

TORPOINT TOWN COUNCIL

OPEN FORUM

W Pixley – Thanked Councillors G J Davis and Mrs. R S Southworth for assistance during the occupation of the football ground by travellers and sought to ascertain what Cornwall Council are doing to prevent recurrence and in particular the installation of a barrier to prevent access by the group. The Mayor spoke of the involvement of the travellers’ liaison officer at Cornwall Council who had suggested a height restriction barrier as a partial solution to the problem. Councillor S J Corbidge indicated he had spent some considerable time on this matter and updated members on the current situation including the cleanup. Councillor G J Davis was not convinced a barrier was the correct solution and went on to discuss the cost of the site cleanup. Councillor M J Crago the Divisional ward member for the area gave the example of the height restriction barrier at Wacker Quay and thanked members that had become involved during the incident during his absence as he was on holiday. It was noted that a meeting is in the process of being arranged with key stakeholders to look at methods of prevention and eviction should the group gain access to the site in the future.

L Matthews – Gave members a progress report on the Torpoint and Rame Youth Project. The project had closed down as a result of lack of funding but had re-opened with funding being sourced from the National Lottery. The event scheduled for the 23rd September has been postponed but the group will be attending the carnival. Members were informed of other events. In answer to a question from Councillor G J Davis on needs of the group, M/s Matthews ventured to suggest it was primarily somewhere to go although without consulting the youth it was difficult to be precise or definitive.

MINUTES of a meeting of Torpoint Town Council held on Thursday 21st September 2017 at 7.15pm in the Council Committee Room, 4, York Road, Torpoint.

PRESENT: - Town Mayor (Councillor L E Keise), Deputy Town Mayor (Councillor Mrs. C E Goodman), Councillors E H Andrews, Mrs. K Brownhill, L Clarkson, S J Corbidge MBE, G J Davis, Mrs. C A Jackson, Mrs. J M Martin, Mrs S C Ryder, Mrs. R A Southworth, Miss R A Tanner BEM and J Tivnan BEM plus the Town Clerk and the Deputy Town Clerk in attendance.

	ACTION
<p>91-17 Apologies for absence:- Apologies for absence were submitted on behalf of Councillor Miss R C Baker and Miss L J Hocking.</p>	
<p>92-17 Declarations of Interest relating to items on the Agenda:- Non-Registerable Interests (NRI) were declared by: - Councillor Mrs K Brownhill – Agenda item 15 (a) (as a member of the Committee). Councillor J Tivnan – Agenda item 15 (a) (as a member of the group).</p>	
<p>93-17 Planning Applications: - None.</p>	
<p>94-17 Cornwall Council report:- Councillor M J Crago reported that Officers had visited Trevol Business Park to investigate environmental issues with an operation that consisted of blasting with water and not sand. Although the company had indicated that the relevant level of planning permission has been obtained, it was reported local residents have been issued with diaries to record operations. It</p>	

