



MINUTES of the Torpoint Town Partnership (TTP) meeting held on Tuesday 24th August 2021 at 7.00pm in the Torpoint Library and Community Hub.

PRESENT: Cllr Ms Rachel Evans BEM - The Mayor (Chair), Cllr Mrs Kim Brownhill - Treasurer, Paul Smythe - Community Hub and Library Development Manager (CH&LDM), Cllr Mrs Chris Goodman, Cllr John Tivnan BEM, Mrs Jenny Hughes, Mrs Julie Morris, Mrs Lyn Murray, Richard Pymm.

		ACTION
1.	Welcome - Chair The Chair welcomed all members to the meeting. But was particularly pleased to see the return of Lyn Murray.	
2.	Apologies for absence Apologies received from Cllr Kate Ewert, Cllr Mrs Julie Martin, Cllr Tony Walsh, Mrs Becky Lingard, Andy Martin, and Friends of Thanckes Park.	
3.	Declarations of interest relating to items on the agenda None declared. The Chair questioned why this particular item was included on the agenda for every meeting, and all those present agreed that this item should no longer be included in future agendas.	Town Clerk & RFO
4.	Minutes of the previous virtual meeting held on Tuesday 26th July 2021 (as previously circulated) There was two amendments required to the minutes of the previous meeting held on Tuesday 26th July 2021. At Item 7(iii) Paragraph 2, the minutes should have read, "When The Lions submitted their Management Plan on Friday 3rd September 2021." And also at Item 7(iii) Paragraph 2, the minutes should have read, "Once a Management Plan had been submitted, you can make as many amendments to it as you want." Apart from those two amendments required, the minutes for the previous meeting were read and accepted as an accurate record.	CH&LDM
5.	Report from the Treasurer The Treasurer informed the meeting that the current balance in accounts was £5,432.90; of which £3,272.25 was set aside for defibrillator fund money. Thus leaving a working balance of £2,160.65. Cash from the Dog Show and Tea Hut opening was still to be paid in, but once in the account, it would be transferred to the Mayor's charity. Jenny Hughes said that the Co-op had donated just over 2K towards the purchase of a defibrillator. This money was originally planned for a defibrillator to be purchased and located outside the Co-op. But due to	Treasurer

	<p>unforeseen circumstances this was now not possible. So the Co-op have now purchased a defibrillator to be located inside the store themselves.</p> <p>It was hoped that a defibrillator would be located on the Royal Navy estate, and that Jack & Jill's was the current favoured location. Once contact details for a Royal Navy representative had been received, further progress could be made.</p> <p>With the funding remaining, it was planned to purchase a portable defibrillator to be used at community events. The cost of which would be approximately 1K.</p> <p>The Chair commented that it was a phenomenal amount of money that had been raised for the defibrillators, so well done to all those involved. And added that it would be good to have a defibrillator available for community events.</p> <p>With such a healthy bank balance, the Treasurer asked whether any funding should be made available for the Christmas Tree. Cllr Chris Goodman replied that she did not think this was necessary, as there were a few potential sponsors showing interest.</p> <p>Allocating funding to the Lantern Workshop was another suggestion, but the Chair said that it was still undecided whether the event would take place or not.</p>	
6.	<p>Torpoint Environmental Action (TEA) Cllr Chris Goodman said that she was due to meet the Litter Ladies once again, and there had been no more entries received for the design a TEA logo competition. So a decision must be made soon about getting a logo, so volunteers can be recruited and tabards and other promotional items handed out. The Chair suggested that promoting the competition once again on social media might generate a little more interest.</p> <p>Cllr Chris Goodman concluded this item by saying that a Surfers Against Sewage litter event is due to be held in October, and this would be a good event for the community to be involved in.</p>	
7.	<p>Planned Events i. Lion's Autumn Charity Event at Cambridge Field - Saturday 11th September 2021. Julie Morris said that The Lions had a site meeting earlier today, stall bookings were coming in, and two bouncy castles had been booked. The Chair added that she was not sure whether Kelly-Jane Brown had anything planned, but the DJ would definitely be there, and could help with some games. However, due to a lack of volunteers, the TTP would need assistance from The Lions to organise half a dozen children's participation games such as tug-of-war, egg and spoon race, and sack race. Richard Pymm agreed that with a degree of flexibility the required assistance would be possible, before asking if the TTP had a rough timetable of events. The Chair replied that she was still unsure about fancy dress, but would commit to the half-a-dozen games that would be held between 1300 and 1430.</p> <p>The Treasurer said that it was important to get feedback from Kelly-Jane Brown before the final timetable was confirmed. Before asking everyone if they were happy for her to spend money on equipment and prizes. Everyone said they were.</p> <p>Jenny Hughes said that she would contact the Tiki Bar followed by Event</p>	Treasurer

	<p>Planning. Richard Pymm said that the Ladies Singers would have a tombola stall but would not be singing. The Chair said that she would email a timetable of TTP events tomorrow.</p> <p>ii. Christmas Lights Switch On - Sunday 28th November 2021. The Chair began by saying that without Cllr Julie Martin and her husband Andy there, it was difficult to make a final decision on the feasibility of having the event on the Sunday, because they were the only ones who could confirm whether it was possible logistically to do so. Richard Pymm replied that it would be good if a date could be agreed at the meeting, as he had to submit an Event Management Plan. Therefore, after some discussion, it was agreed that the event would be held on Saturday 27th November 2021.</p> <p>Richard Pymm added that The Lions were planning on having a Santa's Grotto at Mount Edgcumbe over the weekend 11th-12th December 2021, but there was also scope to have a Santa's Grotto in Bob's Barn at the library over the weekend of 18th-19th December 2021. Details regarding Santa's involvement at the Christmas lights switch on, dates and routes for Santa's Sleigh, plus dates and times for Santa's Grotto at Mount Edgcumbe and Bob's Barn would be published soon.</p> <p>The Chair suggested that those businesses that had virtual stalls last year, be contacted and given the opportunity to have physical stalls in the street. Jenny Hughes reminded everyone that a road closure application would need to be submitted for the Saturday. Richard Pymm confirmed that Bob's Barn would be used Saturday 27th November, Saturday 18th December, and Sunday 19th December 2021.</p> <p>iii. The Queen's Platinum Jubilee - 2nd-5th June 2022. The Chair had no real updates, apart from having spoken to the Town Clerk & RFO about the provision of toilets. Bands were booked and extra tables and chairs arranged.</p>	<p>Jenny Hughes Chair</p> <p>CH&LDM</p>
8.	<p>Any other Business</p> <p>Lyn Murray informed everyone that it was CHAT's 30th Anniversary this November, and they were obviously hoping to celebrate this momentous occasion. One option being considered was to celebrate it in conjunction with the launch of a new website, which would give CHAT the opportunity to provide useful health and environmental information.</p> <p>Jenny Hughes said that she had been offered a place on an Emergency First Aid at Work training course, due to be held on Monday 20th September 2021 in the Committee Room at the Council Chambers. And asked if the TTP would agree to fund the training. Everyone attending agreed.</p>	<p>Treasurer</p>
9.	<p>Date of next meeting</p> <p>Tuesday 28th September 2021 at 7:00pm in the Torpoint Library and Community Hub.</p>	