TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 3rd May 2018 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint.

PRESENT: - Councillors Mrs. C A Jackson (Chairman), L E Keise (Town Mayor), Miss R C Baker, L Clarkson, G J Davis, Mrs. C E Goodman and J Tivnan BEM plus the Town Clerk.

	ACTION
1-18 DL Apologies for absence:-	
Apologies for absence were submitted on behalf of Councillors Miss L J Hocking, Mrs. J M Martin and Miss R A Tanner BEM.	
2-18 DL Declarations of Interest relating to items on the Agenda:-	
Non-Registerable Interest (NRI) was declared by	
Councillor L Clarkson – Agenda item 10 (c) (as related to the applicant).	
3-18 DL Minutes of the previous meeting:-	
The minutes of the Development and Localism Committee meeting held on the Thursday 5 th April 2018 were taken as read, confirmed and signed by the Chairman.	
4-18 DL Matters arising from the minutes:-	
a) Devolution of a programme of assets/services:-	
Pursuant to minute number 123-17 DL (a) receipt was reported of an email from the CNA Link	
Officer confirming there is no further progress to report. The Deputy Town Clerk would continue to	
pursue this matter. Pursuant to minute 123-17 (a) receipt was reported of an email from the CNA	
Link Officer containing an email from the Public Space Officer confirming that Cornwall Council	
would not commission a structural survey for the tennis hut. The email was noted. On receipt of this initial response from the owner of the hut [Cornwall Council], the Deputy Town Clerk would	
now seek commercial quotations for the work. The Clerk reminded members that the £5,000	
budgeted by this Council was for the upkeep of the general area and not for renovation of the hut	
that the Council considered at the time to be dilapidated and sought removal of the structure by	
Cornwall Council. However it is a council decision to choose to spend finances allocated on the hut	
refurbishment. The email continued by permitting this Council subject to conditions some of which	Clerk
considered by members. The Clerk would respond appropriately to Cornwall Council seeking direct	CIELK
contact with the officer involved.	
b) Bus shelters:-	
Pursuant to minute number 123-17 DL (b), receipt was reported of photographs illustrating the location of British Telecom cabling at the site of the proposed shelter. It was suggested that the	
depth of the cables would be around 500mm and as this was the preferred location, the Deputy	
Town Clerk was requested to seek the views of British Telecom as to whether lintels or something	DTC
similar could be placed over the cables to allow a base for the shelter to be installed at the	
preferred location.	
c) Bringing colour to the town:-	
Pursuant to minute number 123-17 DL (c) and with reference to the NDP Tor4 (i) bringing colour to	
the town, the Clerk suggested that the original recommendation was ambiguous and that a more	
appropriate recommendation would have read to purchase bunting subject to delegation in line	

