 Cornwall Council</p> <p><u>£ 50,000 Town Vitality Fund</u></p> <p><u>£755,318 TOTAL</u></p> <p>Following a question put by the Chairman (Councillor Gary Davis), the consultant was unable to give a timetable for the possible implementation of Beryl Bikes. The Chairman minuted thanks to the consultant for recently attending the public meeting, held at the Council Chambers and explained the feedback from the event is being compiled, for consideration.</p>	
222. TTPB	<p>Discussion / Action Plans</p> <p>None other than that already discussed.</p>	
223. TTPB	<p>Neighbourhood Development Plan (NDP) update</p> <p>The Chairman (Councillor Gary Davis) gave an update on the NDP, the Regulation 14 consultation deadline has been extended and the document has been forwarded to a list of 50 statutory consultees for their consideration. Deadline for close of the consultation is Thursday 9th November.</p>	
224. TTPB	<p>Stakeholder and Communications Plan.</p> <p>Nothing required for current publication.</p>	
225. TTPB	<p>Correspondence.</p> <p>None.</p>	
226. TTPB	<p>Any other Business</p> <ul style="list-style-type: none"> ➤ The Chairman (Councillor Gary Davis), explained he will be bringing a suggestion for the installation of 'Finger signs', to the next meeting of the council's Development and Localism Committee, which could include telling the history/story of Torpoint. 	
227. TTPB	<p>Date and time of next meeting:</p> <p>Tuesday 7th November 2023 via Teams.</p>	

The meeting closed at 8.00pm.