

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 28<sup>th</sup> February 2019 at 7.00 p.m. in the Mayor's Parlour, 1-3, Buller Road, Torpoint to which members are summoned to attend.

## AGENDA

### **1. Apologies for absence.**

### **2. Declarations of interest relating to items on the Agenda.**

### **3. Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 24<sup>th</sup> January 2019.

### **4. Matters arising from the Minutes.**

- a) Bénodet Park Toilets refurbishment – (minute 85-18AMO (a) refers).
- b) Ellis Monument – (minute 101-18AMO (c) refers).
- c) Rendel/Sparrow Parks – (minute 101-18AMO (d) refers).
- d) Memorial Bench request for David and June Lakeman – (minute 101-18AMO (g) refers).
- e) Memorial Bench request for relative A Miller (minute 106-18AMO (a) refers).

### **5. Operational Report.**

Report on any matters relating to council assets, facilities and operations.

### **6. To consider the Council Business Risk Management Plan.**

- a) Asset Condition Survey and Security.

### **7. Items referred to this Committee.**

- a) 'Kissing gate' proposal – Horson Sports Field (A374).

### **8. Policies referred to this Committee**

- a) Health and Safety.

### **9. Health and Safety.**

- a) Reports and any new, proposed regulations/legislations and current issues.
- b) Fire protection installations/variations/emergency lighting/fire extinguishers

### **10. Correspondence.**

- a) Community Flood Resilience Workshop (email as circulated).
- b) Grit bins (email as circulated via Cllr G J Davis).

### **11. Planning Applications.**

None.

### **12. Budget Monitoring Report.**

To consider the January 2019 Financial Comparison (as circulated).

**13. Accounts for payment.**

| PAYEE                   | REASON   | GROSS  | (VAT) | NETT  |
|-------------------------|--|--------|-------|-------|
| ITEC                    | Photocopies  | 99.52  | 16.59 | 82.93 |
| James Property Services | Fix leak WC Antony Rd + dishwasher and sink repair | 100.00 | 0.00  | 0.00  |
| Brewers /Martin Luck    | Stationery   | 104.63 | 17.44 | 87.19 |

**14. Date of next meeting.**

Thursday 28<sup>th</sup> February 2019.

**15. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

*CFSouthworth*

Milly Southworth Town Clerk

Friday 22<sup>nd</sup> February 2019