None.	
5-18 DL Items Referred to this Committee:-	
detailed by the Council webmaster. It was understood that the proposals will confirm compliance GDPR legislation that will take effect from the 25 th May 2018.	countin
Pursuant to minute 123-17 DL (c) it is recommended that the Council pursue the proposals	Council
best value with the possibility the system is monitored locally. f) Email Accounts:-	
additional camera located at Cambridge Field. The Council should review the systems based on	
Councillor Davis suggested that the current understanding was not correct and following discussion it is recommended that whilst the Council does not discontinue with the current proposals, investigates an alternative CCTV system based on the cameras in the same location and with an	Council
financial year. Councillor G J Davis explained that this exercise was to review relevant schemes and to look at best value for the town and cited examples of schemes in Newquay and St Austell.	
that the Council had allocated a finite budget of £10,000 toward a CCTV project for the 2018-19	
monitored scheme with the Cornwall Fire and Rescue service. The Clerk asked if this was a replacement scheme or another scheme in parallel with the service. The Clerk reminded members	
requested to obtain stand-alone costs for CCTV cameras when the council were pursuing a	
Pursuant to minute 123-17 DL (e) the Clerk sought to understand why the Deputy Town Clerk was	
to names and that maximum publicity is given and the public consulted e) CCTV:-	
iv) That the relevant authorities are contacted to obtain information/permissions with reference	
objections.	
ii) That the approval for developing on the highway is re-sent.iii) That St James Church PCC are contacted to seek support and to ascertain if there are any	
building consents and this information is passed to the Committee.	
i) That Councillor Miss R C Baker make enquiries into any requirements to satisfy listed	
satisfied/completed: -	
that the Council proceed with the project subject to the following conditions and actions being	
133. It is further recommended that any shortfall in allocated budgets should be obtained from the general reserve and this not exceeding £1,000. After further discussion it is recommended	Council
War Memorials (Local Authorities Powers) Act 1923 section 1 as extended by the LGA 1948 section	Council
discussing the project members concurred that the project would proceed under the power of the	
depending on the proposals for the memorial, might require listed building consent. After	
Councillor Miss R C Baker reminded members that St James Church is a grade II listed building and	
the successor Council to Torpoint Urban District Council is Cornwall Council [via the former Caradon District Council] and enquiries would be made as to the records being held at Cornwall Council.	
of the current memorial that was given to the Council by the Carew Pole family. It was noted that	
the item referred back to this committee. Councillor J Tivnan briefed the Committee on the history	
d) War Memorial:- Pursuant to minute 123-17 DL (d) members were reminded that a decision has been deferred and	
the original proposal.	
this will be at a minimal cost. This would be in time for the Royal wedding that was the purpose of	
instruct and make arrangements with a local contactor to erect the bunting. It is estimated that	
projects and finances existed within this cost centre as the budget holder is this Committee, it was resolved to purchase the bunting subject to any required permissions being obtained and to	DIC
and that the quotation for the work was under £300. Given that the project was within the NDP	DTC
with financial regulations. It was noted that the council had approved the original recommendation	

6-18 DL To consider the Council Risk Management:- a) Budget Monitoring – Development and Localism responsibilities (March 2018 Financial Comparison):-	
Members reviewed the comparison and the cost centre budgets delegated to this Committee and expressed satisfaction at the outcome.	
7-18 DL a) None. Policies referred to this Committee:-	
 8-18 DL Localism:- a) Vision Projects:- There was no further progress to report on the projects. b) Youth Services:- Councillor J Tivnan explained that the local youth group were experiencing financial difficulties and would be in need of financial assistance. The Clerk reminded members that the Council had allocated a £10,000 budget in the 2018-19 Development and Localism development plan to support youth services in the town. Councillor G J Davis advised members that Liskeard and Saltash allocated finances and invited local youth services to tender for the finances to deliver youth services. After considering the suggestion put forward by Councillor Davis, it is recommended that this Council contacts both Liskeard and Saltash Town Councils to investigate the methodology employed by both Councils in seeking tenders to deliver services and for this Council to then consider the responses to review a be-spoke system for Torpoint. 	Council
 9-18 DL Correspondence:- a) Cornwall Council - Community Network Highways Scheme Briefing Note March 2018 (papers as circulated). Noted. Councillor G J Davis reminded members that this related to the £50,000 being allocated to road schemes in each CNA. Councillor Davis announced that more information would be made available at the next area meeting toward the end of May and therefore this item was deferred until the next meeting of this Committee for further consideration. 	D&L Comm.
 10-18 DL Planning Applications:- a) PA18/02675 – Land at Fisgard Way, Trevol Business Park - Proposed erection of commercial vehicle workshop with associated parking. No objections although members would support the request that an acoustic report is commissioned and undertaken given the close proximity to dwellings, to ensure the impact on residents is understood. 	
 b) PA18/03497 – 20, Marine Drive, Torpoint – Single storey side extension with raising roof to remainder of existing extension. No objections or observations. 	
 c) PA18/03657 – 30, Wellington Street, Torpoint - Construction of annexe/coach house on land to the rear of number 30, Wellington Street (demolition of existing garage) and alterations to existing dwelling. 	
Resolved to defer this application to the Council meeting and for the DTC to notify Cornwall Council for an extension to respond.	DTC

	ounts for Payment:-			
PAYEE	REASON	GROSS	(VAT)	NETT
th West Water	Public Cons Antony Road	74.42	5.28	69.14
vnan	Travelling Bodmin Police Meeting	23.20	3.33	19.87
e.				