



**Town Team Project Board Meeting  
Via MS Teams  
Monday 17<sup>th</sup> July 2023 7.00pm**

**Present:**

		<b>Voting or Advisory Member?</b>	<b>Present (P) or virtually (V) present</b>
Les Allen	Lead Consultant	Advisory	V
Kim Brownhill	Torpoint Town Partnership representative	Voting	V
Tremayne Carew-Pole	Antony Estate (for first part of meeting)	Voting	V
Councillor Gary Davis (Chairman)	Torpoint Town Councillor / Chairman Neighbourhood Development Plan	Voting	V
Councillor Kate Ewert	Cornwall Councillor for Rame and St. Germans	Voting	V
Councillor Chris Goodman	Torpoint Town Councillor	Voting	V
Catherine Thomson	Cornwall Council – Community Link Officer	Advisory	V
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting	V
Milly Southworth	Town Clerk and RFO	Advisory	P

		<b>ACTION</b>
199. TTAG	<p><b>Welcome and apologies for absence</b></p> <p>The Chairman (Councillor Gary Davis) welcomed everyone to the meeting. Apologies for absence were received from:</p> <p>Kelly-Jane Brown – Coppola School of Performing Arts            Jules Cook - Torpoint Post Office and Shop            Julie Martin - Coppola School of Performing Arts representative            Sheena Morton - Torpoint Neighbourhood Development Plan            Becky Lingard - CHAT            William Trinick - Antony Estate            Rob White - Deputy Chairman Torpoint Neighbourhood Development Plan</p>	
200. TTAG	<p><b>Minutes of the previous meeting held Monday 19<sup>th</sup> June 2023.</b></p> <p>The minutes of the previous meeting held on Monday 19<sup>th</sup> June 2023, as circulated, were taken as read and confirmed.</p>	
201. TTAG	<p><b>Update on the Lower Fore Street Redevelopment (Chairman and consultant)</b></p> <p>The Chairman (Councillor G J Davis) gave a summary of a recent meeting which had been attended by the consultant, the Community Link Officer, Adam</p>	

	<p>Birchall and himself and then he introduced the consultant to give feedback on progress, see PowerPoint slides attached, and a round table discussion was had. <b>A reminder of the confidentiality of the PowerPoint slides.</b></p> <p><b>Torpoint Project 1 – One Public Estate Bid &amp; Removal of the Police Station</b> The consultant detailed the progress made with this project.</p> <p><b>Torpoint Project 2 – Growth Fund Bid for £4m – Jetty</b> This project is currently paused.</p> <p><b>Torpoint Project 3 – Community Levelling Up Programme – Mobility Hubs (TITAN)</b> The consultant was pleased to advise that with the support of Cornwall Council and the Clerk, the Invitation to Tender (ITT) for this bid was ready to be uploaded to Contracts Finder. Members approved the ITT, having heard the timeline for tender submission and feasibility study works thereafter.</p> <p>An email had been received, whilst the meeting was taking place, from the Chairman of Maker with Parish Council (Councillor John Weale), the Community Link Officer agreed to respond and follow up Councillor Weale’s queries.</p> <p><b>Torpoint Project 4 – BUS006 Bid for Feasibilities on New Build</b> The consultant was delighted to advise that an initial award of funding has been offered. The Clerk and consultant are required to provide updated information for the application and therefore this is to remain confidential until contracts are authorised and approved by both parties.</p> <p><b>Torpoint Project 5 – CLUP Bid Cycle Connectivity across Torpoint &amp; The Rame</b> The consultant detailed the next steps for submitting a bid for cycle connectivity across Torpoint &amp; The Rame Peninsula.</p> <p>‘Other Items’</p> <ul style="list-style-type: none"> <li>➤ The consultant is continuing to progress working with Plymouth University, establishing links with the Business School.</li> </ul> <p>Funding secured so far:  £ 74,000 (New Build Feasibility)  £546,468 BFRF  £ 76,850 Growth Fund  £ 9,000 Cornwall Council  £ 50,000 Town Vitality Fund  <b><u>£755,318 TOTAL</u></b></p>	<p>Clerk</p> <p>CLO</p>
202. TTAG	<b>Discussion / Action Plans</b>	

	None other than that already discussed.	
203. TTAG	<b>Neighbourhood Development Plan (NDP) update</b> The Chairman (Councillor G J Davis) gave an update on the NDP and detailed a meeting which had been with Cornwall Council regarding land at Defiance Field	
204. TTAG	<b>Stakeholder and Communications Plan.</b> A public meeting is being called in September, which will look to promote all the current projects: the Police Station, the TITAN feasibility studies, (Beryl Bikes), the Torpoint and Rame Peninsula 3G Pitch Project. It is hoped this could be organised for Tuesday 26 <sup>th</sup> September 2023, 6.00pm in the Main Hall at the Council Chambers.	
205. TTAG	<b>Correspondence.</b> None.	
206. TTAG	<b>Any other Business</b> None.	
207. TTAG	<b>Date and time of next meeting:</b> Wednesday 13 <sup>th</sup> September 2023, 7.00pm, via Teams, apologies in advance were submitted from Kim Brownhill.	

The meeting closed at 8.17pm.