<p>is further understood that SW Water have become involved as a result of the suspected presence of asbestos. Councillor Crago advised that residents have been asked to report suspected incidents, although both Councillors E H Andrews and S J Corbidge sought to understand the rationale suggesting that it was the utility or authority's duty to enforce any illegal activities and not for residents to police an operation. Councillor Crago reported that the Environment Agency have become involved and would seek answers to the points raised by members with the relevant authorities. Councillor Crago also presented some statistics from the ferry report (as circulated) and further reported that the Tamar Bridge and Torpoint Ferry Joint Committee (TB &TF JC) intend to seek a 20p rise in tolls from around September 2019. Councillor Crago advised that the last rise was in 2010. Councillor Crago reported that Plymouth City Councillors had suggested a park and ride scheme is introduced for Torpoint and Saltash residents to ease congestion on both Tamar Crossings. Councillor S J Corbidge drew attention to the reports that tolls have been abolished on the Severn bridge crossings and asked why this is not being applied to the Tamar crossings. Councillor G J Davis spoke of the differences between the two crossings including the use of the Torpoint ferry. It is understood that no ferries in the country are toll free. Councillor Davis continued that the TB &TC JC had commissioned a survey of Tamar crossings some 2 years ago with 13% of vehicular crossings being undertaken by the ferry accounting for 2.4 million vehicles annually. Councillor Davis announced that the peak periods for the ferry were between 7-8 am (186 vehicles per hour crossing) and between 4-5 pm. It was also announced that the Tamar Bridge would be at full capacity at around 2029 and that some other form of Tamar crossing would be required. Various solutions included car sharing and discounts have or are being explored and a consultant would be engaged to undertake a review. Councillor Davis confirmed that following a meeting with the tree surveyor, a small scale tree planning scheme is feasible in both Roberts and Roeselare Avenues and this would be considered further by the Community Officer. It is unlikely that trees would be planted in the vicinity of Short Cottages. The wall at Sparrow Park would be repaired in the near future and a replacement piece of play equipment installed in the play area at the Lawn. Councillor Davis concluded that the piece of ground in the service lane between Peacock Avenue and North Road has been tidied by local residents and that there has been no progress in identifying who has painted the disabled parking area in Sydney Road.</p>	<p>MJC</p>
<p>95-17 Travellers in Torpoint: - Councillor G J Davis introduced this item following the occupation of the sports field and football pitch by travellers and the aftermath of the cleanup operation. Councillor Davis whilst acknowledging that the issue had to be dealt with by Cornwall Council was of the opinion that it was important this Council had the opportunity to discuss the issue given the impact on local residents. The Deputy Town Mayor also noted the impact on other areas including the sports centre that had experienced issues with the travellers. Councillor E H Andrews whilst stressing the importance of working with Cornwall Council, spoke on both preventative measures and questioned the protracted eviction procedure. Councillor Miss R A Tanner suggested installing barriers was probably the most effective preventative measure and also noted the amount of detritus and other waste left behind following vacation by the travellers. The Clerk reminded members that during the process he had contacted the CNA Link Officer and a meeting will be arranged between key officers, Cornwall Council ward members and this Council to discuss this matter further. The Council resolved to support the Clerk's actions and asked that the Link Officer arrange the meeting at the earliest opportunity.</p>	<p>Clerk</p>
<p>96-17 Minutes of the previous meeting:- The minutes of the meeting held on Thursday 17th August 2017 were taken as read, confirmed</p>	

