

TORPOINT TOWN COUNCIL

OPEN FORUM

No questions from members of the public.
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MINUTES of a meeting of Torpoint Town Council held on Thursday 18th January 2018 at 7.15pm in the Council Committee Room, 4, York Road, Torpoint.

PRESENT: - Town Mayor (Councillor L E Keise), Deputy Town Mayor (Councillor Mrs. C E Goodman), Councillors E H Andrews, Miss R C Baker, L Clarkson, S J Corbidge MBE, G J Davis, Miss L J Hocking, Mrs. J M Martin, Mrs S C Ryder, Mrs. R A Southworth, Miss R A Tanner BEM and J Tivnan BEM plus the Town Clerk and the Deputy Town Clerk in attendance.

	ACTION
<p>163-17 Apologies for absence:- Apologies for absence were submitted on behalf of Councillors Mrs. K Brownhill and Mrs. C A Jackson.</p>	
<p>164-17 Declarations of Interest relating to items on the Agenda:- None.</p>	
<p>165-17 Planning Applications: - None.</p>	
<p>166-17 Cornwall Council report:- Councillor G J Davis confirmed that there was no meeting of Cornwall Council on which to report since the last meeting of the Council. Councillor Davis reported that the replacement bollards for Harvey Street have arrived and are awaiting installation. It was also reported that Cornwall Council contractors had been unable to locate appropriate bricks to repair Sparrow Park although Councillor Davis had signposted them to stockists that could supply them. Councillor Davis also pointed to outstanding repairs that were awaited to the safety surface to equipment in the play area in Thanckes park and also repairs that were required to equipment in Cambridge Field. Councillor Mrs. J M Martin drew attention to the recent accidents on the A38 and pointed to particular accident blackspots asking if authorities were doing anything to reduce the problems. Councillor J Tivnan advised that the Highways Agency were undertaking an investigation and review. Councillor G J Davis briefed the meeting on various posited suggestions including making the A38 from Carkeel to Bodmin a dual carriageway. Councillor Davis also spoke of funding of £50,000 that is available to the CNA network. In the absence of Cornwall Councillor M J Crago the Clerk read from a written report. Councillor Crago reported on a Meeting of the Devonport Local Liaison Committee that discussed amongst other items, the Nuclear siren incident of the 19th December 2017. Councillor Crago reported that Plymouth City and Cornwall Councils along with the D & C Police had been notified of the incident together with other national statutory bodies. Councillor Crago confirmed the siren had been activated as a result of error and that a control mechanism has now been installed to prevent recurrence. Councillor Crago reported it has been conceded the system is outdated. It was also noted that residents had been advised to complete forms requesting information contact data so that residents could be notified of any issues. Councillor Crago has requested that the Torpoint Town Council are also notified of any</p>	

<p>incident in addition to the principal authorities. The Deputy Town Clerk informed the meeting that no response has been forthcoming from Emergency authority despite chasing emails. Members asked the Deputy Town Clerk to persist in attempts to discuss this matter with the team.</p>	<p>DTC</p>
<p>167-17 Minutes of the previous meeting:- The minutes of the extra-ordinary meeting held on Thursday 21st December 2017 and the ordinary meeting held on Thursday 21st December 2017 were taken as read, confirmed and signed by the Mayor.</p>	
<p>168-17 Matters arising from the minutes</p> <p>a) Travellers in Torpoint: - Pursuant to minute 152-17 (a) the Deputy Town Clerk reported that an estimate to manufacture and install suitable bollards has been requested following Cornwall Council's inference that it is unlikely they will finance the work. Receipt was reported of an estimate from Cornwall Council to install suitable bollards. It was resolved that should the information become available prior to the meeting of the Finance and Personnel Committee it would be delegated to this Committee for a decision.</p> <p>b) Minutes of the Asset Management and Operations Committee – Benches (minute 154-17 refers): - Pursuant to minute 154-17 the Deputy Town Clerk reported that the bench for the Cattermole family to be situated on Lanouettes Green in Marine Drive will ordered and following successful installation, will be added to the Council fixed asset register. Receipt was also reported of a further request for another commemorative bench from the family of former Councillor J F Creek. After consideration the request members resolved that the Council would add the bench to the fixed asset register following purchase and successful installation. The location of the proposed bench is still to be determined and will be agreed with the family.</p> <p>c) Minutes of the Development and Localism Committee – CCTV:- Pursuant to minute 156-17 the Clerk updated members on progress of the project. Referring to the grant application (as circulated) the Clerk advised that the Council were applying for around 25% of the capital structure. Following a short discussion it was resolved to confirm and accept the application as circulated by the Clerk for submission to the Police and Crime Commissioners Office. In response to a question from Councillor S J Corbidge, the Clerk would obtain the price of monitoring the cameras from the Cornwall Fire and Rescue Service and report back to members.</p> <p>d) Town Council Logo Competition: - Pursuant to minute 157-17 and following consideration of the suggested colour amendments to the winning design, it was resolved that the logo (as attached) is adopted by Torpoint Town Council.</p> <p>e) Electoral Review of Cornwall:- Pursuant to minute 160-17 members discussed the proposals for redrawing Cornwall Council divisional boundaries following the decision to reduce the number of Cornwall Councillors to 87. It was noted that the intention is to form divisions with an equal number of Councillors (as far as was practical) in each division. Members discussed options including the possibility of including part of the current Torpoint West ward in an expanded Rame peninsula Division. Councillor Davis warned that if Torpoint was not represented by 2 Councillors the town could be at a disadvantage over the other conurbation in the Gateway CNA as each area had been allocated £50,000. Councillor E H Andrews disputed the importance of the CNA and reminded members that Torpoint was only represented by only one member when Cornwall County Council was in existence. Following further discussion it was resolved that this Council's</p>	<p>DTC</p> <p>Clerk</p> <p>Clerk</p>

