

TORPOINT TOWN COUNCIL

MINUTES of the a meeting of Torpoint Town Council held on Thursday 15th June 2017 at 7.00pm in the Council Committee Room, 1-3 Buller Road, Torpoint.

PRESENT: - Town Mayor (Councillor L E Keise), Deputy Town Mayor (Councillor Mrs. C E Goodman), Councillors E H Andrews, Miss R C Baker, Mrs. K Brownhill, L Clarkson, G J Davis, P R Edwards, Mrs. J M Martin, Mrs Sara C Ryder, Mrs. R A Southworth, Miss R A Tanner BEM and J Tivnan plus the Town Clerk with the Deputy Town Clerk in attendance. The Town Mayor welcomed the four newly co-opted Councillors.

	ACTION
<p>40-17 Apologies for absence:- Apologies for absence were submitted on behalf of Councillors Miss L J Hocking and Mrs. C A Jackson.</p>	
<p>41-17 Declarations of Interest relating to items on the Agenda:- None.</p>	
<p>42-17 Cornwall Council report:- Councillor G J Davis reported a quiet period at Cornwall Council following the elections. Cornwall Council has appointed the cabinet together with Committees but are still to appoint to the outside bodies that include the Tamar Bridge and Torpoint Ferry Joint Committee. Councillor Davis announced that he has offered himself to join this Committee and appointments were now a matter of urgency as a meeting has been scheduled in the very near future. Councillor Davis also informed members that the promenade has been cleaned up and confirmed that this is now undertaken on request. Councillor M J Crago reported that he has been appointed to the Pensions and Appeals Committees and has now attended the mandatory training for Cornwall Councillors. Councillor Crago also informed the meeting that he has also applied to join the Tamar Bridge and Torpoint Ferry Joint Committee and has called for both Torpoint representatives to be appointed to this Committee.</p>	
<p>43-17 Standing Orders:- Members resolved that the proposed amendments to Standing Orders in minute 25-17 and stood adjourned until this meeting are now confirmed namely:- a) Standing Order 1 (a) Meetings shall commence at 7.15 p.m. (To facilitate Open Form that will commence at 7. 00 pm). b) Standing Order 10 (a) Planning Applications c) Standing Order 10 (b) Cornwall Council Report d) The remaining order of business should follow the revised 10 (a) and 10 (b).</p>	
<p>44-17 Minutes of the previous meeting:- The minutes of the annual meeting held on Thursday 18th May 2017 and the adjourned annual meeting held on Thursday 25th May 2017 were taken as read, confirmed and signed by the Mayor.</p>	
<p>45-17 Matters arising from the minutes a) Appointments to serve on Committees, Working Parties and Outside Bodies:-</p>	

<p>Pursuant to minute 19-17 and with the co-option of the new members, the following appointments and amendments were made.</p> <p>i) Asset Management Committee:- Councillors Mrs. S C Ryder and Miss L J Hocking (subject to confirmation).</p> <p>ii) Development and Localism Committee:- Councillors Miss R C Baker, L Clarkson and Mrs. S Ryder.</p> <p>iii) Torpoint and Rame Coastal Community Team Advisory Committee:- Members resolved allow a member of the Torpoint Neighbourhood Plan Steering Group to be appointed and delete the word Chairman. Councillors R C Baker and J Tivnan were therefore duly appointed to the Committee. It was also resolved to confirm the resignation of the Cornwall Council representative for Rame from this Committee.</p> <p>iv) Torpoint Neighbourhood Development Plan Steering Group:- Councillor Miss L J Hocking is now appointed as a Torpoint Town Councillor to the Steering Group.</p> <p>v) Torpoint Town Partnership:- Councillor Mrs. S C Ryder (delete Councillor E H Andrews).</p> <p>vi) Torpoint and Rame Co-operative Learning Partnership:- Currently vacant although the Deputy Town Mayor advised that there is a meeting to be held shortly and would report back to this Council. Councillor J Tivnan observed that currently there is not an appointed Town Council to any of the schools in the town. It was noted that the appointment of a Minor Local Authority (MLA) representative to primary schools ceased some years ago. Both Councillors G J Davis and Mrs. J M Martin confirmed that if a school wished for a representative from the Town Council to be appointed to the governors, the school has the capacity to do so.</p> <p>b) Minutes of the Coastal Community Team Advisory Committee:- Pursuant to minute 27-17 (a) Councillor G J Davis reported that two of the original signatories no longer wished to be members of the CIC. Councillor Davis announced that the group were now seeking another individual to join the CIC. Councillor Davis also spoke on how the CIC would function when operational and the principles involved.</p> <p>c) Cornwall Council – Queens Park Estate: - Pursuant to minute 04-17 (c) Councillor G J Davis confirmed that he is awaiting a response from the officers at Cornwall Council.</p>	<p>GJD</p> <p>GJD</p>
<p>46-17 Mayor’s Communications</p> <p>The Mayor presented his report:-</p> <p>Sunday 4th June - Maureen & I attended the RBL Parade and Blessing of the Standard at St James Church followed by a reception at the Comrades.</p> <p>Wednesday 7th June - Flag Raising Ceremony at Sparrow Park to celebrate 100yrs of the Lions. Thank you Andy Brownhill and Lions for the honour of being present for such an occasion.</p> <p>Friday 9th June - Maureen & I attended lunch with the Captain of HMS Raleigh followed by a passing out parade for 45 new recruits. It was amazing to think that some of those passing out would be crew for the new carriers at some time not too far in the distance future.</p> <p>Saturday 10th June – Attended the Brian Williams Memorial Service at St James Church, joined family at the Carbeile Inn for reception. I’m sure many of you will have fond memories of Brain, in the years that he spent in Torpoint and his family were really touched by the service and the whole occasion.</p> <p>Sunday 11th Maureen & I at the invitation of Mayor Councillor Christina Whitty, attended the Liskeard Civic Parade and reception. The parade was a lot smaller than we are used to but everyone enjoyed themselves. Comment was also made on our parade in regards to size and ceremony.</p>	

