



Torpoint Town Partnership

MINUTES of the Torpoint Town Partnership meeting held on Tuesday 20th March 2018 at 7.00pm in the Committee Room, York Road, Torpoint.

PRESENT: Town Mayor Cllr Lambert Keise (Chair), Mrs Kim Brownhill - Treasurer, Mr Andy Brownhill – Torpoint & Rame Peninsula Lions, Cornwall Councillor Gary Davis, Deputy Mayor - Cllr Mrs Chris Goodman, Cllr Mrs Julie Martin, Mrs Sara Ryder -Torpoint Players/Torpoint Arts & Performance Society, Cllr Ms Rachel Tanner BEM, Mr John Tivnan BEM – Torpoint Community Events Co, Mrs Milly Southworth – Deputy Town Clerk (DTC).

		ACTION
1.	Welcome – Chairman The Chairman welcomed all members to the meeting.	
2.	Apologies Apologies were submitted on behalf of Mrs Jenny Hughes, Mr Andy Martin, Mr Mike Pearn MBE, Mr Terry Moore – Royal British Legion, Mrs Rosemary Pellew – Torpoint Archives.	
3.	Declarations of interest relating to items on the agenda None.	
4.	Minutes of the Meeting and matters arising (20th February 2018) The minutes of the previous meeting were confirmed as an accurate record with the exception of: Item 7 (b) a 5 year radio licence cost should read £75.00. Matters Arising: a) Correspondence – acknowledged by DTC b) Treasurer - Free of charge application forms for future hirings have been submitted to Torpoint Town Council c) Lantern making workshop, Odette is unable to provide support for this event on this occasion d) Mr Tivnan – re-iterated the timeliness of placing the order for the road signs, in order to be put up two weeks prior to the first Parade in the town.	DTC
5.	Financial Report – The Treasurer a) Accounts update ➤ The Treasurer reported that a payment of £600.00 towards holding Parades in the town had been paid. ➤ The Treasurer confirmed the current bank balance at £3,195.92 With the following amount ring fenced as follows: Torpoint Community Cinema £1,225.55 Torpoint Town Partnership balance is therefore £1,970.37	

6.	Correspondence a) None.	
7.	Forthcoming Events and Projects a) Members discussed the following planned events: <ul style="list-style-type: none"> ➤ Saturday 28th April – fundraiser at the Council Chambers being organised by Richard Austin ➤ Sunday 27th May Street market in Fore Street ➤ Sunday 24th June Street market in Fore Street ➤ Sunday 29th July Fun Dog Show – Bénodet Park (details to follow) – Free of charge use of facilities to be applied for. ➤ Mr Tivnan explained an initial suggestion to add the STC dates ➤ Mrs Ryder suggested commencing planning for the Christmas Lights switch-on event in advance. Members expressed support for this idea and proposed inviting local retailers/traders and members of the Torpoint & Rame Chamber of Commerce to the first part of the next TTP meeting. The session would be hosted by the Mayor and refreshments served. Cllr Tanner volunteered to “walk the town” to extend an invitation to all. <p>Cllr Goodman suggested inviting the youth to have their say in the plans for this event at the forthcoming Youth day.</p>	RT/DTC
8.	Fund raising <ul style="list-style-type: none"> ➤ Donation tins are located at various places around the town. 	
9.	Torpoint Town Partnership Logo <ul style="list-style-type: none"> ➤ Members were of the opinion that the recently adopted Torpoint Town Council logo could be used for the TTP – DTC to see if it can be adapted and then used immediately. 	DTC
10	Diary Dates 2018 <ul style="list-style-type: none"> ➤ The dairy dates will be updated and circulated and also shared with the Advertiser. ➤ Remembrance – Sunday 11th November 2018 – Mr Tivnan explained this will need further discussion at a future meeting. 	M Pearn DTC
11.	Report(s) from other organisations <ul style="list-style-type: none"> ➤ Sports Action Group – Cllr Goodman explained the group are looking for further funding to progress the MUGA application. Mrs Brownhill suggested employing a professional fundraiser. ➤ Mrs Ryder highlighted the Torpoint Players AGM is next month, the group are hoping to present a play in September 2018, with the pantomime booked for next year in February ➤ The Mayor detailed that the Sea Cadet Unit are hoping to be signed off as an official unit on Thursday 19th April, with 20 cadets expected to be signed up. 	
12.	A.O.B. None.	
13.	Date of Next meeting The date of the next Torpoint Town Partnership meeting is set for Tuesday 17th April 2018, 7.00pm Committee Room of the Council Chambers. Retailers/traders etc. will be invited to attend the first part of the meeting.	

Meeting closed 7.50pm.....Chairman