

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 3rd July 2017 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

(Please note that all members are invited to attend and participate in agenda item 2).

AGENDA

1. Apologies for absence.

2. Planning Applications

a) PA17/01771 - Torpoint Police Station

Council's observations following request from Cornwall Council (email dated 22nd June 2017 – as circulated) the site visit and the previous comments submitted in minute 16-17D&L (a).

3. Declarations of Interest relating to items on the agenda.

4. Minutes of the previous meeting.

Minutes of the meeting held on Tuesday 30th May 2017.

5. Matters arising from the minutes.

a) Civic Functions (minute 4-17F&P (a) refers).

6. To consider Policies Delegated to this Committee

a) Budget Monitoring Policy (as circulated)..

7. To consider the Council Risk Management

a) Overtime – Deputy Town Clerk (to follow).

b) Creditors/Debtors – Deputy Town Clerk (to follow).

c) Budget Monitoring – Finance Committee (May Financial Comparison as circulated).

8. Items referred to this Committee.

a) Training update and training policy.

b) Complaints procedure.

9. Correspondence.

a) Odette Norreys – Torpoint Mini Arts Festival (Request to use facilities at no charge).

b) Sophie Williams (Ava's Fund) – Request to use facilities at no charge.

c) Torpoint Chamber of Commerce – Request to use facilities at no charge.

d) Torpoint Town Partnership – Request to use the Benodet Tea Hut at no charge.

e) Torpoint and Rame Active Community Network – Change of name.

f) BT – New Contract Terms Equipment Rental

10. Planning Applications.

None.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

11. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Waterwise	Toilet Seat and hinge pack	47.81	7.97	39.84
Cornwall Council	Garage rent 26/6 - 30/7	65.65	10.95	54.70
Armada Electrical	Replace Lighting in Committee Room	846.28	220.00	626.28
Cornwall Council	Pension Fund Training	150.00	25.00	125.00
Clear Sight	Window Cleaning	70.00	0.00	70.00
C F Southworth	Refund Petrol Strmmers/Lawn Mower	17.13	5.75	11.38
ITEC	Photocopies	62.81	10.47	52.34
Nisbets	Water Boiler - Recharge to St Cleer PC	83.98	13.99	69.99
Dulcett Tones	Feelgood Festival Event	180.00	0.00	180.00
Light Years Light & Sound	Feelgood Festival Event	3600.00	600.00	3000.00
Celebration Pyrotechnics	Feelgood Festival Event	2040.00	340.00	1700.00
Mr Bounce	Feelgood Festival Event	600.00	0.00	600.00

12. Date of next meeting.

Monday 4th September 2017.

13. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

Clerk

Monday 26th June 2017