



## TORPOINT TOWN COUNCIL

### OPEN FORUM

Mr A Levett – Reading the correspondence, previously circulated to Members [see Agenda item 13 (d)] Mr Levett highlighted parking problems and the shortage of parking spaces, particularly in the daytime, at Arthur Terrace, Belle Vue Square, suggesting ‘residents parking’ or ‘pay and display’ for non-residents could be installed. Mr Levett also highlighted concerns about parking in the town centre. Councillor G J Davis, having discussed this with Mr Levett previously, summarised the options available which include applying individually to Cornwall Council for a privately allocated space. Another option could be to include a recommendation to apply to Cornwall Council to review the parking arrangements (at this location) with the possibility of including this within the Town Council’s Expression of Interest, part of Cornwall Council’s Community Networks Highways Scheme.

Mrs K Beats (accompanied by a neighbouring resident) - As a resident from Lamorna Park highlighted a recent incident (2 weeks ago). A business operating at Trevol Business Park, Specialist Blasting Services (SBS), created an “horrendous noise, undertaking sand blasting” on a weekend afternoon which continued into the evening. The noise levels were deafening. An angry resident spoke to an employee working at the site, who was invited to listen to the noise levels from Lamorna Park. A complaint was raised with Cornwall Council Environmental Services and this is being pursued. Members remembered a similar complaint about the excessive noise levels at this location and have raised concerns with Cornwall Council in the past. Councillor S J Corbidge detailed the actions he has undertaken as a resident from Lamorna Park.

Mr M Howells – Adela Road – no further update.

Mr M Howells – Award Winners book – in progress.

Mrs. H Freeman – Resident of 2 Barossa Place, Torpoint, [see Agenda item 3 (a) Planning application], wishing to convert the property from two self-contained flats into a single dwelling.

MINUTES of a meeting of Torpoint Town Council held on Thursday 16<sup>th</sup> August 2018 at 7.25 p.m. in the Council Committee Room, 4 York Road, Torpoint.

**Present:** - Deputy Town Mayor (Councillor Mrs. C E Goodman), Councillors E H Andrews, Miss R C Baker, Mrs. K Brownhill, S J Corbidge MBE, G J Davis, Miss L J Hocking, Mrs. C A Jackson, Mrs. J M Martin, M G Spurling, Miss R A Tanner BEM, J Tivnan BEM plus the Town Clerk (Clerk) with the Administration Assistant (AA) in attendance.

	ACTION
<p><b>78-18 Suspension of Standing Orders: -</b> It was <b>resolved</b> that Standing Orders are suspended (at 7.15pm) to allow Open Forum to continue until 7.25pm. The meeting commenced at 7.25pm and Standing Orders were imposed.</p>	
<p><b>79-18 Apologies for absence: -</b></p>	

<p>Apologies for absence were submitted on behalf of Town Mayor (Councillor L E Keise) and Councillors Mrs. R A Southworth.</p>	
<p><b>80-18 Declarations of Interest relating to items on the Agenda: -</b>  An RI (Registerable interest or pecuniary interest) was declared by: -  Councillor Mrs. C A Jackson (Agenda item 7 (c) – as an employee of Cornwall Council).  An NRI (Non-Registerable interest) was declared by: -  Councillor Miss L J Hocking – Torpoint Mosquito Sailing Club Rowers – as a member of the organisation.</p>	
<p><b>81-18 Planning Applications: -</b>  a) PA18/06645 – 2 Barossa Place, Torpoint, PL11 2BT – Change of use of two self-contained flats known as 2 and 2a Barossa Place into a single dwelling house.  No observations or objections.</p> <p>b) PA18/06798 Land adjacent to 92 Clarence Road, Torpoint – Erection of proposed adaptable need home with carer’s accommodation.  Members suggested a site visit is arranged and the Cornwall Council Planning Officer is invited to attend the visit. It was <b>resolved</b> to Refer consideration of planning application PA18/06798 to the next meeting of the Finance and Personnel Committee [3<sup>rd</sup> September 2018] and all members are invited to attend.</p>	<p>Clerk</p>
<p><b>82-18 Cornwall Council Report</b>  Councillor G J Davis explained it had been a quieter month, with no further update on any current issues. Councillor Davis highlighted attending meetings relating to the current Electoral Boundary Review explaining this will require discussion at this Town Council meeting (see Agenda item 7(a)). Councillor Davis is continuing to liaise with Cornwall Council’s Environment team about the poor state of the hedge at Cambridge Field, although unfortunately an outcome on this is not expected immediately. Councillor Davis will pursue the local area steward about the wooden fence alongside the A374, near to Thanckes Park, currently lying on the ground. A request for a gateway/entrance at this site has been submitted alongside the requested repair.</p>	
<p><b>83-18 Process to fill the casual vacancy in the West Ward (due to the resignation of Luke Clarkson)</b>  The Clerk reported in the absence of 10 electors calling for an election, the Council would fill the casual vacancy by Co-option. It was <b>resolved</b>:</p> <ul style="list-style-type: none"> <li>i) the closing date for Co-option would be Friday 14<sup>th</sup> September 2018</li> <li>ii) that candidates wishing to be considered for Co-option would be able to explain why they wanted to be considered and all candidates will be invited to attend for an informal meeting prior to the Council meeting on the 20<sup>th</sup> September, at which the vacancy would be filled.</li> </ul> <p>Councillor Mrs. K Brownhill explained seeing a local parish council advertising a Councillor vacancy, it included a very detailed explanation of what is required, it was <b>resolved</b> to review and update the advertisement for this vacancy.</p>	<p>Clerk</p> <p>Clerk</p>

