



TORPOINT TOWN PARTNERSHIP

MINUTES of the Torpoint Town Partnership meeting held on Tuesday 18th July 2017 at 7.00pm in the Committee Room, York Road, Torpoint.

PRESENT: Town Mayor Cllr Lambert Keise (Chair), Cllr Kim Brownhill - Treasurer, Mr Andy Brownhill – Torpoint & Rame Peninsula Lions, Cornwall Cllr G Davis, Mr Andy Martin, Cllr Mrs Julie Martin, Mrs Odette Norreys, Mr Mike Pearn MBE, Cllr Sara Ryder – Torpoint Chamber of Commerce/Torpoint Players/Torpoint Arts & Performance Society, Cllr John Tivnan BEM – Torpoint Community Events Co, Mrs Milly Southworth – Deputy Town Clerk (DTC).

		ACTION
1.	Welcome – Chairman The Chairman welcomed members to the meeting.	
2.	Apologies Apologies were submitted on behalf of Mrs Lyn Murray – Community Health Around Torpoint (CHAT), Mr Terry Moore – Royal British Legion, Mrs Rosemary Pellew – Torpoint Archives and Cllr Ms Rachel Tanner BEM.	
3.	Declarations of interest relating to items on the agenda None.	
4.	Minutes of the Meeting and matters arising (20th June 2017) The minutes of the previous meeting were confirmed as an accurate record. Matters Arising: a) Minute number 13, booked for the Carnival should read The Royal Marine Volunteer Cadet Band.	
5.	Financial Report – The Treasurer a) Accounts update ➤ The Treasurer confirmed the current bank balance at £1,407.32. ➤ The Feel Good Festival generated £929.09 income to date, with £200.00 sponsorship income still expected from Sainsbury's. ➤ The Feel Good Festival expended £955.00, this included £835.00 on entertainment and £120.00 to St John Ambulance. ➤ Cllr J Tivnan commented that the fire trolley was not needed; in response Mr A Martin explained that it was ordered specifically for the stage and production requirements. b) 24th June 2017 – Review budget for the town event ➤ The Treasurer and Deputy Town Clerk circulated and then explained the budget statement produced to date (17/07/17) for the Feel Good Festival. ➤ Members commented that the additional income generated from the collecting tins located around the town and buckets at the event, enabled the TTP bank balance to remain untouched.	

	<ul style="list-style-type: none"> ➤ The Deputy Town Clerk reported the following transactions were still outstanding and agreed to chase where appropriate: <ul style="list-style-type: none"> i) Virodor Skip/bin hire – awaiting invoice, to be paid by Torpoint Town Council ii) M R Bars – awaiting income (£200.00 expected), to be paid to Torpoint Town Council iii) Sainsbury’s – awaiting sponsorship income (£200.00), to be paid to Torpoint Town Partnership. ➤ The Treasurer reported the income carried over from Torpoint Town Council from 2016/17 financial year should read £1358.93, DTC to update. 	<p>DTC</p> <p>DTC</p>
<p>6.</p>	<p>Review/Wash up of the Feel Good Festival</p> <ul style="list-style-type: none"> ➤ The Chair commented that it was a fantastic event for the town, very well organised, adding that he had received many positive comments about the event from neighbours, friends, colleagues and other local residents. He congratulated the TTP committee and thanked all those members who had been involved in putting on such a diverse festival of events. Cllr Mrs J Martin concurred with these comments, adding that all she had heard during and after the event had been positive feedback. ➤ Cllr Mrs J Martin wished to make one observation that the bouncy castle and stalls could have all remained in the park for a longer period of time and perhaps this should be considered for future events. ➤ Cllr J Tivnan supported the comments about the success of the event, adding that his primary concern was the safety of all when vehicles were coming in and going out of the park. Adding that in future barrier tape should be used around the tree swing area to protect children using the swing. ➤ Mr M Pearn reporting receiving an email from the Arrow Barrows events team, who had enjoyed participating. ➤ Mrs O Norreys commented on the fantastic firework display, explaining that she viewed them from her house (in York Road) and they were excellent! ➤ The Deputy Town Clerk reported receiving many comments afterwards from residents who had attended, all with very positive feedback, saying that “it was a great day for the town” and asking “when is the next one?” ➤ Cllr Mrs K Brownhill explained that more marshalls were needed in future when vehicles were arriving and leaving the park; also that it looked like a car park at the rear of the stage, with the number of vehicles parking there. Mr A Martin explained that some of the performers needed to park close by, due to the equipment needed for their performance. ➤ Members wished to thank Cllr J Tivnan for organising the security personnel who were on site overnight Friday; Cllr J Tivnan explained that he had thanked them already on behalf of the TTP. ➤ Cllr J Tivnan suggested at future events rubbish bags could be handed out on arrival, it would then be easier to ask everyone to put their rubbish bag in the skip as they depart the park. Cllr Mrs K Brownhill thanked the one Scout for turning up on Sunday morning to help with the rubbish clear up. ➤ The fair attempting to arrive at the top field at the same time as all the festival goers were leaving the festival caused vehicle and parking confusion. It was explained that Cornwall Council had not informed the Town Council that the fair was expected. 	