<p>and signed by the Mayor.</p>	
<p>97-17 Matters arising from the minutes a) Cornwall Council – Drains in Torpoint:- Pursuant to minute 79-17 the Clerk drew attention to the previously circulated email from the officer together with another email received on the day of the meeting reporting on which drains had been cleared and those that had not including problems that had been encountered. The emails were noted. Members acknowledged that there were issues with trying to clean drains but given the information in the emails Councillor S J Corbidge ventured that a more efficient system could be devised by Cornwall Council to improve service delivery. Members also noted that the drains in Moor View and at HMS Raleigh needed to be cleared. The Mayor would include this item in the Mayor’s Column. b) Cornwall Council – Queens Park Estate: - Pursuant to minute 81-17 (b) It was noted that this item had been previously dealt with in the Cornwall Council report. c) Freedom of the Town: - Pursuant to minute 81-17 (d) the Clerk reported that the Councils he had been in contact with did not offer anything other than a letter or in exceptional circumstances grant the Freedom of the Town. The Clerk and Deputy Town Clerk are attending the regional Clerks conference and would make further enquires there.</p>	<p>Mayor</p> <p>Clerk/DTC</p>
<p>98-17 Mayor’s Communications Thursday 7th September: - Maureen and I attended dinner at Trevol House hosted by CPT Ellie Ablett. The VIP was Commodore Robert Fancy MBE and Mrs Sarah Fancy. This was quite a poignant event due to the fact that Commodore Bob Fancy is retiring from the navy and this would be his last dinner at Trevol House in a naval capacity. It would also be his last passing out parade on Friday 8th and he assured me that the whole event would be tinged with a hint of sadness. I would like to wish Bob and Sarah a long and happy retirement, and I’m sure all of you that had the pleasure to know them would join me in doing so. Saturday 8th September: - In the morning, Maureen and I had the pleasure of presenting our friends and neighbours Chris & Audrey Still with flowers, in celebration of their 50th wedding anniversary, followed by a celebratory dinner for family and friends held in the afternoon. A wonderful time was had by all. I would also like to thank the Deputy Mayor Councillor Mrs Chris Goodman who attended the annual allotment awards on my behalf. Sunday 10th September: - Maureen and I lead our annual Civic Parade. After a frantic few days and sleepless nights, cloudy skies did not perturb over 300 of our community joining us to parade through the town to St James Church for the civic service. I would like to once again thank all who helped and attended on the day notably the Mayors Chaplain the Reverend Canon Lynn Parker, Mayors Cadet Chris Hancock, TTP, Elisabeth Carney – Haworth and her pupils of Torpoint Nursery and Infant School, Pete Hamlyn and his pupils of Carbeile Junior School, who both managed to get their pupils to performance standard with 3 days of practise, what a fantastic achievement. The Clerks of Torpoint Town Council, and our team of caretakers, who worked tirelessly behind the scenes to help make the whole event such a wonderful success. Over £300.00 was collected during the church service and this will be divided between the St James and my chosen charity Cancer Research UK. Monday 11th September: - My mother and I were invited to the Nursery and Infant school for a guided tour by Mrs Carney-Haworth, and what an experience!! It was fascinating seeing</p>	

<p>at first hand such a wonderful learning environment and even saw some little people during their first day at school. My mother went away spell bound by her whole weekend spent in Torpoint.</p> <p>Friday 15th September: - I attended the STC presentation at the Kings were the recipients were the Hawks Cub Pack; the hawks were the first group back in 1997 to have the presentation. To date £1500.00 has been raised for various good courses in the town. Well done Frank Holden.</p> <p>Sunday 17th September: - I attended the battle of Britain Commemoration Service held at The Minster Church of St Andrew Plymouth followed by a march pass of RAF cadets.</p> <p>Monday 18th September: - Andy Brownhill, John Tivnan and I visited Sconner Down nursery to choose the town Christmas tree which will have pride of place at the Christmas Light Switch On – 4pm 2nd December.</p> <p>The Mayor then posed the question on establishing a firm date for the civic parade and church service in future years. Councillor E H Andrews noted that this has been ventured previously and perhaps liaise with the other towns in S E Cornwall to consider a convenient date. Although this was discussed no firm suggestion or proposition was forthcoming. On the suggestion from Councillor G J Davis that the incumbent Mayor should select the Citizen of the Year and other awards, Councillor Mrs. J M Martin reminded members that the awards are presented for the achievements during a complete Mayoral year whereas the incumbent Mayor might have only be in post for a very short period. The Mayor reported receipt of civic service congratulatory correspondence from Councillor Mrs. R A Southworth and Mr. I Southworth and also the Torpoint Archives.</p>	
<p>99-17 Minutes of the Finance and Personnel Committee</p> <p>It was resolved that the minutes of the meeting held on Monday 4th September 2017 (as circulated) are considered and the recommendations in minute’s 44-17F&P (a) (Finance Policy), 44-17F&P (b) (Customer Complaints Policy), 48-17F&P (a) (Council Resource Review) and 47-17F&P (a) (Mrs Lizeta Fellows (McMillan Cancer Charity – Request to use facilities at no cost) are adopted and implemented. Pursuant to minute 44-17F&P (b) (Customer Complaints Policy) the Clerk advised that the Town Mayor would be the recipient of the complaint if it involved a senior member of the Council staff and that the Town Clerk would assist anyone that required help in completing a complaint but that it would have to be the complainants “wording” and signature.</p>	
<p>100-17 Minutes of the Development and Localism Committee</p> <p>It was resolved that the minutes of meeting held on Thursday 3rd August 2017 and Thursday 7th September were both received and considered and the recommendations in minutes 48-17DL (a) (Tor 4(i)), 48-17 (a) Tor 2 (i) and 57-17DL (c) (Town Wide Competitions - both recommendations), 57-17DL (g) (Children close to property), 61-17DL (c) (Torpoint Library and Car Park) and 61-17DL (d) (CCTV) are adopted and implemented. Pursuant to minute 57-17DL (a) (Devolution of Assets) Councillor Tivnan suggested engaging a local contractor to investigate the burying (membrane) option to control Japanese Knotweed. Pursuant to minute 57-17DL (a) The Clerk confirmed that he would contact Cornwall Council to ascertain the chemical control method and how far this had progressed. Pursuant to minute 61-17DL (c) (Torpoint Library) the report from the library meeting (as circulated) was noted. Councillor Miss R Tanner suggested that the Council will have to gather together information on evidence as to the way forward with libraries as quickly as possible given the time frame within which Cornwall Council wishes to progress this matter. Councillor S J Corbidge expressed the requirement of the relevant information from Cornwall Council to be made available so that the Council can make an informed decision. Members expressed the opinion that the</p>	<p>Clerk</p>

