



Town Team Project Board Meeting
 Committee Room, 4 York Road, Torpoint
Monday 19th June 2023 7.00pm

Present:

		Voting or Advisory Member?	Present (P) or virtually (V) present
Les Allen	Lead Consultant	Advisory	P
Kim Brownhill	Torpoint Town Partnership representative	Voting	P
Jules Cook	Torpoint Post Office and Shop	Voting	P
Councillor Gary Davis (Chairman)	Torpoint Town Councillor / Chairman Neighbourhood Development Plan	Voting	P
Julie Martin	Coppola School of Performing Arts representative	Voting	P
Sheena Morton	Torpoint Neighbourhood Development Plan	Voting	P
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting	P
Rob White (late arrival)	Deputy Chairman Torpoint Neighbourhood Development Plan	Voting	P
Milly Southworth	Town Clerk and RFO	Advisory	P

		ACTION
187. TTAG	Welcome The Chairman (Councillor Gary Davis) welcomed everyone to the meeting.	
188. TTAG	Election of Chairman and Vice Chairman 2023 - 24 Civic Year The outgoing Chairman (Councillor Gary Davis) called for nominations for the position of Chairman for the Civic Year 2023 - 24. Julie Martin proposed that Councillor Gary Davis is elected to serve as Chairman for the Civic Year 2023-24. Kim Brownhill seconded the proposition and there being no other nominations the motion was put and Councillor Gary Davis was duly elected as Chairman for the Civic Year 2023 - 24. It was agreed that a Vice Chairman would not be elected, and in the event of the Chairman not being available to attend a meeting, a Chairman would be elected at the beginning of the meeting.	
189. TTAG	Apologies for absence Apologies for absence were received from: Kelly-Jane Brown – Coppola School of Performing Arts Councillor Kate Ewert - Cornwall Councillor for Rame and St. Germans	

	<p>Councillor Chris Goodman - Torpoint Town Councillor Becky Lingard - CHAT Catherine Thomson - Cornwall Council – Community Link Officer William Trinick - Antony Estate</p>	
190. TTAG	<p>Minutes of the previous meeting held Tuesday 16th May 2023. The minutes of the previous meeting held on Tuesday 16th May 2023, as circulated, were taken as read and confirmed.</p>	
191. TTAG	<p>Review Terms of Reference 2023 – 24 Civic Year. The Terms of Reference for the 2023 – 24 Civic Year were approved.</p>	
192. TTAG	<p>Update on the Lower Fore Street Redevelopment (Chairman and consultant) The Chairman (Councillor G J Davis) introduced the consultant to give feedback on progress, see PowerPoint slides attached, and a round table discussion was had. A reminder of the confidentiality of the PowerPoint slides.</p> <p>Torpoint Project 1 – One Public Estate Bid & Removal of the Police Station The Chairman requested that contact is made with Cornwall Council to arrange a visit by Torpoint Archives & Heritage Centre, in advance of the building being secured prior to demolition.</p> <p>Torpoint Project 2 – Growth Fund Bid for £4m – Jetty This project is currently paused.</p> <p>Torpoint Project 3 – Community Levelling Up Programme – Mobility Hubs (TITAN) The Clerk has been completing the Funding Grant acceptance paperwork for this funding income, for and on behalf of the Town Council. The consultant will now look to commence the procurement / tender process for the feasibility studies and will work with the Clerk to ensure all Town Council and Cornwall Council procurement procedures are adhered to. Once permission has been given by Cornwall Council, formal publicity of the grant award can be made.</p> <p>Torpoint Project 4 – BUS006 Bid for Feasibilities on New Build The consultant explained the funding bid has been submitted, a response on this bid is expected in July 2023.</p> <p>'Other Items'</p> <ul style="list-style-type: none"> ➤ Output from this meeting to progress the proposed new build ➤ The consultant is continuing to progress working with Plymouth University, establishing links with the Business School. ➤ Next round of funding is due to be released shortly. 	Les/Clerk

	<p>Funding secured so far: £546,468 BFRF £ 76,850 Growth Fund £ 9,000 Cornwall Council £ 50,000 Town Vitality Fund <u>£682,318 TOTAL</u></p> <p>Accommodation and Space was discussed in detail. (The Clerk left the meeting at this point.)</p>	
193. TTAG	<p>Discussion / Action Plans None other than that already discussed.</p>	
194. TTAG	<p>Neighbourhood Development Plan (NDP) update The Chairman (Councillor G J Davis) gave an update on the NDP.</p>	
195. TTAG	<p>Stakeholder and Communications Plan. None at this stage.</p>	
196. TTAG	<p>Correspondence. None.</p>	
197. TTAG	<p>Any other Business None recorded.</p>	
198. TTAG	<p>Date and time of next meeting: Monday 17th July 2023, 7.00pm, via Teams.</p>	

The meeting closed at **8.50pm**.