

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 25th January 2018 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 23rd November 2017.

4. Matters arising from the Minutes.

- a) Benodet Park Sound Hut – (minute 81-17AMO (b) refers).
- b) Operational Report updates – (minute 81-17 (c) AMO refers).
- c) Health and Safety Policy – (minute 81-17AMO (d) refers).
- d) Environment Statement – (minute 83-17 (a) refers).

5. To consider tender documents for a replacement Fire Alarm Panel/Detection system.

Minute 81-17 (b) refers.

6. Operational Report.

Report on any matters relating to council assets, facilities and operations. (Report to follow).

7. Policies Reviewed by this Committee.

None.

8. To consider the Council Business Risk Management Plan.

None.

9. Items referred to this Committee.

10. Health and Safety.

- a) Reports and any new, proposed regulations/legislation and current issues.

11. Correspondence.

- a) H G Stacey – Repairs and Cleaning of the Ellis Memorial.

12. Planning Applications.

None.

(Plans can be viewed on-line <http://planningcornwall.gov.uk/online-applications> and entering the above reference number and clicking the search button).

13. Budget Monitoring Report

To consider the December 2017 Financial Comparison (as circulated with January Council minutes).

14. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Western Web	Screen for Clerks Computer	84.00	14.00	70.00
Cornwall Council	Garage Rent (08/01 - 04/03)	131.30	21.90	109.40
AED Locator (EU) Ltd	Defibrillator Monitor (Carbeile Inn/Town Hall)	756.00	126.00	630.00
British Gas	Public Conveniences, Antony Road	19.79	0.94	18.85

15. Date of next meeting.

Thursday 22nd February 2018.

16. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris Town Clerk

Friday 19th January 2018