Mayors Cadet – I intend to re-introduce this ceremonial feature in Mayor’s civic year to give an opportunity for a young person from within the youth organisations in the town to escort the Mayor on civic duties. Councillor Mrs J M Martin commented on the appointment of the Mayor’s cadet during her term of office. A sash will be provided to be worn when on duty and it was resolved the cost will be charged to the civic functions cost centre.
The Mayor suggested that former Town Councillor John Crago should receive recognition for his 35 years on council. The Mayor concluded by urging members to wear lanyards to the Torpoint Feel Good Festival next Saturday.

47-17 Planning Applications

a) Extensions PA17/04775 – 1, Sydney Road, Torpoint – Proposed attic conversion to create a new bedroom with en-suite bathroom.

No objections or observations.

(Councillor Miss R C Baker abstained from voting).

Consideration of the applications below with requested responses to the Planning officer (emails as circulated).

b) PA17/000168 – Udal Garth, Torpoint – Proposed addition to accommodate two single-bedroomed flats for the accommodation of residents with autistic spectrum disorder).

Council maintains the objection to the proposal against the Planning Officers recommendation and request committee consideration by the planning committee.

(Councillors G J Davis and Miss R C Baker abstained from voting).

c) PA17/02436 – 26, Cedar Close, Torpoint – Proposed semi-detached two bedroomed house.

Council agree with the Planning Officers recommendation.

(Councillor Miss R C Baker abstained from voting).

48-17 Minutes of the Finance and Personnel Committee

It was **resolved** that the minutes of the meeting held on Tuesday 30th May 2017 (as circulated) are received and the recommendations in minute’s 21-17F&P (a) (Internal Audit Report), 22-17F&P (a) (Gas Maintenance Contract), 22-17F&P (b) (SSE – Revised tariff charges) and 22-17F&P (c) EDF Energy – Haldo Pillar Charges) are adopted and implemented.

49-17 Minutes of the Development and Localism Committee

It was **resolved** that the minutes of the meeting held on Thursday 1st June 2017 are received and the recommendations in minute 25-17D&L (a) and (b) (Planning Application – Cedar Close), 25-17 (On –site visits), 28-17 D&L (Any Business that has been declared to the Chairman and members prior to the meeting – mobile bank) are adopted and implemented. Pursuant to minute 20-17D&L (b) (Adela Road) the Clerk updated members on the progress of this item following acceptance by the Cornwall Council Public Rights of Way (PROW) team that the area is the responsibility of Cornwall Council. The Clerk referred to recently circulated emails in which the PROW team have now accepted responsibility for the area given that a spur of footpath 6 runs the complete length of Adela Road. The PROW officer had conceded that rights have been accrued over a number of years and Cornwall Council would have to accept responsibility for the “footpath” surfacing. It was suggested that the finances to undertake this work would be drawn from the Cornwall Council capital fund rather than the PROW budget and the estimated length of time to complete the work would be in the region of 12 months. It was further announced that the PROW officer was visiting the Council offices on Monday and Councillors Miss R A Tanner and J Tivnan would meet along with the officers. The emails were noted. Councillor J Tivnan welcomed Cornwall Councils belated intervention

