



OPEN FORUM

Torpoint Nursery and Infant School – Six Year 2 children from Torpoint Nursery and Infant School gave a very interesting and informative presentation to the Town Council on “The Plastic Problem.” The children highlighted how they had learned about items made from plastic and how they wanted to know how the people of Torpoint are helping to save the planet by not using too many plastics. Children at the school had researched how long it takes for plastic items to decompose, factual examples included: a disposable nappy 450 years and a plastic straw takes 500 years to decompose. The children explained about micro plastics, adding what they have been doing to try to reduce plastic usage. The children had researched local traders for their support and contacted companies who use plastic in their packaging, the children had visited every shop in Torpoint main shopping street to ask them about the plastics that they use and if they recycle, if not why not? The children made contact with Penzance, the first ever plastic free town. The children asked the Town Council: could Torpoint become plastic free? Presenting the results of their town survey, the children had also investigated the amount of recycling undertaken by local businesses. The children concluded their presentation with an invitation to all Councillors to attend a fundraising concert at the school, on Friday 8th February – ticket price of £4.00 each - to raise sufficient funds for all families to be given a reusable shopping bag. The Town Mayor thanked the children, on behalf of all the Councillors, for the outstanding presentation. Questions were posited to the children and some suggestions about how the Council could explore Torpoint becoming plastic free were made. These included holding an awareness event at the Council Chambers inviting the public to come and find out more, as well as using Torpoint Library to host an information event/display of information for all to see. Members were in agreement to contact Penzance to find out more about their plastic free town, acknowledging that co-ordinating with others on this matter is the key to success.

Mrs H Stenning – Chair of the Friends of Thanckes Park group – Explained an application for ‘Pocket park’ funding is being submitted by the group (to the Ministry of Housing, Communities and Local Government) for £600.00, to develop a vegetable/fruit planting section within Thanckes Park Play Park – deadline for applications is 28th January 2019. A letter of support from Cornwall Council has been requested, however, as this Council is working on this park as part of the devolution package, Cornwall Council are seeking the Town Councils support for the funding bid. Highlighting, should the application be successful the funding would need to be spent relatively quickly. The request will be considered under agenda item 13.d. of the meeting agenda (reports from delegates to outside bodies.)

Mr M Howells

- Thank you and congratulations to the Council for taking on the library and preserving the service for the future, whilst increasing the offer including a café and Torpoint Archives.
- Adela Road – It was explained there is no further update on this subject.
- Cornwall Council – Questioned the access available to the site for which planning permission had recently been granted for the building of a property at the end of Clarence Road.
- Award recipient book – The Clerk explained the book was nearing completion and will be located in the library very soon.
- Christmas Lights – congratulations to all those involved in the arrangements for the Christmas Lights.
- Recycling at Sainsbury’s car park – would not want to see the recycling facility in Sainsbury’s car park removed – Cllr G J Davis responded highlighting that the town has the highest percentage use of the local recycling centre adding that he will continue to work for the benefit of the town on this matter.
- Thank you to the Home Alone organisers, Mr Howells explained he had had a fabulous time and hopes to go again next year.

MINUTES of a meeting of Torpoint Town Council held on Thursday 17th January 2019 at 7.15 pm in the Council Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor L E Keise), Deputy Town Mayor (Councillor Mrs. C E Goodman), Councillors E H Andrews, Mrs. K Brownhill, S J Corbidge MBE, G J Davis, Mrs. J M Martin, M G Spurling, C R Still, Miss R A Tanner BEM, J Tivnan BEM plus the Town Clerk (Clerk) with the Administration Assistant (AA) in attendance.

	ACTION
<p>169-18 Suspension of Standing Orders: - It was resolved that Standing Orders are suspended (at 7.15pm) to allow Open Forum to continue until 7.16pm. The meeting commenced at 7.16pm and Standing Orders were imposed.</p>	
<p>170-18 Apologies for absence: - Apologies for absence were submitted on behalf of Councillors Miss R C Baker, Miss L J Hocking and Mrs. R A Southworth.</p>	
<p>171-18 Declarations of Interest relating to items on the Agenda: - There were no declarations of interest.</p>	
<p>172-18 Planning Applications: - a) PA18/11113 – New water tank on the existing tank base 10 – Thanckes Oil Fuel Depot, Pengelly Hill, Wilcove, Cornwall. No observations or objections. b) PA18/11252 – Change of use to include a small café within the existing library building (A3) – Torpoint Library, Fore Street, Torpoint Cornwall. As the Council is the applicant for this planning application, no consultee comment will be submitted.</p>	
<p>173-18 Cornwall Council Report: - Councillor M J Crago reported: -</p> <ul style="list-style-type: none"> ➤ Torpoint West Ward residents' have recently been recorded at the top of the county league tables for the quantity of waste which is recycled. Councillor Mrs. J M Martin was of the opinion this information should be shared with Torpoint Nursery and Infant School, after having heard the presentation from the children earlier, it was resolved to advise the school of these statistics. ➤ Statistics from Cornwall Fire and Rescue Service from 1st January 2018 – end December 2018 report 304 house fires, with 120 of these properties not having a working smoke detection system installed. Cornwall Fire and Rescue Service wish to remind residents they will undertake a free home fire safety check and will fit smoke detectors free of charge. (A link to their homepage is here https://www.cornwall.gov.uk/community-and-living/cornwall-fire-and-rescue-service-homepage/.) ➤ Following the Parking Order consultation Cornwall Council plan to increase car parking charges by 3%, which is inline with RPI. 	Clerk

