



MINUTES of the Torpoint Town Partnership (TTP) meeting held on Tuesday 19th July 2022 at 6.00pm in the Torpoint Library and Community Hub.

PRESENT: Cllr Ms Rachel Evans BEM - The Mayor (Chair), Cllr Mrs Kim Brownhill - Treasurer, Paul Smythe - Community Hub and Library Development Manager (CH&LDM), Cllr Mrs Chris Goodman (Cllr CG), Cllr John Tivnan (Cllr JT) BEM, Mrs Lyn Murray (LM), Clive O'Shaughnessy (CO), Richard Pymm (RP).

		ACTION
1.	Welcome - Chair The Chair welcomed all members to the meeting.	
2.	Apologies for absence Apologies received from Cllr Mrs Julie Martin and Mrs Jenny Hughes (JH).	
3.	Review constitution (as re-circulated) At the last meeting, the Chair asked members to review the TTP's Terms of Reference (ToRs) and Constitution and email any comments. The Chair shared comments with the group: <ul style="list-style-type: none"> • The ToRs need to be changed completely e.g. something along the lines of an events group bringing together all the other voluntary organisations around the town. Everyone assisting each other. • The Constitution needs to be changed to ensure membership is open to all organisations in the town. • There is no need to include a minimum number of persons (quorum) to hold a TTP meeting. • The TTP is nothing to do with the economic development strategy for the town. • There is no need for declarations of interest. • Unsure whether the accounts are kept in accordance with town council financial regulations. • Disqualification of members is unnecessary. • Questioned whether there was still a requirement to include specified community/voluntary organisations or companies within the Constitution. The Chair asked members if they were happy for her to go away and draft new ToRs and amend the Constitution, before sharing the results with members by email for comment. With the intention of ratifying the new ToRs and Constitution at the next meeting. All members agreed.	Chair All TTP members
4.	Minutes of the previous meeting held on Tuesday 14th June 2022 (as circulated) The minutes for the previous meeting were read and accepted as an accurate record.	