<p>information gathering exercise should be conducted locally given the close proximity of the libraries to Torpoint. The Deputy Town Clerk would contact Devonport Library, Councillor Miss Tanner would contact Plymstock Library and the Clerk would ascertain from Liskeard Town Council the arrangements being made at Liskeard. The Clerk would also inform the CNA Link Officer of the Council's actions. Councillor E H Andrews also suggested the arrangement between the Libraries and Plymouth City Council should also be investigated. (Councillor Mrs C A Jackson declared a pecuniary interest as an employee at Torpoint Library and left the meeting whilst this matter was discussed).</p> <p>Pursuant to minute 61-17DL (d) (CCTV Cameras) the report of the meeting with the D & C Crime Commissioners representative was received and noted. Following discussion it was resolved that a visit to the centre at Tolvaddon be arranged by the Deputy Town Clerk as soon as is convenient given any time frame for the submission of funding application submissions. It was also noted that the intentions of the other four towns in S E Cornwall would be obtained on their intentions (if any) for the installation of CCTV cameras.</p>	<p>DTC/Clerk</p> <p>Clerk/DTC</p>
<p>101-17 Blood Donor Service – Councillor E H Andrews</p> <p>Councillor E H Andrews introduced this item by warning members of the possibility that the service might be discontinued in Torpoint as the service is no longer cost effective given the changes in medical procedures and the reduction in the requirement for blood. Councillor Andrews noted that the service will still continue in Liskeard, Callington and Plymouth. Councillor Andrews confirmed that he has submitted a FOI request to seek comparisons with other towns in Cornwall. Following further discussion it was resolved that the Council would write to the Blood Transfusion Service (details to be supplied by Councillor E H Andrews) with a copy to Sherryl Murray MP to note that as the nearest service centre would be in Plymouth, the Town Council would wish for the service to be retained in Torpoint.</p>	<p>EHA/ Clerk/DTC</p>
<p>102-17 Financial Comparison</p> <p>It was resolved that the August 2017 financial comparison (as circulated) is received and adopted. It was reported that the Deputy Town Clerk has reviewed the income and expenditure and confirmed the financial comparison as being accurate.</p>	
<p>103-17 Accounts for payment</p>	