<ul style="list-style-type: none"> ➤ Following repeated complaints from local residents about the grass cutting along the verges and pavements on Trevol Road, beside Carbeile Junior School, the vegetation has now been cut back. ➤ Reports of a pitched tent, along with evidence to support that a person had been sleeping in the tent, at Horson Cemetery, have been reported to the Police and the situation is being closely monitored. ➤ Contact with the CORMAC representative to replace the padlock and chain at Horson Sports Field has been followed up. ➤ Additionally, the CORMAC representative has been asked again to reconsider the Council's request for a kissing gate to be installed at the entrance to Horson Sports Field. Councillor Crago has suggested an alternative solution to a kissing gate at the pedestrian entrance/exit, which could be blocked up and a new entrance made which would give a safer entrance/exit via the car park; Councillor Crago is awaiting a reply to this proposal. Members were of the opinion that the request for the kissing gate should be continued and resolved this Council's request to be elevated to a Manager at Cornwall Council. ➤ Contact is being made between Mr David List, the Tamar Bridge and Torpoint Ferry Joint Committee and Democratic Services to arrange the 'special' meeting in Torpoint to discuss the recent ferry refit and subsequent problems; Councillor Crago is anticipating the meeting will be scheduled for either the second or third week of February, adding that as soon as the date is published this information will be shared. <p>Councillor G J Davis spoke about the recent problems/issues with the Torpoint ferries, highlighting that although early in a New Year, the ferry service had now seen improvement, when compared to the service operated during the last three months of 2018. Councillor Davis explained that he had escalated the problems with the ferries to Mrs K Kennally (Chief Executive of Cornwall Council), who he understood to be in conversation with representatives of the Tamar Bridge and Torpoint Ferry Joint Committee on the matter.</p>	Clerk
<p>174-18 Minutes of the previous meeting The minutes of the meeting held on Thursday 20th December 2018 were taken as read, confirmed and signed by the Mayor.</p>	
<p>175-18 Matters arising from the minutes</p> <p>a) 'Kissing gate' proposal – Horson Sports Field (A374): - Pursuant to minute 157-18 (a) and minute 173-18 the Clerk will action this correspondence as a matter of urgency, requesting a kissing gate is installed as the entrance/exit to Horson Sports Field.</p> <p>b) Cornwall Council/Antony Road public conveniences: - Pursuant to minute 157-18 (e) it was resolved that this item would be considered with the Public and Press excluded on the advice of Cornwall Council as it contains commercially sensitive information [see minute 183-18 below].</p> <p>c) System and Procedures Working Party: - Pursuant to minute 158-18 it was resolved that this item would be considered with the Public and Press excluded as it contains sensitive information relating to proposed salary increases [see minute 183-18 below].</p>	Clerk

176-18 Mayor's Communications

Monday 24th December - Maureen and I attended the Christmas Carol Service held at HMNB Devonport. Local dignitaries and the families of the employees of the Dockyard joined together in singing Christmas carols, whilst being entertained by many children from the audience taking part in the nativity story. Along with a visit from Father Christmas, it made the perfect start to the Christmas festivities.

That same afternoon we made our Christmas visit to The Old Vicarage, Porte Rouge and Torpoint Nursing Centre. Christmas was in full flow at all three locations with many residents enjoying afternoon snacks of mince pies taken with glasses of sherry and Baileys. We were made to feel most welcome by all and left feeling enlightened that we were able to bring a bit of Christmas cheer to many old friends.

