

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 2nd October 2017 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to items on the agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Monday 4th September 2017.

4. Matters arising from the minutes.

- a) Civic Functions (minute 43-17F&P (a) refers).
- b) Internal Audit Report – Model publication policy (minute 43-17F&P (b) refers).
- c) Debtors Creditors (Room change (minute 43-17F&P (c) refers).
- d) Training update and training policy (minute 43-17 (d) refers).

5. To consider Policies Delegated to this Committee

- a) Business Continuity Plan (to follow).
- b) Financial Risk Management Protocols (to follow).
- c) Business Risk Management Policy (to follow).

6. To consider the Council Risk Management

- a) Overtime – Deputy Town Clerk (to follow).
- b) Creditors/Debtors – Deputy Town Clerk (to follow).
- c) Budget Monitoring – Finance Committee (August Financial Comparison as circulated).

7. Items referred to this Committee.

8. Correspondence.

- a) Torpoint and Rame Chamber of Commerce – Request to use Council facilities at no cost.
- b) Lloyds Bank – Updating Business Accounts.

9. Planning Applications.

- a) PA17/08153 – 35, Cremyll Road, Torpoint – Alterations and extensions to the existing dwelling house.
- b) PA17/02382/PREAPP – Land at Fisgard Way, Trevol Business Park – Pre application advice for new commercial vehicle workshop with associated coach parking.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

10. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
BIFFA	Wheelie Bin (Sept/Oct)	103.92	17.32	86.60

11. Date of next meeting.

Monday 30th October 2017 (Budget).

12. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

Clerk

Monday 25th September 2017