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates Council Complex October 2017	1,083.00	0.00	1,083.00
Cornwall Council	Rates Public Cons October 2017	123.00	0.00	123.00
Rabart Decorators	Paint/Decorating materials	129.64	20.82	108.82
DDC CRC Ltd	Probation Team	448.00	74.67	373.33
SSE	Electricity Bill	209.85	9.98	199.87
Print Options	Order of Service Civic Service	400.00	0.00	400.00
British Telecom	Phone Bill	108.40	5.70	102.70
Waterwise	Bottle Trap Seal	7.21	1.20	6.01
EE T Mobile	Telephone	61.49	10.25	51.24
SLCC	Clerks Society (Regional Seminar) (x 2)	153.60	25.60	128.00
Bridges Trading	Door Guards (Fire Safety)	213.98	35.66	178.32
Complete Business Sols	Stationery (Civic/Office)	70.54	11.76	58.78
Future Cleaning Services	Cleaning Services (Public Conveniences)	94.50	15.75	78.75
British Gas	Electricity Antony Road Pub Cons	22.61	1.07	21.54
C F Southworth	Petrol Strimmers	10.00	1.67	8.33
C F Southworth	Additional Refreshments - Civic Parade	6.14	0.00	6.14
Coronal Energy (DD)	Gas Supply - Town hall	378.89	63.15	315.74
M Acton	Laundry (Civic Service)	145.00	0.00	145.00
Future Cleaning Services	Cleaning Services (Public Conveniences)	94.50	15.75	78.75

104-17 Correspondence

a) Halfway Harmony – Request to use Council facilities at no cost.
Noted. It is **resolved** that the Council approve the application.
(Councillors Mrs K Brownhill and J Tivnan both declared an NRI).

b) Emma Thornton Counselling – Request to use council facilities at no cost.
Noted. It is **resolved** that the Council approve the application but that the Council should have sight of the relevant professional qualification and also that other more suitable venues should be explored including CHAT and the Library.

c) Councillor Advocate Scheme (via email).
Noted. It was resolved that Councillor J Tivnan would undertake this role on behalf of the Council.

DTC

105-17 Reports

a) Neighbourhood Plan Steering Group.
Members considered the minutes of the Neighbourhood Development Plan meeting held on Monday 11th September 2017. The Chairman Councillor G J Davis reported that the meeting was principally concerned with the comments made by Cornwall Council on the draft plan following submission to Cornwall Council for the Strategic Environmental Assessment (SEA). Councillor Davis updated members and praised the hard work and diligence of the Steering Group during this process.

b) Torpoint Town Partnership (TTP): -
The report on the TTP meeting held on Tuesday 19th September 2017 was presented to members. It was noted that for clarification the intention was for a Cornwall Armed Forces Day to be arranged following a response from the Lord Lieutenant for Cornwall. Members were also updated on arrangements for the forthcoming carnival for which Councillor J Tivnan appealed for additional marshalls

c) Reports from Delegates to Outside Bodies:

i) Torpoint and Rame Community Active Network: - The Deputy Town Mayor reported on

ii) iii) iv)	the Torpoint and Rame Community Active Network meeting. Congratulations were given to the Sports Centre staff for winning the civic award. Various fund raising initiatives were discussed and information given as the requirements of fund raising bodies. Disappointment was expressed at the criteria for achieving Football Association finances with the town or area requiring 42 teams affiliated to the FA. Currently Torpoint has 19 teams although clarity is being sought on this issue. The Deputy Town Mayor also drew attention to other key matters that were discussed at the meeting. Cornwall Gateway CNA meeting – A report from the recent Community Network Area meeting was given. The roll out of broadband was discussed together with more empowerment to the local CNA groups – with a suggestion it was run on a District council format. Another matter was the air pollution levels at Tideford with pollution levels exceeding Government recommended levels by 100% at times. Training and other matters: - It was noted that training sessions are being arranged for Speedwatch (at Torpoint Police Station) AED training at the Council complex (with demonstrations being given at the carnival) together with CPR training. It was also reported that the Poppy Appeal Launch is on Thursday 18 th October 2017.	
106-17	Date of next meeting: - Friday 20 th October 2017.	
Meeting Closed at 9.45pm.....Town Mayor		