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| <p>5.</p> | <p>Financial Report – The Treasurer</p> <p>a) Accounts update</p> <ul style="list-style-type: none"> ➤ The Treasurer confirmed the current bank balance at £2,222.77. ➤ The Treasurer confirmed the following expenditure is waiting to be cleared from the account: <ul style="list-style-type: none"> i) St John Ambulance (Carnival) £60.00 ii) Printing costs (Carnival) £40.00 (approximately) ➤ The profit from the four collecting tins placed around the town over the last three months was £55.62. The Treasurer agreed to source additional collecting tins as other local retailers have asked for tins to be placed in their shops. ➤ The Treasurer summarised the Carnival income and expenditure compared to last year <ul style="list-style-type: none"> Stall income down Raffle income up Catering income down <p>Banner expenditure has been paid (£54.00 inc VAT).</p> <p>b) Torpoint Feel Good Festival – final statement of account (as circulated)</p> <p>Members scrutinised the circulated spreadsheet and approved the final statement of account for the Feel Good Festival 2017, noting the various income sources, including local sponsorship and bucket collections at the event.</p> | <p>Treasurer</p> |
| <p>6.</p> | <p>Correspondence</p> <p>None.</p> | |
| <p>7.</p> | <p>Forthcoming Events and Projects</p> <p>a) Arts Festival Saturday 25th November 2017</p> <ul style="list-style-type: none"> ➤ In the absence of the event Festival organiser, DTC reported that Odette Norreys (ON) will contact the refreshments volunteers directly with more details. ➤ JT has offered to assist with organising the event and directed the DTC to advise Odette he would be available to assist one week hence from this meeting. ➤ Andy Martin offered his assistance at the event, if needed. ➤ Members suggested a schedule of events is obtained from ON and circulated by the DTC. <p>b) Police Cadets</p> <p>The DTC reported vacancies on the Torpoint Police Cadets and will circulate a poster with details.</p> <p>c) Saturday 2nd December Christmas Lights Switch on</p> <ul style="list-style-type: none"> ➤ JT explained the Christmas tree has been selected by the Town Mayor, adding that there is an shortage of £100.00 required towards the cost of the Christmas tree this year. Members were of the opinion that as the tree is for the whole town to enjoy, a suggestion is made to Torpoint Town Council to consider paying this outstanding balance. ➤ Cllr John Tivnan and Cllr Kim Brownhill mentioned the lanterns they are making, and anticipate making up to a dozen for this event. ➤ Santa and his sleigh was discussed by Andy Brownhill, which will once | <p>ON</p> <p>DTC</p> <p>ON ON/DTC</p> <p>DTC</p> <p>Chair JT/KB</p> |

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| | <p>again be provided by the Lions.</p> <ul style="list-style-type: none"> ➤ Silly string in Fore Street was discussed. ➤ Members discussed previous Christmas Lights switch on events. ➤ Sara Ryder (SR) highlighted the importance of including the local retailers in the event and offered to talk to the retailers in Fore Street to ask whether they plan to open and participate in the event. A competition for the best dressed window display was suggested, SR will seek interest on this. Retailers will need a competition entry card and the windows would be judged in advance and prizes awarded at the switch on event. Certificates were suggested as prizes, which could be displayed in shop windows. A short questionnaire will be prepared by the DTC and SR agreed to talk to/distribute to the retailers over the next week. ➤ The location of the Christmas tree was discussed. ➤ Lollies for the children to be purchased. ➤ Performers – all school to be invited to perform, check availability of Coppola School of Performing Arts, TCC Samba Band, Town Band, Andy Martin will then compile a performance schedule. ➤ Marketing and Publicity – suggested the Town Crier could publicise in Fore street in the lead up to the event. Banner to be put up. Posters and Facebook to be produced/utilised. ➤ The Citizen of the Year Award recipient, Chris Still, to be contacted to be invited to switch on the lights. | <p>SR/DTC</p> <p>JM DTC/AM</p> <p>ALL</p> <p>DTC</p> |
| 8. | Fund raising None discussed. | |
| 9. | Diary Dates 2017/2018 <ul style="list-style-type: none"> ➤ Cllr Sara Ryder reported that the Torpoint Players pantomime, in association with the Coppola School of Performing Arts, will be Jack and the Beanstalk next year. There will be one performance on Friday 26th January and two performances on Saturday 27th January 2018. More details to follow. ➤ Updated 2017/2018 diary dates will be circulated. | |
| 10. | Report(s) from other organisations <ul style="list-style-type: none"> ➤ CHAT – Wednesday 6th December CHAT are planning an afternoon Christmas celebration event at the Council Chambers – more details to follow. | |
| 11. | A.O.B. <ul style="list-style-type: none"> ➤ Cllr Kim Brownhill suggested organising a dog show next year, members added that this could be one of the events included in a "Carnival week of events" and agreed to consider this again. | |
| 12. | Date of Next meeting The date of the next Torpoint Town Partnership meeting is set for Tuesday 14th November 2017, 7.00pm Committee Room of the Council Chambers. | |

Meeting closed 8.40pm.....Chairman