<p>response to the consultation would be that the parish of Torpoint should have one Cornwall Councillor so that the Division and parish cover the same geographical area irrespective that the number of electors in the division might be larger than the county average.</p> <p>f) Neighbourhood Plan Steering Group: - Pursuant to minute 161-17 Councillor G J Davis reported that discussions were still on-going with Cornwall Council and the consultant in an effort to reduce the estimated additional expenditure as a result of scrutiny of the Neighbourhood Development undertaken by the Cornwall Council officer. Members were reminded that given the financial estimate of the proposed amendments, a paper will be presented to this Council for further consideration following the discussions with interested parties.</p>	<p>DTC</p> <p>GJD</p>
<p>169-17 Mayor's Communications</p> <p>17th November 2017 – I attended a delightful evening of song and music, fund-raising for Derriford Hospital oncology department, in St James Church. Choirs came the length and breadth of Cornwall to perform with the Rame Peninsula Male Voice Choir. It was a wonderful, event raising over £1,000.</p> <p>2nd December 2017 - Maureen and I attended the Torpoint Christmas Lights switch on performed by Citizen of the Year Chris Still. The entertainment was varied and entertaining, my sincere thanks to all those involved. Father Christmas arrived in style on a rickshaw, much to the entertainment of the young people in the crowd. Thanks also to the local retailers who gave their support by opening their shops into the evening and also to those who entered the Best Dressed Window competition, giving an extra special feel to the occasion. The evening of the same day, Maureen and I had great pleasure presenting Delia and Mike Cook with a bouquet of flowers on behalf of the town in celebration of their Golden Wedding Anniversary.</p> <p>6th December 2017 - I attended the Community Christmas Dinner hosted by 2nd Torpoint Scout Group – Red Watch.</p> <p>9th December 2017 - Maureen and I attended the craft fair held at the Council Chambers in aid of the Community Cinema. This event coincided with the judging of the town logo competition, were the winning entry was chosen and sealed in an envelope. The winning logo entry has been revealed and it will be finalised at the January Council meeting. Thank you to all those who took the time to submit an entry. Maureen and I then attended St James Church for the Christmas tree competition. Over 50 trees were on display all dressed by organisations from the town. The effect was a spectacular forest of colour light and fun. Congratulations to all the winners and thank you to all who took the time and effort to enter. Maureen and I closed our fantastic Saturday being entertained by the Callington Gospel Choir Concert held at the Council Chambers. Thank you to the Torpoint Christian Fellowship and their congregation.</p> <p>10th December 2017 - I attended the Big Sing Community Carol service held at St James Church. The Wilcove bell ringers made the evening extra special along with a newly formed ukulele group. The whole event was enjoyed by all and I am sure all those in attendance cannot wait for the concert next year.</p> <p>13th December 2017 - Maureen and I attended the Carbeile School Christmas Concert held at St James Church Torpoint. The children were a sight to behold, with their song and poetry, the evening closed with a great rendition of the Twelve Days of Christmas. Well done Pete Hamlyn, staff and pupils of the school.</p> <p>15th December 2017 - I attended The Plymouth Lord Mayor's Carol Service held at The Minster Church of St Andrew. The atmosphere was truly magical with the choir and the candles adding to the effect of Christmas.</p> <p>16th December 2017 - Maureen and I attended the Torpoint & District Royal British Legion Christmas Dinner held at the Council Chambers. It was a splendid night with good food, company and entertainment with over £300.00 raised by the raffle. Congratulations and well</p>	

done to all involved.

23rd December 2017 – Maureen and I were pleased to attend the first screenings hosted by the Community Cinema group, thanks to all those involved.

Christmas Eve and Christmas Day – Maureen and I enjoyed visited the care homes at Antony, Torpoint and Porte Rouge and were warmly received by the residents; it was delightful to spend time with them, exchanging stories at this special time of year. We visited St James Church to meet the people who were preparing a Christmas Day meal for those who would otherwise be alone – thank you to all concerned.