<p><b>84-18 Minutes of the previous meeting</b> The minutes of the meeting held on Thursday 19<sup>th</sup> July 2018 meeting were taken as read, confirmed and signed by the Deputy Mayor with the removal of the word 'Annual' from minute number 66-18.</p>	
<p><b>85-18 Matters arising from the minutes</b> a) Local Government Boundary Commission for England (LGBCE) draft recommendations: - Pursuant to minute 58-18 (b) Councillor G J Davis updated members on Cornwall Council's discussions on the electoral review proposals. A brief presentation detailing the electorate numbers in each street in the current Torpoint West Division was explained by Councillor Davis and the various options available to try to equally align the number of electorate in the proposed 'Torpoint East' alongside the proposed Division, which is likely to incorporate St. Germans and the Rame Peninsula. After discussion and using graphical presentation with the streets identified as letters of the alphabet (for ease of explanation), it was <b>resolved</b>:</p> <ul style="list-style-type: none"> <li>i. the proposed boundary for the division of Torpoint be placed where the stream running under Trevol Road is currently located</li> <li>ii. those houses/streets to the right-hand side of the stream remain in Torpoint East and this will include those streets identified by the letters U (electorate 381), Q (electorate 79), R (electorate 72) &amp; Y (electorate 178) on the map shown</li> <li>iii. those houses/streets to the left-hand side of the stream will be in the proposed new 'Torpoint and the Rame Peninsula' Division, whilst acknowledging the proposed solution will result in the Torpoint East Division being under represented when comparing electorate numbers with the proposed 'Torpoint and Rame Peninsula' Division.</li> </ul> <p>Members were mindful this solution could present issues for the current Torpoint West Division residents feeling segregated and not part of the local community. It was <b>resolved</b> to stress the importance to Cornwall Council that 'Torpoint' is included in the name of the proposed new Division (incorporating the Rame Peninsula and St. Germans).</p> <p>b) Cornwall Council Report [Cambridge Field hedge/wooden fence Trevol Rd]: - Pursuant to minute 65-18(a) Councillor G J Davis updated members under report from Cornwall Council (see minute number 82-18).</p> <p>c) Library update: - It was <b>resolved</b> that this update would be considered with the Public and Press excluded on the advice of Cornwall Council as it contained sensitive information [see minute 93-18 below].</p> <p>d) Devolution of programme of assets/services (Cornwall Council): - Pursuant to minute 71-18 Councillor G J Davis explained Cornwall Council has updated the proposal to transfer the play parks and tennis courts on a long lease to the Council, the only identifiable cost to transfer is the waste costs. It was <b>resolved</b> the waste costs of £3,029.76 per annum (on a pro-rata basis) are approved for re-payment to Cornwall Council, until the waste contract is renewed, to enable the devolution of the parks to progress.</p>	<p>Cllr G J Davis/Clerk</p> <p>Cllr G J Davis/Clerk</p> <p>Clerk</p>

