

# TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Friday 20<sup>th</sup> October 2017 at 7.15pm in the Council Committee Room, 4, York Road, Torpoint to which you are summoned to attend.

(Members please note: David List Tamar Bridge and Torpoint Ferry Manager will address members commencing at 6.30 pm).

(An Open Forum will precede the meeting commencing at 7.00pm)

## **AGENDA**

### **1. Apologies for absence.**

### **2. Declarations of Interest relating to matters on the Agenda**

### **3. Planning Applications.**

### **4. Cornwall Council report.**

### **5. Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 21<sup>st</sup> September 2017.

### **6. Matters arising from the minutes.**

- a) Cornwall Council – Trevol Business Park (minute 94-17 refers)
- b) Travellers in Torpoint (minute 95-17 (b) refers).
- c) Freedom of the Town (minute 97-17 (c) refers).
- d) Minutes of the Development and Localism Committee (100-17 refers).

### **7. Mayor's communications.**

### **8. Question of which notice has been given or notice of motion**

### **9. Minutes of the Asset Management and Operations Committee**

Minutes of the meeting held on Thursday 28<sup>th</sup> September 2017 as circulated.

- a) Cleaning/Repairs Ellis Memorial – Receipt of repairs estimate (minute 50-15AMO (a) refers).
- b) Redecoration of Council Hall – Update (minute 51-17AMO refers).

### **10. Minutes of the Finance and Personnel Committee**

Minutes of the meeting held on Monday 4<sup>th</sup> September 2017 (as circulated) and to consider the recommendations in minute's 56-17F&P (a) (Business Continuity Plan), 56-17F&P (b) (Finance Risk Management Protocols), 56-17F&P (c) (Business Risk Management Plan) and 59-17F&P (a) (Torpoint and Rame Chamber of Commerce – Request to use facilities at no cost).

### **11. Minutes of the Development and Localism Committee**

Minutes of the meeting held on Thursday 5<sup>th</sup> October 2017 (to follow) and to consider the recommendations contained therein. To include update reports on CCTV, Libraries and other devolution meetings.

### **12. Emergency Plan Working Party**

Report from the meeting held on Thursday 28<sup>th</sup> September 2017 (to follow).

### **13. Systems and Procedures Working Party**

Report and papers from the meeting held on Thursday 12<sup>th</sup> October 2017 (to follow).

**14. Financial Comparison.**

September 2017 financial comparison (as circulated).

**15. Accounts for payment.**

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates Council Complex October 2017	1,083.00	0.00	1,083.00
Cornwall Council	Rates Public Cons October 2017	123.00	0.00	123.00
British Gas	Electricity (Antony Road)	20.37	0.97	19.40
Waterwise	Toilet Seats (2)	85.48	14.25	71.23
Torpoint Builders Merchants	Brackets/Timber/Materials	52.67	8.78	43.89
Rabart Decorators	Paint/Materials	67.81	11.30	56.51
Wallgate	Hand Washing facilities - Pub Cons	1,778.40	296.40	1,482.00
Cornwall Council	Garage Rent 29/9 - 29/10	65.65	10.95	54.70
DDC CRC Ltd	Probation Team	448.00	74.67	373.33
British Gas	Electricity Benodet Park/Pub Cons	144.75	6.89	137.86
SSE Electricity	Council Complex	517.59	86.26	431.33
Don Benson	Clock Winding	28.00	0.00	28.00
Cornwall Council	Salaries/Mayors Allowance (Jul-Sept)	30,353.90	36.00	30,317.90
British Telecom	Telephone Invoice	34.20	5.70	28.50
C F Southworth	Battery/Light/Letter Recovery	13.99	2.00	11.99
C F Southworth	Petrol Strimmers	6.55	1.09	5.46

**16. Correspondence.**

a) None.

**17. Reports.**

- a) Neighbourhood Plan Steering Group (to follow).
- b) Torpoint Town Partnership
- c) Reports from Delegates to outside bodies.

**18. Date of next meeting.**

Thursday 16<sup>th</sup> November 2017.

*Chris Harris*

Town Clerk

Friday 13<sup>th</sup> October 2017