Tuesday 25th December - Lambert Jnr and I attended the preparation of the Home Alone Christmas Dinner held at St James Church. Linda Miles and her son Andy were in full cooking mode roasting turkey and trying to roast potatoes in a small domestic oven. I am pleased to announce that nineteen volunteers came along to help with cooking, serving and washing up afterwards. This even included a family from France, who were in Torpoint visiting family, who were more than happy to help. I would like to take this opportunity to once again personally thank Linda, Andy, Churches Together and all the other volunteers who all came together to make Christmas for so many.

Friday 11th January Maureen and I had the pleasure and honour of hosting a small gathering of Councillors and spouses to celebrate Sir Richard Carew Pole's 80th birthday. Sir Richard was accompanied by Lady Mary his wife, and it was wonderful to see how they both cherished the gift I presented on behalf of the Council and town. Thank once again to the staff for their 'behind the scenes' input. Also, thank you to Mrs Rosemary Pellew of Torpoint Archives, for her displays that included the announcement of Sir Richards's birth and baptism. She even managed to find a family photo, where Sir Richard could not remember the location. He made a point of mentioning he would see us again for his 90th birthday. A letter of thanks received from Sir Richard was read out by the Mayor.

a) The Mayor highlighted receipt of a letter, copied to him from a resident (Mrs S Brown), addressed to the Tamar Bridge and Torpoint Ferry Joint Committee (TB&TFJC). Having read the correspondence to Members the Mayor detailed the response to the resident from the TB&TFJC. The letter prompted further in-depth debate from Councillors about the recent problems with the ferries. It was highlighted that although a 'special meeting' is being arranged by the TB&TFJC, the meeting will adhere to guidelines, plus it will be held in the daytime. Several Councillors expressed their frustration over the timing of the meeting, especially as those most affected by the issues, i.e. commuters/school children/businesses, would not be able to attend a daytime meeting. A Councillor asked whether the meeting could be held either in the evening or on a Saturday, to increase public attendance. Highlighting a situation whereby a local school had now 'lost' a pupil from their register who had travelled to and from school across the ferry, but due to the recent ferry problems could not now rely on the service; a decision had been taken to school their child elsewhere. The Town Mayor proposed liaising with one of the Joint Chairmen of the



<p>TB&TFJC to express this Council's disappointment the 'special' meeting is not being held in the evening, asking for another public meeting to take place. The proposal was seconded by Councillor E H Andrews and it is resolved for the Town Mayor to liaise with one of the Joint Chairmen of the Tamar Bridge and Torpoint Ferry Joint Committee to request a further public meeting is arranged to be held in Torpoint in the evening.</p> <p>b) The Mayor again thanked the children from Torpoint Nursery and Infant School for their presentation on plastics. It is resolved to:</p> <ul style="list-style-type: none"> ➤ Delegate to the Clerk, working with the school, to arrange a public meeting, inviting community participation, highlighting the plastics problem, asking what can the town do to promote plastic free; ➤ The Clerk to contact Penzance Town Council to understand their practices; ➤ Contact local schools/groups to establish what other activities are happening in the town and surrounding area; ➤ Following a suggestion from Councillor E H Andrews, Councillor G J Davis agreed to contact Cornwall Council, to investigate the local Cornwall Gateway Community Network Area becoming plastic free; ➤ Promote further discussion on this matter. 	<p>Town Mayor</p> <p>Clerk</p> <p>Cllr Davis</p> <p>Clerk (D & L Agenda)</p>
<p>177-18 Development and Localism Committee</p> <p>a) Update on the War Memorial project: - The report of the War Memorial working party meeting held on Tuesday 8th January 2019 was considered. Councillor Miss R A Tanner explained the response to the request for community involvement in ensuring the detail and names for the memorial are correct has been successful and is ongoing. Following a explanation about the additional groundworks needed it is resolved to: -</p> <ul style="list-style-type: none"> ➤ To draft and issue a tender specification for additional ground works, which are now needed to be undertaken as a result of the planning permission requirements; ➤ To initiate a fundraising campaign to raise sufficient funds to cover the cost of the additional ground works as detailed. <p>Councillor J Tivnan reported researching appropriate contractors for the tender process and was pleased to add that he had already received a significant amount of pledges of financial support towards the cost of the groundworks.</p>	<p>Clerk</p>
<p>178-18 Financial Comparison</p> <p>It was resolved that the December 2018 Financial Comparison (as circulated) is received and adopted. It was reported that Clerk has reviewed the income and expenditure and confirmed that the cash book reconciled to the bank and financial comparison as being accurate. Councillor G J Davis, referring to the income budget for Hall/Civic Property Hiring for the whole financial year, questioned the likelihood of achieving this budget, the Clerk explained it is anticipated the budget would be achieved.</p>	