<p>on Adela Road and looked forward to a satisfactory outcome. Turning attention to Sydney Road and whilst acknowledging no definitive footpath existed along this road, considered the road was in an appalling condition especially as Cornwall Council not only owned the bungalows adjacent to this road but housed residents with disabilities and had designated disabled parking areas on the opposite side of the road to the bungalows. Councillor Miss R A Tanner reported that the surveys had contained a considerable number of complaints at the condition of Sydney Road. After considering the matter further it was resolved to refer this matter to the Development and Localism Committee for further consideration. Pursuant to minute 28-17 D&L (Any Business that has been declared to the Chairman and members prior to the meeting – mobile bank) Councillor Mrs S C Ryder drew attention to the service that HSBC offered and Councillor E H Andrews suggested that Nationwide also offered a similar service.</p>	<p>D&L Comm.</p>
<p>50-17 Proposed change of date to the October 2017 Council meeting – Councillor J Tivnan</p> <p>Councillor J Tivnan informed the meeting that the Council meeting date in October clashed with the launch of the annual poppy appeal launch. Councillor Tivnan explained the reasons for the event being held on this date that included issues with the school half term. Councillor Tivnan completed his address by proposing that the date of the October meeting is changed to Wednesday 18th October from the current date of Thursday 19th October (Standing Order 1 meeting dates). The Mayor called for a vote on the proposal that was supported with 6 votes in favour with 4 votes against and it was therefore duly resolved that the October meeting date for this Council is changed to Wednesday 18th October 2017.</p>	
<p>51-17 Financial Comparison</p> <p>It was resolved that the May 2017 financial comparison (as circulated) is received and adopted. It was reported that the Deputy Town Clerk has reviewed the income and expenditure and confirmed the financial comparison as being accurate.</p>	
<p>52-17 Accounts for payment</p>	

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates Council Complex July 2017	1,083.00	0.00	1,083.00
Cornwall Council	Rates Public Cons July 2017	123.00	0.00	123.00
M Acton	Laundry	57.00	0.00	57.00
Councillor J Tivnan	Padlocks & chains/Adela Road notices	40.32	6.72	33.60
D Benson	Clock Winding (May)	35.00	0.00	35.00
Western Web	Website survey form - Adela Road	36.00	6.00	30.00
Torpoint Builders Merchants	Screws/Timber/Boots	81.97	13.66	68.31
Firewatch SW	Alarms Labour Charge	310.50	51.75	258.75
BUNZL	Broomhead	8.89	1.48	7.41
Hudson Accounting	Internal Audit	450.00	0.00	450.00
C R Harris	Travel pensions meeting/Car park audit	29.10	0.00	29.10
DDC CRC Ltd	Probation Team	448.00	74.67	373.33
Clegg and Shortman	Roof repairs - York Road	108.00	18.00	90.00
BIFFA	Waste Collection	25.98	4.33	21.65
ITEC	Photocopies	31.54	5.26	26.28
Lynher Training	Knapsack course Richard Austin	340.00	6.00	334.00
Vent-Clenz	Extrction System Cleaning	450.00	75.00	375.00
L Keise	Reimbursement - Twinning Gift	67.00	0.00	67.00
Atlas Graphics SW	Signs - Skateboard Park/Adela Road	556.80	92.80	464.00
Cornwall Academy MS	Boiler Service and parts	1,310.40	218.40	1,092.00
EE/T Mobile	Telephones	61.49	10.25	51.24
Corona Energy	Gas Supply	716.83	119.47	597.36

53-17 Correspondence

a) South West Water – De-regulation of the Water Industry.
Noted.

54-17 Reports

a) Neighbourhood Plan Steering Group.

The Chairman of the Neighbourhood Development Plan Councillor G J Davis reported on the meeting held on Monday 5th June 2017 (as circulated). Councillor Davis reported that the meeting had been brief due to the absence of the Planning Consultant and that the meeting had been adjourned until Monday 19th June to be reconvened.

b) Torpoint Town Partnership (TTP): -

Councillor J Tivnan updated members on the progress of the event and announced that all the key elements are in place for the event on Saturday June 24th at Thanckes Park. Councillor Tivnan then reminded members of the forthcoming carnival on Saturday 30th September 2017 and the Christmas Lights switch on to be held in early December.

c) Reports from Delegates to Outside Bodies:

Councillor Mrs. K Brownhill reported on the recent annual general meeting of the Torpoint Archives with the Committee being re-elected en bloc. Councillor Mrs. Brownhill invited members of the council to join the organisation or make a donation.

55-17 Date of next meeting

Thursday 20th July 2017.

Meeting Closed at 8.35pm.....Town Mayor

OPEN FORUM

Cornwall Councillor M J Crago - congratulated and welcomed the newly co-opted members to the Council and warned that it might take some time to settle into the role. Councillor Crago spoke on the planning matters and also voiced disappointment that no representative from the Town Council had been invited to Sergeant Angie Crows leaving arrangements. Councillor J Tivnan expressed his apologies as he had received a telephone call the evening before the event but noted that this was a last minute invitation.

M Howells – Asked if the Town Council were still to take on the Library. Councillor G J Davis reassured that there is no intention by Cornwall Council to close the service as this is a statutory function. Whilst it was noted that dialogue will be established members were reminded even if the service was devolved in some format, the negotiations would take in the region of 12 months to complete.