

## TORPOINT TOWN COUNCIL

**MINUTES** of the meeting of the Torpoint Town Partnership Committee held on Thursday 26<sup>th</sup> April 2012 at 7.00pm in the Main Hall of the Torpoint Council Chambers, 4 York Road, Torpoint.

**PRESENT:-** Councillor T Moore, Councillor M Pearn MBE, Councillor Mrs J Martin, Mrs K Brownhill – Torpoint Community Events Ltd, Mrs L Jeavons – Chamber of Commerce, Mr M Jeavons – Lions, Councillor E H Andrews – Town Mayor, Councillor R Skelly, Mr J Tivnan – Torpoint Community Events Ltd, Mr C Prideaux – RBL Parade Master, Councillor Mrs R Southworth, Mr A Martin – Production Events and the Town Administrator.

Councillor E Andrews welcomed all to the meeting and informed members that the meeting was being recorded.

**1. APOLOGIES:-** Apologies were submitted on behalf of Mr J Courtier.

### **2. FUNDING**

Councillor E Andrews gave members the good news that the grant re-applied for from the Big Lottery Fund was accepted for an amount of £8068.00 with specific spending stipulated. Post meeting information – an amount of £5860.00 is the actual amount received from the Big Lottery Fund.

Councillor Mrs R Southworth informed the Chairman that the Co-operative bid was successful with the stipulation that the money is used for the purchase of the Jubilee coins.

### **3. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting held on the 12<sup>th</sup> April 2012 were approved.

### **4. MATTERS ARISING**

Mr John Tivnan confirmed Liability Insurance organised.

Mrs Kim Brownhill requires a lot more bunting. The barometer will be installed as soon as the problem with the bracket is sorted. Carbeile Junior School will provide 3000 flags and Councillor Mrs J Martin will chase up the Infant School. The County Surveyor will visit on the 10<sup>th</sup> May 2012 to confirm accurate measurement for world record attempt.

Councillor M Pearn will add the Town Crier competition to the Carnival program for 1.30 pm and the Gang Show organisation is progressing well.

Mr A Martin will have a fixed program of events produced very shortly.

It was proposed to enquire the cost of having a DVD produced of the event, which Mr A Martin would arrange. The vote was unanimous.

Benodet Park will be used as storage for the weekend and will be closed to the Public during the event.

Councillor T Moore and Mr C Prideaux have surveyed the area with regard to providing a security team for the event. It was suggested a team of 4 (possibly volunteers) work in a shift pattern during Sunday night from 10 pm until 7 am to provide security for the Main Stage area.

Fluorescent jackets, torches, radios, refreshments, a control centre and emergency telephone numbers will be required for the security team. Any support that can be provided by the local police would be appreciated.

Torpoint's Got Talent now has 16 acts and application for entry is now closed.

Faces of Torpoint competition is no longer required on the Sunday as there have only been a few applicants, who will simply be appointed.

Engraving for Diamond Jubilee coins mount will be e-mailed to Councillor R Skelly.

Coin distribution will take place at the Council Chambers on Sunday 3<sup>rd</sup> June 2012 from 11 am until 2pm. Surplus coins will be on sale for £3.00 each.

Councillor R Skelly thanked Mr T Smith for locating the burners for the beacon.

Pitches need to be organised, Mr J Tivnan will organise a lamb roast. The RBL will be interested in a stall. Tables and chairs will be available from the Town Council to provide a cafeteria style area. Kelly's the ice-cream van will be approached.

Standards of various local organisations will be displayed at the event.

## **5. FUNDRAISING**

Councillor E Andrews has organised to sell raffle tickets outside Sainsbury's one Saturday at the end of May. Every Saturday during May at Cornerstone Church between 10 and 11 am Mr J Tivnan and Mrs K Brownhill will be encouraging members of the public to come in and make bunting.

Mr J Tivnan informed members that the Horse Racing evening may have to be cancelled due to lack of ticket sales.

Due to the high volume of photo-copying it was recommended to pay the latest Town Council invoice for printing.

## **6. PUBLICITY**

Posters will soon be produced with the Awards for All logo on.

It was unanimously proposed to organise 3 banners advertising the event at an approximate cost of £80.00 each.

12 road signs are required for the Carnival along with manpower. It was suggested to approach Mr Carter for signs or possibly look into purchasing the required amount.

As the meeting is an interim one, no Financial Report is available.

## **7. DATE OF NEXT MEETING**

Thursday 10<sup>th</sup> May 2012 at 7 pm in the Committee Room of the Council Chambers.

## **8. ANY OTHER BUSINESS**

Mr J Tivnan was concerned that the official road closure permit has not been received and will chase up. Raised Garden also in hand. Permission has been received to proceed with the fireworks. Mr A Martin will have firm costings available soon together with the exact budget for the fireworks.

The YMCA would like to be involved somehow in the events program and Councillor Mrs J Martin will contact them to suggest a mini-soccer on the Friday or a sports day event.

Councillor M Pearn informed members that the Queen Elizabeth II park plaque for Thanckes Park will be installed in an appropriate place at the entrance to the park.

Regarding regeneration of Torpoint, Cornwall Council have no plans but have suggested that a regeneration plan with community/group engagement would be a way to identify improvements/facilities for the Town and the Town Partnership be approached to take this forward. The Cornwall Development Officer will be approached to assist Torpoint Town Partnership and a letter be sent off to arrange a date to meet.

Meeting closed at 9.50 pm .....Chariman