



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 4th June 2018 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Election of the Chairman for the Civic Year 2018-19

3. Election of the Vice Chairman for the Civic Year 2018-19

4. Declarations of Interest relating to items on the agenda.

5. Minutes of the previous meeting.

Minutes of the meeting held on Monday 30th April 2018.

6. Matters arising from the minutes.

- a) Civic Functions (minute 4-18F&P (a) refers).
- b) Council Investment Strategy (Minute 4-18F&P (d) refers).
- c) Internal Controls Scrutiny Document (minute 4-18F&P (c) refers).
- d) Council Staffing Structure (LGA proposals) – (minute 4-18F&P (d) refers).

7. To consider Policies Delegated to this Committee

None.

8. To consider the Council Risk Management

- a) Overtime Report (as circulated).
- b) Creditors/Debtors – Deputy Town Clerk (to follow).
- c) Budget Monitoring – Finance Committee (April 2018 Financial Comparison as circulated).
- d) Financial Controls, Capital Projects and Data Protection.

9. Items referred to this Committee.

- a) Internal Auditor Report.

10. Correspondence.

- a) EDF Energy – Electricity Price Increase.
- b) Sonja Lewis – Volunteering Work.
- c) Cornwall Council - Tree Warden.
- d) Lloyds Bank – Account Changes.
- e) Friends of Thanckes Park – Use of Council facilities at no cost [Benodet Park].
- f) Torpoint Cinema Project – Use of Council facilities at no cost.
- g) Ava's Fund – Use of Council facilities at no cost.
- h) Coppola School of Performing Arts – Use of Council facilities at no cost.
- i) Torpoint Nursery and Infant School – Use of Council facilities at no cost.
- j) Merlin MS – Request for financial assistance.

11. Planning Applications.

- a) PA18/04350 – Thanckes Oil Refuelling Depot, Pengelly Hill, Wilcove – Proposed water tank, fire pump house and associated pipework.
- b) PA18/04660 – Carbeile Junior School, Trevol Road, Torpoint – Extension to staff room.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

12. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Waterwise	Toilet Seat and Fixings	47.12	7.85	39.27
Cornwall AMS	Repairs to Boiler	902.40	150.40	752.00
Viking Direct	Stationery	101.07	2.51	98.56
ITEC	Photocopies	32.42	5.40	27.02
Westcare	Stationery	190.92	31.82	159.10
Hampshire Flag Company	Bunting	357.00	59.50	297.50
C F Southworth	Fuel/Petrol Can/Wipes	16.17	2.36	13.81
British Gas	Electricity - Public Conveniences	34.16	1.62	32.54
SSE	Electricity - Council Chambers	972.50	162.08	810.42
British Gas	Electricity - Public Conveniences	5.58	0.26	5.32
City College	Working Safely Course	450.00	0.00	450.00

*BIFFA – Credit Note £25.98

13. Date of next meeting.

Monday 2nd July 2018.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Christ Harris

Clerk

Tuesday 29th May 2018