<p>7.</p>	<p>Correspondence</p> <p>a) Letter received following the town event – resident of Sydney Road A copy of the letter was distributed at the meeting. The correspondence detailed several concerns about the Feel Good Festival event, which were discussed and members responded:</p> <ul style="list-style-type: none"> i) Information about the event had been publicised on council noticeboards and other locations in the town prior to the event, perhaps in future posters could be placed near to the entrances to Thanckes Park. ii) Note through the door is a last minute reminder, with particular emphasis to consider the welfare of animals, due to the firework display. iii) Sydney Road is an unadopted road. iv) Musical entertainment has been performed at The Lawn on several occasions in the past. v) The fireworks display lasted for 7½ minutes. <p>Members were of the opinion that it was unfortunate that one resident did not enjoy the Feel Good Festival, when there had been so many positive comments about the day and asked the Deputy Town Clerk to reply giving the committees sincere apologies for the distress caused to the correspondent. Mr A Martin added that the scale of this event was half the size of Cornwall Armed Forces Day, held in 2015, at the same location.</p>	<p>DTC</p>
<p>8.</p>	<p>Forthcoming events and projects</p> <ul style="list-style-type: none"> ➤ Ava’s Fund-Day 2017 is on Saturday 22nd July, 12 noon to 6pm at Bénodet Park. ➤ Torpoint Carnival is on Saturday 30th September, 12.30pm start, at Cambridge Field – Mr M Pearn reported booking the following: <ul style="list-style-type: none"> i) Judges - Capt Ellie Ablett and Mr Simon Ablett; Mayor and Mayoress, Clive and Julie O’Shaughnessy – Town Crier, Andy Brownhill and Pat Tivnan – President Torpoint and Rame Peninsula Lions Club ii) Cllr M John Crago will undertake Master of ceremonies duties iii) An open top bus has been booked to transport the judges in the procession, the Treasurer asked for the cost of the bus. iv) A draft programme of activities was detailed, which includes the Coppola School of Performing Arts and the Royal Marine Volunteer Cadet Band. <p>Cllr G Davis asked if “Tom’s car” was required – not currently. Cllr J Tivnan explained that Lisa Hocking from TMSC Rowers has asked whether it is possible to take the new gig on the procession, as it is 32 feet long, members discussed this and felt that the road layout would be suitable.</p> <ul style="list-style-type: none"> ➤ Cream teas at Bénodet Park during August, commencing Saturday 3rd and concluding on Sunday 27th, Cllr Mrs K Brownhill will email the dates to all seeking volunteers to run the events. ➤ Cllr J Tivnan explained the Christmas Lights switch on is planned for Saturday 2nd December and highlighted that having been invited to attend a meeting of the Torpoint and Rame Chamber of Commerce, a change of date was suggested. Cllr Mrs S Ryder explained the reason for the request is that Saltash are holding their Christmas Lights switch on the same evening. After debate it was agreed to keep to the existing 	<p>KB</p>

	<p>date of 2nd December 2017. Discussion about Christmas stalls and street trading commenced with Cllr J Tivnan explaining that he is seeking the legal stance on this and will then share this information.</p> <ul style="list-style-type: none"> ➤ Collecting tins to be placed around the town for the TTP. ➤ Mrs O Norreys detailed applying for free of charge use of the Council Chambers for an Arts Festival to be held on Saturday 25th November, adding that interest from several local schools has already been confirmed and replies are also expected from other schools on the Rame Peninsula soon. Volunteers will be sought to set up the Art Exhibition the day before and it is hoped that small performances could take place throughout the Saturday, although it is unlikely that these will be on the stage. 	JT DTC
9.	<p>Fund raising</p> <ul style="list-style-type: none"> ➤ Cream teas – already discussed ➤ Cllr G Davis offered the use of the coconut shy at the carnival, to raise funds for the TTP, coconuts will be needed to be purchased. 	
10.	<p>Diary Dates 2017/2018</p> <ul style="list-style-type: none"> ➤ Saturday 25th November – Arts Festival Council Chambers, to be added ➤ Saturday 21st July 2018 – Torpoint and Rame Peninsula Lions Club Fete, Torpoint Community College grounds <p>This prompted Cllr Mrs K Brownhill to enquire about the possibility of holding the Lions Fete (next year) with the Carnival event the following Saturday, with additional activities being offered throughout the week. Discussion ensued, Mr A Martin added that it could be a Carnival week and mentioned there would be more room available at the top Cornwall Council field if the carnival was re-located there.</p> <ul style="list-style-type: none"> ➤ Updated 2017/2018 diary dates will be circulated. 	MP
11.	<p>Report(s) from other organisations None.</p>	
12.	<p>A.O.B.</p> <ul style="list-style-type: none"> ➤ The Chair explained that since the visit of Admiral Mike Wood OBE JP to the Town Council, at the time he suggested that the town could be considered to host Cornwall's Armed Forces Day in Torpoint again. Members were of the opinion that they would welcome the opportunity to host this again, as long as suitable manpower and appropriate funding needed to run such a successful event as was held in 2015 was obtained. 2019/2020 were discussed as possible timescales. This prompted discussion about asking the Lord-Lieutenant of Cornwall for a Royal Visit to Torpoint. It was appreciated that support from Torpoint Town Council would be needed for these requests. 	
13.	<p>Date of Next meeting The date of the next Torpoint Town Partnership meeting is set for Tuesday 19th September 2017, 7.00pm Committee Room of the Council Chambers.</p>	

Meeting closed 8.50pm.....Chairman