179-18 Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
James Property Services	Plumbing repairs Council Offices	90.00	0.00	90.00
Complete Business Solutions Group	Printer Cartridges	176.26	29.38	146.88
FINTEC	Equipment Rental & Annual Fee Photocopier (DD)	249.42	41.57	207.85
DJW Window Cleaning	Bus Shelter Cleaning	18.00	0.00	18.00
White Tornado Laundry Services	Table cloths (RBL dinner)	48.00	0.00	48.00
Don Benson	Clock Winding	48.00	0.00	48.00
Biffa	Waste removal January 2019	109.34	18.22	91.12
BT	Phone bill Annual Charge Line rental, Broadband	504.32	84.05	420.27
Cornwall Council	Garage Rental	54.64	9.12	45.52
Waterwise	Repair materials for Grace & Glamour ladies toilets	17.27	2.88	14.39
DDC CRC Ltd	Community Payback	448.00	74.67	373.33
Rambart Decorators Merc	Paint, brushes etc.	92.92	15.49	77.43
BT	Line Rental emergency phone	36.72	6.12	30.60
British Gas	Antony Road electricity	24.41	1.16	23.25
British Gas	Benodet Park electricity	197.23	9.39	187.84
EE T Mobile	Telephone	72.60	12.10	60.50
Corona Energy	Gas Supply	1210.90	201.82	1009.08

The Clerk explained payments online is set up with the bank and the majority of payments will now be made electronically, with two signatories required to authorise online payments.

180-18 Correspondence

a) Community Governance Reviews – Initial interest - Cornwall Council (email - as circulated).

The opportunity to undertake a Community Governance Review was discussed and following debate it is **resolved** a review of this Council is not required.

b) 2019 Off-Street Parking Order – Cornwall Council (as circulated).

After a brief discussion the correspondence on the 2019 Off-Street Parking Order was noted.

Clerk

181-18 Reports

a) Library Working Party Report: -

The Library Working Party report was accepted. The Clerk highlighted a delay with issuing the tender documentation for the proposed works to the Library. Adding that once tenders are received, they will be initially considered at a Library Working Party meeting (on 13th February) and then presented for discussion/recommendation at next month's Council meeting. Councillor G J Davis explained he will accompany the Clerk at site meetings with possible contractors, then provide support and guidance to the Council on receipt of tender documentation and will not participate in the vote to appoint the contractor.

Clerk

<p>b) Torpoint Town Partnership: - The Town Mayor explained the recent meeting concentrated on agreeing a diary of event dates for the forthcoming year; highlighting Mr M N Pearn MBE, who compiles the list of diary dates will be stepping down from this task in the near future. It was resolved to thank Mr Pearn for his efforts on this matter. The Town Mayor detailed attendance at the meeting from two Navy representatives who are keen to volunteer and support community events wherever possible in the town. Councillor Mrs. J M Martin explained the Friends of Thanckes Park are planning an event at the Park on 6th July, anticipating the Council are likely to discuss this as a possible date for a Tourism Festival in the town. The Deputy Mayor had thanked all volunteers in the town at the meeting, highlighting the team who had worked hard to enable the Christmas Lights switch on event to go ahead. Members were keen to ensure all volunteers, including those who had volunteered in the past and the present, were thanked for their services. Councillor J Tivnan highlighted the condition of the electrical connections/boxes on Fore Street would certainly need to be checked for faults this year.</p> <p>c) Report from Neighbourhood Plan steering group: - A meeting of the Neighbourhood Plan steering group is scheduled for Monday 21st January, it is anticipated the project will now be reinvigorated, as other Council projects come to conclusion.</p> <p>d) Report from Delegates to Outside Bodies: -</p> <ul style="list-style-type: none"> i) Friends of Thanckes Park – Councillor Miss R A Tanner summarised the earlier request made by the Friends of Thanckes Park community group and it is resolved to give written Town Council support to their application for Pocket Park funding for Thanckes Park Play park, as the deadline for applications is 28th January 2019. ii) Torpoint and Rame Active Community Network – The Deputy Mayor explained the committee are continuing to work hard on completing funding applications, with the next meeting scheduled for the end of January. 	<p>Clerk</p> <p>Clerk</p>
<p>182-18 Date of next meeting: - Thursday 21st February 2019.</p>	
<p>183-18 Exclusion of Public and press: - It was resolved the information to be considered is of a sensitive nature, these items are considered with the public and press excluded and is contained in the confidential annex to these minutes (Public Bodies (Admission to Meetings) Act 1960 1(2)).</p>	
<p>Meeting closed at 9.46pmTown Mayor</p>	