<p>e) St. James Church proposed Parish changes: - Pursuant to minute 74-18 (d) Councillor J Tivnan gave his apologies for not attending the meeting held at St. James Church. The Chairman had attended, along with the Clerk, who explained more consultation on the planned changes to the boundary is expected. It was agreed for information received at the meeting to be shared and the Clerk would include this item in a future council meeting agenda when more information is forthcoming.</p> <p>f) Cornwall Council/Antony Road public conveniences: - Pursuant to minute 74-18 (g) it was <b>resolved</b> that this item would be considered with the Public and Press excluded on the advice of Cornwall Council as it contained commercially sensitive information [see minute 93-18 below].</p>	<p>Clerk</p>
<p><b>86-18 Mayor's Communications</b> The Deputy Mayor presented the Mayor's Communications on behalf of the Mayor.</p> <p><b>Saturday 21<sup>st</sup> July</b> The Mayor along with Jade Rice-Alor, Miss South West England had the pleasure of presenting the annual awards at the Coppola School of Performing Arts presentation and awards evening. The event, held at The Mill, Torpoint, was an opportunity to reward the excellent standard achieved by the students' during the past year. Parents, grandparents and other family members were able to celebrate together at the disco and BBQ held at the same time. Kelly and her students are to be congratulated once again at the high level of achievement, all the students from the youngest to the eldest are a credit to Torpoint.</p> <p><b>Saturday 28<sup>th</sup> July</b> The Mayor and Mayoress opened Ava's Fund-Day, which due to the inclement weather was held in the Torpoint Council Chambers and unfortunately not at Bénodet Park as planned. The location did not dampen spirits and the many that attended along with the stalls, ranging from homemade baby clothes to cakes, helped raise over £1,800.00 for a fantastic cause. Sophia and Gareth Williams once again did a wonderful job with organizing the whole event.</p> <p><b>Wednesday 1<sup>st</sup> August</b> The Deputy Mayor Councillor Mrs Chris Goodman and Consort Mr Chris Goodman, along with the Mayor and Mayoress had the pleasure of attending Trevol House for lunch, followed by a visit to HMS RALEIGH open day. Over 3,000 people attended the event and were treated to displays from the cookery school and field gun crew, to name but a few. The event was rounded off by the brilliant RN Raiders Parachute display team. The event also happened to be Captain Ellie Ablett's last official engagement as Commanding Officer of RALEIGH and the Mayor would like to take the opportunity to congratulate her on her recent promotion to Commodore and to wish her and her husband Simon all the best for the future.</p> <p><b>Saturday 4<sup>th</sup> August</b> The Deputy Mayor was invited to assist with judging at the Annual Garden and Craft Fayre organised by the Torpoint Allotment Association. Although it has been a difficult gowing year, the event was a great success.</p> <p><b>Monday 13<sup>th</sup> August</b> Councillor Ms R Tanner attended the double Honours presentation to Resilience Communications Ltd., who have won two Queens Awards for Enterprise: the UK's highest official awards for British businesses. Providing a summary of Resilience Communications, who design and manufacture products that add value to communications systems, it was <b>resolved</b> a formal congratulatory letter on behalf on the Town Council is forwarded.</p>	<p>Clerk</p>

### 87-18 Minutes of the Asset Management and Operations Committee

It was **resolved** the minutes of the meeting held on Thursday 26<sup>th</sup> July 2018 (as circulated) are received and the recommendations contained in minutes 40-18AMO (c) (Dog poo dispensers), 44-18AMO (Door retainers/Closures), 44-18AMO (Off site Notification) are adopted and implemented. The recommendation of 45-18AMO (a) (Grace and Glamour) was withdrawn, the Clerk will seek clarification on the correct way forward, whilst ensuring Standing Orders are adhered to. Pursuant to minute 39-18AMO (c) Replacement Bus Shelter the Clerk advised the three-bay bus shelter located on Trevol Road, immediately next to the Spar shop, had been replaced today. Pursuant to minute 40-18AMO (Antony Road public conveniences) Councillor G J Davis highlighted his frustration about the committee decision to reduce the opening times, and in his opinion felt this was not the correct way forward. Members responded that the decision had been debated and hoped the restrictive opening times would discourage the public conveniences from being left in an unhygienic state. Re-iterating this is for a trial period, due for a review after four weeks, it was agreed that more publicity was needed when the opening hours changed in the future. Pursuant to minute number 44-18AMO (Door retainers/Closures) Councillor J Tivnan gave a detailed explanation of the outcome of the audible test, which had identified that door retainers are required in Rooms 1 and 2, plus the benefits of an off-site notification system.

