



NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 24th January 2019 at 7.00 p.m. in the Council Committee Room, 1-3, York Road, Torpoint to which members are summoned to attend.

(Please note: - All members are invited to attend and participate in agenda items 1-3 inclusive.)

Applicants for the Co-option of one vacancy in the West Ward on the Town Council are invited to meet with members for refreshments at 6.30pm.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. To consider the applications for the Co-option of one vacancy on the Town Council.

4. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 22nd November 2018.

5. Matters arising from the Minutes.

- a) Benodet Park Toilets refurbishment – (minute 85-18AMO (a) refers).
- b) Library benches – (minute 85-18AMO (b) refers).
- c) Ellis Monument – (minute 85-18AMO (c) refers).
- d) Rendel/Sparrow Parks – (minute 85-18AMO (d) refers).
- e) Foodbank – (minute 85-18AMO (e) refers).
- f) Fencing off a part of Adela Road – (minute 76-18AMO (a) refers).
- g) Memorial Bench request for David and June Lakeman – Mr and Mrs S Lakeman

6. Operational Report.

Report on any matters relating to council assets, facilities and operations.

7. To consider the Council Business Risk Management Plan.

- a) Asset Condition Survey and Security.

8. Items referred to this Committee.

None.

9. Policies referred to this Committee

- a) Health and Safety.

10. Health and Safety.

- a) Reports and any new, proposed regulations/legislations and current issues.
- b) Fire protection installations/variations/emergency lighting/fire extinguishers



11. Correspondence.

- a) Memorial Bench request for relative - A Miller – (to follow).
- b) SCOPE – notification of house-to-house collection dates (as circulated).

12. Planning Applications.

None.

13. Budget Monitoring Report.

To consider the December 2018 Financial Comparison (as circulated).

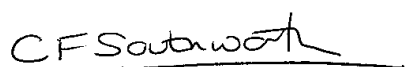
14. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
B & C Energy Solutions Ltd	Perch seating in bus shelter	150.00	25.00	125.00
All about Blinds	Small blackout curtain committee room	28.00	0.00	28.00
Express Fixings	Bolts and drill parts for benches	30.00	5.00	25.00
Cornwall Council	Salaries Oct-Dec 2018 and Mayor's Allowance	30457.88	42.00	30415.88
Refund T Morris	Kitchen light and fixings	7.75	1.29	6.46
ITEC	Photocopies December '18	79.78	13.30	66.48
ITEC	Photocopies January '19	36.61	6.10	30.51
Refund C Southworth	Fuel, Oil, Refreshments – Probation Team	18.39	2.74	15.65

15. Date of next meeting.

Thursday 28th February 2019.

16. Any Business that has been disclosed to the Chairman and members prior to the meeting.



Milly Southworth Town Clerk

Friday 18th January 2019