And finally, the Mayor’s Charity Dinner & Ball is on Saturday 17th February, 7.00pm – 7.30pm arrival, in the Council Chambers, Torpoint. The chosen charity this year which is Cancer Research UK.

The Mayor reported that the new PCSO for the town is Syd Lawrence and would be invited to future Council meetings. It was also announced that Sargeant Jo Williams has now retired and a replacement Sargeant is awaited. Receipt was reported of an anonymous copy letter to this Council complaining at building standards and development of a property in Wellington Street, Torpoint. The letter was noted. Councillor Miss L J Hocking reminded members that the Building Inspector would oversee standards. Councillors J Tivnan and Mrs J M Martin both suggested that this Council should obtain a report from Cornwall Council although Councillor Miss R C Baker advised members that any report from Cornwall council would be limited as most information is confidential. Members resolved that the Council would obtain a report from Cornwall Council.

(Councillor L Clarkson declared a non-registerable interest being related to the developer and left the meeting whilst the above item was discussed).

170-17 Financial Comparison

It was **resolved** that the December 2017 financial comparison (as circulated) is received and adopted. It was reported that the Deputy Town Clerk has reviewed the income and expenditure and confirmed the financial comparison as being accurate.

171-17 Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Mrs P Marner-Sconner Down	Christmas Tree - Sparrow Park	100.00	0.00	100.00
Don Benson	Clock Winding	28.00	0.00	28.00
DDC CRC Ltd	Probation Team	448.00	74.67	373.33
Rabart Decorators Ltd	Paint/Decorating Supplies	68.80	11.47	57.33
Cornwall Council	Salaries/Admin Charge Oct - Dec	29,882.04	36.00	29,846.04
Western Web	Supply/Install PC	562.55	93.76	468.79
British Gas	Electricity - Benodet Pk Public Cons	150.62	7.15	143.47
M Acton	Laundry	79.00	0.00	79.00
Torpoint Builders Merchants	Bench Plinth - Chapeldown Road	58.77	9.79	48.98
British Telecom	Telephone	35.28	5.88	29.40
ITEC	Photocopies	29.32	4.89	24.43
Cornwall Council	Civic Parade Event	46.00	0.00	46.00
BUNZL	Cleaning & Hygiene Supplies	61.13	10.19	50.94
Complete Business Sols	Stationery	60.38	10.06	50.32
Grant Thornton	External Auditor	960.00	160.00	800.00
BIFFA	Waste Removal	103.92	17.32	86.60
Streetmaster	Memorial Bench - Chapeldown Road	1,000.80	166.80	834.00
British Telecom	Telephone	35.28	5.88	29.40
Fintec Group	Photocopier (Direct Debit)	249.42	41.57	207.85
EE T Mobile	Telephones	61.49	10.25	51.24
Corona Energy	Gas Supply	1,187.65	197.94	989.71

172-17 Correspondence

a) Mrs M Creek – Memorial bench for former Councillor J F Creek (email via DTC).
Noted. This item was considered and discussed in minute 168-17 (b) above.

173-17 Reports

a) Neighbourhood Plan Steering Group.

In the absence of a meeting there was no report to present.

b) Library Update.

Following circulation of the Confidential report (as circulated and appended to these minutes) and submission of the initial business plan to Cornwall Council, it was **resolved** that this item is to be discussed with the public and press excluded.

c) Visit from the Cornwall Council Devolution Team.

Members considered the report of the visit (as circulated and appended to these minutes).

Members considered that this was a positive move to have the head of devolution visiting the town and await further progress on devolving assets and services to the Town Council.

d) Markets Working Group meeting:-

Members considered the report of the Working Group meeting (as circulated and appended to these minutes). Following consideration and discussion it was **resolved** to proceed with the recommendations in the report.

e) Torpoint Town Partnership (TTP): -

The Mayor reported on the meeting held on the 9th January 2018 (as circulated). The Mayor highlighted the proposals to participate in the Great British Spring Clean Event on the 3rd March. Some other events that the Friends of Thanckes Park suggested engaging in included and Easter Egg hunt and also events to coincide with the Fields in Trust Day and also the National Play Day. The Mayor also announced that it was the intention of the TTP to apply to the Town Council for permission to use the tea hut in Benodet Park for teas and coffee during August. Councillor E H Andrews suggested a SE Cornwall Poppy Appeal dance. Councillor J Tivnan offered to take this to the Royal British legion for further consideration.

Clerk

<p>f) Reports from Delegates to Outside Bodies: None.</p>	
<p>174-17 Date of next meeting: - Thursday 15th February 2018.</p>	
<p>175-17 Exclusion of the Public and Press It was resolved that the public and press are excluded from the meeting as the item discussed included details on an occupier of the premises (Public Bodies (Admission to meetings) Act 1960 sec 1(2)) – see also minute 173 -17 (b)). The confidential minute is appended to these minutes.</p> <p>Meeting Closed at 9.10pm.....Town Mayor</p>	