

## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 26<sup>th</sup> October 2017 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

### AGENDA

**1. Apologies for absence.**

**2. Declarations of interest relating to items on the Agenda.**

**3. Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 28<sup>th</sup> September 2017.

**4. Matters arising from the Minutes.**

- a) Cleaning/Repairs Ellis Memorial – (minute 50-17AMO (a) refers).
- b) Benodet Park Sound Hut – (minute 50-17AMO (b) refers).
- c) Fire Alarm Panel/Detection system – (minute 50-17AMO (c) refers).
- d) Sparrow Park – (minute 50-17 (d) refers).
- e) Operational Report updates – (minute 50-17 (e) AMO refers).
- f) Health and Safety Policy – (minute 52-17AMO (a) refers).

**5. Operational Report.**

Report on any matters relating to council assets, facilities and operations. (Report to follow).

**6. Policies Reviewed by this Committee.**

None.

**7. To consider the Council Business Risk Management**

- a) Capital Projects – Monitoring for Quality Assurance and Quality Controls.

**8. Items referred to this Committee.**

**9. Health and Safety.**

- a) Reports and any new, proposed regulations/legislation and current issues.

**10. Correspondence.**

- a) Sharon Robinson – Request for a Memorial Bench (Chapeldown Road).
- b) Cornwall Council – Countywide School Keep Clear Markings (Albion Road).

**11. Planning Applications.**

- a) PA17/09209 – 28, Woodland Way, Torpoint – Single storey rear and side extension.
- b) PA17/09444 – 106, Marine Drive, Torpoint – Erection of porch and replacement of external veranda, together with internal alterations to the ground floor layout and fenestration.
- c) PA17/09579 – 29, Hamoaze Road, Torpoint – Two storey side extension.  
(Plans can be viewed on-line <http://planningcornwall.gov.uk/online-applications> and entering the above reference number and clicking the search button).

**12. Budget Monitoring Report**

To consider the September Financial Comparison (as circulated with October Council minutes).

**13. Accounts for payment.**

PAYEE	REASON	GROSS	(VAT)	NETT
Robins and Moore	Repairs to Mayoral Chain	19.50	0.00	19.50
C F Southworth	Petrol Probation Team	7.58	1.26	6.32
Complete Business Sol	Stationery	95.86	15.98	79.88
ITEC	Photocopies	29.15	4.86	24.29
SW Water	Puib Conviences, Antony Road	231.47	15.82	215.65
British Telecom	Phone Bill	355.24	59.20	296.04

**14. Date of next meeting.**

Thursday 23<sup>rd</sup> November 2017.

**15. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

Chris Harris Town Clerk

Friday 20<sup>th</sup> October 2017