### 88-18 Financial Comparison

It was **resolved** that the July 2018 financial comparison (as circulated) is received and adopted. It was reported that Town Clerk has reviewed the income and expenditure and confirmed that the cash book reconciled to the bank and financial comparison as being accurate.

### 89-18 Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) September '18	1,311.00	0.00	1,311.00
Cornwall Council	Rates (Public Cons) September '18	136.00	0.00	136.00
Bunzl	Cleaning supplies	167.40	27.90	139.50
Cornwall Council	Salaries/Mayor's Allowance (Apr-Jun '18)	33,021.12	38.00	32,983.12
WesternWeb Limited	Individual email accounts	36.00	6.00	30.00
Armada Electrical	Benodet Park electrical box sockets	150.00	0.00	150.00
The City of Plymouth Pipe Band	Pipe Band - Civic Service	100.00	0.00	100.00
British Telecom	Phone bill	35.28	5.88	29.40
Mr D Benson	Clock winding	48.00	0.00	48.00
DDC CRC Ltd	Probation July 2018	448.00	74.67	373.33
Complete Weed Control (SW)	Control weed growth July 2018	1440.00	240.00	1200.00
Waterwise	Plumbing supplies	39.65	6.61	33.04
EDF Energy	Electricity - Haldo Piller	19.12	0.91	18.21
Viking Direct	Office stationery	91.52	15.25	76.27
Abbey Access	Combination ladder	258.99	43.17	215.82

Rabart Decorators	Decorating materials	75.33	12.56	62.77
Rabart Decorators	Decorating (Rendel Park)	10.23	1.71	8.52
Rabart Decorators	Decorating (Rendel Park)	4.98	0.83	4.15
Biffa	Trade Waste	109.34	18.22	91.12
ITEC	Photocopies	126.50	21.08	105.42
Mr P Pascoe	Mayoral Board update	265.00	0.00	265.00
Fintec Group	Photocopier	149.29	24.88	124.41
EE T Mobile	Telephone	63.98	10.66	53.32
Corona Energy	Gas Supply	165.28	7.87	157.41

### 90-18 Correspondence

- a) Gambling Act 2005 – Consultation on draft revised Statement of Principles: -  
Noted.
- b) Minutes of the Rame Peninsula Public Transport Users Group: -  
Noted.
- c) Consultation on the allocation and spend of Community Infrastructure Levy money: -  
Members noted the link to complete the survey individually.
- d) Mr A Levett – Parking in Arthur Terrace: -  
Members considered the correspondence and the additional information presented by Mr Levett during Open Forum. Following debate, it was **resolved** to:
- i) Refer to the Development and Localism Committee for future consideration (2019/2020 financial year) and possible inclusion in the Community Network Highways Scheme being offered by Cornwall Council
  - ii) The Town Council corresponds with the Highways Department asking for a review of parking at the sites referred to.
- e) Mr R Carter – Previous Bus station proposals, Trevol Road: -  
Noted. After discussion about the proposals, particularly highlighting the removal of the trees at the site, members wished to take up the invitation to attend the site and it was agreed for the Clerk to liaise with Mr Carter over a suitable date and time.

All

Clerk

Clerk

### 91-18 Reports

- a) Torpoint Town Partnership (TTP): -  
Councillor Mrs. K Brownhill highlighted the Fun Dog Show is hoping to go ahead, this will be third attempt, on Saturday 18<sup>th</sup> August, 1.00pm – 4.00pm at Bénodet Park. The Carnival date is set for Saturday 15<sup>th</sup> September, 12.00 noon – 5.00pm at Cambridge Field, all are welcome to both events.
- b) Report from Neighbourhood Plan steering group: -  
Nothing further to report.
- c) Report from Delegates to Outside Bodies: -  
The next Community Network Panel meeting is scheduled for Tuesday 25<sup>th</sup> September, 6.30pm. Councillor J Tivnan invited other members to accompany him to attend, as the meeting provides a useful overview of issues/projects impacting on South East Cornwall. It was agreed to discuss this at the September council meeting, giving members an opportunity to check their availability.



<p><b>92-18 Date of next meeting: -</b> Thursday 20<sup>th</sup> September 2018.</p>	
<p><b>93-18 Exclusion of Public and press: -</b> It was resolved the information to be considered is of a sensitive nature, this item is considered with the public and press excluded and is contained in the confidential annex to these minutes (Public Bodies (Admission to Meetings) Act 1960 1(2)).</p>	
<p>Meeting closed at 9.20pm .....Town Mayor (Deputy Mayor)</p>	