



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that the annual meeting of Torpoint Town Council will be held on Thursday 17<sup>th</sup> May 2018 at 7.15pm in the Council Hall, 4, York Road, Torpoint to which you are summoned to attend.

Prior to opening the meeting the Mayor will review the year of his term in office and make presentations.

### AGENDA

- 1. Election of Town Mayor for the Civic Year 2018-19.**
- 2. Apologies for absence.**
- 3. Election of Deputy Town Mayor for the Civic Year 2018-19.**
- 4. Appointment of Committees, Working Parties and Outside Bodies for the Civic Year 2018-19.**
- 5. Adjournment of the meeting**  
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- 6. Apologies for absence at the adjourned meeting.**
  - a) Council vacancy caused by the resignation of Councillor S C Ryder.
- 7. Declarations of Interest relating to matters on the Agenda**
- 8. Planning Applications**
  - a) PA18/03657 – 30, Wellington Street, Torpoint - Construction of annexe/coach house on land to the rear of number 30, Wellington Street (demolition of existing garage) and alterations to existing dwelling (as referred by the D & L Committee).
  - b) PA18/03855 – Kanguro, Albion Road – Construction of a single storey detached dwelling with off street parking.
- 9. Cornwall Council Report**
- 10. Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 19<sup>th</sup> April 2018 and the extra-ordinary meeting held on Wednesday 25<sup>th</sup> April 2018.
- 11. Matters arising from the minutes.**
  - a) Cornwall Council Report – (minute 6-18(a) refers).
  - b) Coastal Community Team Advisory Committee – (minute 6-18 (c) refers).
  - c) Dog Fouling in Torpoint (minute 11-18 refers).
  - d) Library update – (minute 15-18 (c) see also minute 17-18).
- 12. Mayor's communications.**
- 13. Question of which notice has been given or notice of motion.**
- 14. Planning Applications.**

- a) Extensions and alterations to Garage PA17/02720 – Review of comments made by the Town Council (email from Planning Officer refers (as circulated).  
(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

**15. Minutes of the Asset Management Committee.**

Minutes of the meeting held on Thursday 26<sup>th</sup> April 2018 (as circulated) and to consider the recommendations in minutes 4-18AMO (d) (Replacement Bus Shelter), 5-18AMO (Operational Report) and 10-18AMO (a) (Torpoint Community Cinema).

- a) To consider the report from the Deputy Town Clerk on the Benodet Park Sound Hut (minute 4-18 AMO refers).

**16. Minutes of the Finance and Personnel Committee.**

Minutes of the meeting held on Monday 30<sup>th</sup> April 2018 (as circulated) and to consider the recommendations in minute 8-18F&P (b) (Torpoint Players – Use of Council facilities at no cost (Rehearsals)).

**17. Minutes of the Development and Localism Committee.**

Minutes of the meeting held on Thursday 3<sup>rd</sup> May 2018 (as circulated) and to consider the recommendations in minutes 4-18DL (d) (War memorial – both recommendations), 4-18DL (d) (CCTV), 4-18DL (f) (Email Accounts) and 8-18DL (b) (Youth Services).

**18. To consider and approve the Committee Terms of Reference for the 2018-19 Civic Year.**

- a) Asset Management and Operations Committee
  - b) Development and Localism Committee
  - c) Finance and Personnel Committee
  - d) Coastal Community Team Advisory Committee
  - e) Neighbourhood Plan Steering Group
- (All as circulated).

**19. To approve the Annual Return and Accounts for 2017-18**

- a) Annual Governance Statement
- b) Accounts Statement, Financial Accounts and Internal Audit Report.

**20. To appoint members to the following Working Groups**

- a) Libraries Working Group
- b) Emergency Plan Working Group

**21. Benches at Sennen Play area – Councillor E H Andrews**

(Email and photographs as circulated).

**22. Financial Comparison.**

April 2018 Financial Comparison (to follow).

**23. Accounts for payment.**

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) June	1,311.00	0.00	1,311.00
Cornwall Council	Rates (Public Cons) June	136.00	0.00	136.00
Don Benson	Clock Winding	28.00	0.00	28.00
DDC CRC Ltd	Rehabilitation Team (April)	448.00	74.67	373.33
South West Water	Town Hall	377.90	0.00	377.90
EDF Energy	Electricity Haldo Pillar	17.20	0.82	16.38
Vaughtons	Freeman Broach	51.47	8.58	42.89
Vaughtons	Freeman Broach	40.79	6.80	33.99
BIFFA	Waste Disposal Journey	25.98	4.33	21.65
British Gas	Electricity Invoices - Public Cons	270.77	12.88	257.89
BIFFA	Waste Disposal	109.34	18.22	91.12
Torpoint Builders Merchants	Cement/Bolts - Bench Installation	105.51	17.59	87.92
Rame Refuse	Soil and Turf Disposal - Bench	40.00	0.00	40.00
SW Hygiene	Sanitary Unit disposal (Ann contract)	751.29	125.22	626.07
Firewatch SW	Emergency Light Repair	143.56	2.58	140.98
Rabart Decorators	Decorating Mats (Town Hall x 5)	214.79	35.80	178.99
C F Southworth	Train/Tube ticket reimbursement	273.70	0.00	273.70
British Telecom	Phone Bill	35.28	5.88	29.40
BUNZL	Cleaning/Sanitary Supplies*	156.91	26.16	130.75

\*Includes deducted credit note of £22.79

#### 24. Correspondence.

- a) Grace and Glamour - Request to install external decoration to York Road. (Via email).

#### 25. Reports.

- a) Torpoint Town Partnership.  
 b) Market Working Group – Report from the Clerk on the All Party Parliamentary Working Group Event.  
 c) Reports from delegates to outside bodies.

#### 26. Date of next meeting.

Thursday 21<sup>st</sup> June 2018.

*Chris Harris*

Town Clerk

Thursday 10<sup>th</sup> May 2018